

**COUNTY OF LOS ANGELES – DEPARTMENT OF MENTAL HEALTH
PROGRAM SUPPORT BUREAU – QUALITY IMPROVEMENT DIVISION**

**LGBTQI2-S UsCC SUBCOMMITTEE
MINUTES**

1:00 p.m. – 3:00 p.m.
695 S. Vermont Ave. 15th Floor Conference Room
Los Angeles, CA 90005

Date: September 6, 2016
Present: Mirtala Parada Ward, Kelly Wilkerson, Sandra Chang-Ptasinski, Sermed Alkass, Richard Zaldivar, Jeffrey King, Hector Ramirez, Marissa Lee, Roshni Chabra
Phone: Ike Mendoza, Kim Peterson

Agenda Items	Comments/Discussion/Recommendations/ Conclusions	Action Item	Person(s) Responsible
Welcome & Introductions	Attendee introductions		
Announcements	<p><u>Co-Chair Election</u></p> <ul style="list-style-type: none"> • Sermed Alkass (DMH) and Richard Zaldivar (community) were elected as the new co-chairs • Mirtala to schedule conference call with new co-chairs to discuss roles and expectations • The co-chairs will participate in the UsCC Leadership Meeting, which reports to the SLT regarding the needs of the community <p><u>Questions</u></p> <ul style="list-style-type: none"> • How does this group inform what the co-chairs represent in the community or to the Board of Supervisors? The co-chairs represent this subcommittee, not the other way around. <p><u>Member Outreach</u></p> <ul style="list-style-type: none"> • Mirtala and Kelly will be presenting at the Transgender Service Provider Network meeting next week as well as at the Service Area 8 SAAC meeting in order to try and engage more community members in the subcommittee • Marissa shared concerns regarding the way that SOGI information is collected in IBHIS. Kelly to follow up with Bryan Mershon regarding inviting someone from Paul Arns' team to come speak to the subcommittee regarding this. 		
Review of minutes	<ul style="list-style-type: none"> • August minutes reviewed and approved with no changes/corrections • Recommendation to take time at the start of each meeting to ask if anyone has anything specific they would like to add to the agenda 		

Project Update	<p><u>Speak Your Mind Academy</u></p> <ul style="list-style-type: none"> • Initial consultation meeting with Star View took place in August 2016 • The project is set to start 9/15/16 • Mirtala reviewed the process including solicitation by Internal Services Department (ISD) and confirmed that Star View would be reporting out to the subcommittee on a quarterly basis regarding the progress of the project • Sermed shared information regarding the bidder's conference procedure for the new TAY program <p><u>Recommendations</u></p> <ul style="list-style-type: none"> • Concerns with regards to ISD accepting the lowest bidder were expressed-what is the quality of services that will be provided with that restricted amount? • Concerns that this method of accepting the lowest bidder disinherits community members/organizations to submit proposals for fear that the system allows lowest bidders to compete. • Recommendation that the subcommittee take a look at the current solicitation/bidding process and develop a report to share with Contracts and ISD, as well as at the UsCC Leadership meeting, regarding concerns. • Agenda item to be added to next meeting with regards to drafting a letter from the subcommittee sharing concerns regarding this process that can be submitted to the Contracts department. 		
Future Projects	<p><u>Themes/Topics/Ideas</u></p> <ul style="list-style-type: none"> • Develop pamphlets/booklets/resource guides with community resources for LGBT community members • Transgender health guidelines, particularly with regards to access to psychiatry • Training for psychiatrists regarding how to write recommendation letters for transgender clients and how to meet the guidelines for gender reassignment surgery • Develop a website specifically with mental health and LGBTQI2-S resources (Mirtala to check in with Public Information Office regarding whether this would be a possibility) • Conduct outreach to people of color within the LGBTQI2-S community and facilitate focus groups to assess the needs of the community in preparation for the conference (community assessment) • Plan a LGBTQI2-S community leaders mental health forum/working retreat-bring together organizations to talk about the community and the conference • Translate existing materials (such as the LGBTQI2-S glossary) into the threshold languages • Provide training to foster parents regarding LGBTQI2-S youth in foster care-record this training so that it can be shared with future foster parents • Develop a media campaign utilizing social media 		

	<p><u>Next Steps</u></p> <ul style="list-style-type: none"> ○ Kelly to send out an email to the subcommittee to elicit more project proposal ideas (150 words or less). ○ Once we have the list, we will send out a Survey Monkey so that the subcommittee members can rank the ideas. ○ The top 4 will be selected and those individuals who proposed those ideas will complete an official Project Proposal and present it to the subcommittee. ○ From there, those subcommittee members who have voting privileges will be allowed to vote on their top choice. 		
Next Meeting	10/12/16		

Respectfully Submitted