

**COUNTY OF LOS ANGELES - DEPARTMENT OF MENTAL HEALTH
PROGRAM SUPPORT BUREAU
QUALITY IMPROVEMENT DIVISION**

LGBTQ UREP Subcommittee

Minutes

10 a.m. – 12:00 p.m.
695 S. Vermont Ave., 15th Floor, Small Conference Room
Los Angeles, CA 90005

Date: November 26, 2014

Present: Aldo Macias, Darwin Rodriguez, Lisa Gallegos, Maribel Romero, Richard Zaldivar, Roxana Linares, Sandra Chang Ptasinski, Serned Alkass

Co-chairs: Kim Farnham, M.A. and Marta Alquijay, Ph.D.

Agenda Items	Comments/Discussion/Recommendations/Conclusions	Action Item	Person(s) Responsible
Welcome & Introductions	<ul style="list-style-type: none"> • Introduction is by preferred gender pronoun (PGP) • October minutes were reviewed and approved • Agenda was distributed 		Committee
LGBTQ Glossary	<ul style="list-style-type: none"> • The LGBTQ glossary will be added to the LGBTQI2-S survey as a reference for service providers who will be responding to the survey. • The LGBTQ glossary was last updated on September 2014. Committee members were provided with a copy and encouraged to provide feedback. Below are some suggestions: <ul style="list-style-type: none"> ◦ The Pre-K description on the Gay & Lesbian of the glossary was removed. ◦ Committee members agreed on keeping the 9th-12th grade level description. ◦ Change the word "sex" under the Heterosexuality definition to "gender/sex". A person might present themselves as a gender that may not be the person's gender at birth. ◦ Change the definition of Heterosexism. Darwin, a committee member said he will provide glossary feedback via email to liaison. • The Cultural Competency Unit suggested posting the LGBTQI2-S glossary to the LACDMH eNews column, as an educational tool. The committee agreed with the recommendation. 	Feedback on glossary terms	Liaison will follow up with Darwin
LGBTQI2-S Survey	<ul style="list-style-type: none"> • The purpose of the survey is to gather data on trainings service providers will like to receive and the level of comfort they have when providing services to the LGBTQI2-S community. <ul style="list-style-type: none"> ◦ The target audience for the survey is mental health service providers who work in a directly operated and legal entity in the County of Los Angeles. ◦ The committee discussed who will be appropriate in filling out the survey. • Committee members agreed to expand the survey to all service providers who 		

<ul style="list-style-type: none"> • have any contact with a LGBTQI2-S consumer (i.e. frontline, case managers, receptionist, security guards etc.). • Originally the survey had 18 open/close ended questions. There have been several revisions to the survey. • The committee will consider using the free online Google Consumer Survey for Data collection. Google doesn't have a limit on survey respondents and is HIPAA compliant because participants do not identify themselves. <ul style="list-style-type: none"> ◦ The survey will provide a menu of check off options and/or multiple choice questions and a space to write an answer. ◦ The survey will be posted for 30 days via electronic and reminders will be sent. ◦ Committee members would like to launch the survey by mid-January 2015. ◦ The survey has a limitation on scaling questions, i.e. (1) not comfortable and (5) extremely comfortable. The google application doesn't allow a description to be filled for scaling questions (3) and (4). • The committee will not be using the capacity building project funds for the LGBTQI2-S survey. The data collection will be through google or LACDMH Quality Improvement Division, both are free of cost. • Liaison, reported to the committee, on November 25, 2014 a meeting was held to review the survey. Participants for the meeting were Mirtala Parada Ward, UREP Program Head, Vandana Joshi, Data Program Head and Naga Kasarabada, District Chief. The following suggestions were made: <ul style="list-style-type: none"> ◦ Moved around survey questions so it can flow better. ◦ A question was added at the beginning of the survey. Service providers will identify which service area (1, 2, 3, 4, 5, 6, 7 and 8) they work. ◦ Question #9 was added "Would it be helpful when serving the LGBTQI2-S community, to receive training on specific cultural/ethnic groups within that community?" Yes/No, If yes, please mark all that apply? <ul style="list-style-type: none"> • American Indian and Alaska Native • African • African-American • Asian Pacific Islander • Eastern European/Middle Eastern • Latino • White • Liaison made the above edits to the survey and provided a copy to committee members and asked for feedback. Committee response: <ul style="list-style-type: none"> ◦ Replace question number 9 (on the QID revision) with the following: "Do you have any understanding of cultural differences amongst the LGBTQ community, if so please list" ◦ For question number 3 (on the QID revision), committee requested to add "Sexual Health" and "Spirituality" and leave the question open for respondent to check off all that apply. ◦ On question 4, 5, and 7, change the word "work" to "serve/serving". 	<p>Liaison, will make committee recommendations and send it to both Co-chairs</p>	<p>Liaison</p>
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Resource Guide	<ul style="list-style-type: none"> Liaison provided committee members a copy of the Los Angeles County LGBTQ Youth Resource Directory table of context. 	<ul style="list-style-type: none"> Liaison, will email the committee the entire directory 	Liaison
Capacity Building Project	<ul style="list-style-type: none"> The committee approved two Capacity Building Project proposals in the previous meeting. Pending, are Statements of Work (SOW) for each project. <ul style="list-style-type: none"> Liaison, informed committee members the authors and agency of both proposals will be removed for the SOW. Proposals will belong to the LGBTQ UREP committee and the members will make decisions for the projects (e.g. what steps should be taken, when will it launch, how many dollars will be used, etc.) Once the SOWs are completed, the projects will go through a bidding process. The lowest bidder will be granted the project. Liaison, recommended to committee members to inform community members who may be interested in the projects to become a LACDMH vendor. Liaison, provided committee members a copy of the steps to become a vendor for DMH. Committee members discussed deliverables for one project; Peer-to-Peer and Family-to-Family Outreach and Education Project. The proposal was presented by the author, Lisa Gallegos: <ul style="list-style-type: none"> The project is based on a family system model. This project consists of family advocates, who will work in Service Area 4 and 6. The family advocate candidate will be a family member who has accepted a family member who identifies as LGBTQ. The family advocates will facilitate a peer-to-peer and family-to-family outreach and education to SA 4 and 6. The target population for this project is the LGBTQ people of color. Family advocates must be flexible with time (i.e. have platicas on a Saturdays/weekends) The goal is to outreach and locate family advocates and provide training so they could facilitate or lead panel discussions, support groups and/or trainings. Committee members envision working with the LGBTQ African/African American and Latino groups. <ul style="list-style-type: none"> Since funding is limited (\$24,000 for each project), the following ideas were proposed: <ul style="list-style-type: none"> Select one Service Area instead of two Do a panel discussion and community dialogues but no support groups. Make a video, similar to the "De Colores". Film (with consent) some of the activities happening and highlight the moments which may be used as educational tool. 	Liaison, will follow up with Co-chairs and Mirtala to create a timeline for SOWs	Liaison
LGBTQ UREP Meeting	Meetings will be scheduled as needed basis since the proposals were selected by the committee.		Liaison

Respectfully Submitted,

