

# CBO Training Notice

Issue No.: NGA 20-T001  
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## February CBO Training Calendar

To facilitate your training needs, the Central Business Office (CBO) would like to provide you with the training calendar for February 2020 to help you schedule which trainings you would like to attend and plan accordingly. In February, CBO will be conducting the following trainings exclusively for staff in legal entity contract provider programs:

- 🔗 Financial Screening
- 🔗 Private Insurance
- 🔗 Interpreting Medi-Cal Eligibility Responses (via Skype)

Attached is the calendar for all CBO trainings in February. A training notice along with registration forms will be sent out prior to each training.

***Register as soon as possible.***

Seating for all trainings is limited to **30** per session and filled on a first come, first served basis.

Other important information:

- ✓ Arrive 30 minutes prior to your training.
- ✓ You will not be admitted without your confirmed registration in hand.
- ✓ Only one (1) name per registration form will be accepted.
- ✓ Registration requests may be denied if you have attended the requested training in the last six (6) months in order to make room for new registrants.
- ✓ Training registration requests must be received at least 24 hours prior to the training.



# CENTRAL BUSINESS OFFICE TRAINING CALENDAR

## FEBRUARY 2020

*We're working  
for you...*

**NOTES:**

Unless otherwise noted in a training announcement or registration confirmation, CBO trainings for the month of February will be conducted at:

**695 S. Vermont Ave., 16<sup>th</sup> Floor  
Los Angeles, CA 90005**

Parking is available in the garage at 695 S. Vermont Ave. or in one of the lots across the street for a fee.

All staff must register in advance to attend trainings. Space in the conference room is limited to 30 attendees per session. Registration forms will be sent out with each training announcement as CBO Dispatches. Those without confirmed registration will not be admitted to the training.

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2	3	4	5	6	7	8
9	10	11	12	13 Financial Screening #2002 1:30pm-4:00pm	14	15
16	17	18 Private Insurance #2002 1:30pm-4:00pm	19	20 Interpreting Medi-Cal Eligibility Responses #2002 (Skype) 9:30am-12:00pm	21	22
23	24	25	26	27	28	29