

**COUNTY OF LOS ANGELES – DEPARTMENT OF MENTAL HEALTH
PROGRAM SUPPORT BUREAU – QUALITY IMPROVEMENT DIVISION**

**LGBTQI2-S UsCC SUBCOMMITTEE
MINUTES**

1:00 p.m. – 3:00 p.m.
550 S. Vermont Ave. 3rd Floor Conference Room
Los Angeles, CA 90005

Date: August 5, 2016

Present: Mirtala Parada Ward, Kim Peterson, Marta Alquijay, Mastaneh Moghadam, Kelly Wilkerson, Sermed Alkass, William Tanner, Richard, Zaldivar, Natalia Garcia, Armen Abelyan, America Islas (by phone), Dalia Cisneros (by phone)

Co-chairs: Kim Peterson, M.A. and Marta Alquijay, Ph.D.

Agenda Items	Comments/Discussion/Recommendations/ Conclusions	Action Item	Person(s) Responsible
Welcome & Introductions	Attendee introductions		
Review of minutes	July minutes reviewed and approved with no changes/corrections		
Announcements	<p><u>Co-chair Election</u></p> <ul style="list-style-type: none"> • The term for co-chairs is two years and it is time to elect/re-elect new co-chairs • Responsibilities of co-chairs: <ul style="list-style-type: none"> ○ Attendance at 75% of the subcommittee meetings by at least one co-chair ○ There are approximately six meetings/year ○ Participation with the UsCC Leadership meeting ○ Involvement with the EQRO (Systems Review) ○ May be required to represent the subcommittee at the SLT (System Leadership Team-composed of stakeholders, meets once/month) • Kelly will distribute the Rules & Agreements to the subcommittee once approved • Kelly will send out a follow-up email-you can nominate yourself or someone else, will explain the general guidelines and give everyone an opportunity to nominate themselves • When it comes time to vote, we will create a Survey Monkey and include a short bio of each of the nominees • Richard Zaldivar, Sermed Alkass, William Tanner all expressed interest <p><u>Sermed-LGBTQ TAY Prevention Services</u></p> <ul style="list-style-type: none"> • Project released for bid • This will be ongoing funding through PEI • There will be four awardees and each will be responsible for two Service Areas • Will include mental health services, support groups, development of a manual of resources 		

<p>Project Update</p>	<p><u>Speak Your Mind Academy</u></p> <ul style="list-style-type: none"> • Project awarded to Star View Behavioral Health, Inc. • Will be countywide and include all ethnicities • Mirtala reviewed the solicitation process that was conducted by ISD and reported that this process requires 2-3 different reference quotes for informational purposes only • The implementation process will begin shortly and the vendor will be required to come to the subcommittee on a quarterly basis to provide status updates regarding the project's deliverables <ul style="list-style-type: none"> ○ Sometimes subcommittees underutilize their dollars but since the dollars are one time dollars per year, whatever is not utilized cannot be rolled over to another year <p><u>Questions</u></p> <ul style="list-style-type: none"> • What was the funding limit for the Speak Your Mind Academy? Each UsCC subcommittee gets \$100,000 annually. People will share project ideas and then the subcommittee will vote on what they want to implement for next year. This last time there were at least six proposals. The two that were voted on included the Speak Your Mind Academy and a Mental Health Conference. Once the vendor is identified, our unit oversees the project implementation and closely monitors to ensure that all the deliverables are being met. • Can we know how much was funded to Star View? We can follow up with the Program Support Bureau's Administration regarding this. For this project, our Unit took the original proposal and expanded it to include all Service Areas and all ethnicities. • Will this project include the Iranian community as well? Once we meet with Star View and review the expectations of the project, we will discuss structuring the project to target as many ethnic groups as possible, including the Iranian community. Star View is very good at partnering with other agencies. We will also invite them to come and present their plans to the subcommittee. • Will you monitor how that plan will be implemented to the various people of our communities? Yes. We will monitor it very closely. 		
<p>LGBTQI2-S Mental Health Conference-Group Discussion</p>	<ul style="list-style-type: none"> • Mirtala provided an overview of the process of requesting board approval for a mental health conference <ul style="list-style-type: none"> ○ Reference quotes received for the venue/food ○ Takes approximately 6-9 months to receive Board approval • Focus on mental health, LGBTQI2-S issues/needs, and stigma reduction <p><u>Discussion of titles</u></p> <ul style="list-style-type: none"> • Possible themes <ul style="list-style-type: none"> ○ Across the lifecycle/lifespan ○ Including all ethnicities and cultures ○ Looking at the different cultures and stigmas within each subculture 		

	<ul style="list-style-type: none"> • Subcommittee voted on “Unraveling the Rainbow-Embracing Our Communities” <p><u>Discussion of dates/location:</u></p> <ul style="list-style-type: none"> • Subcommittee voted on 5/31/2018 at the California Endowment <p><u>Discussion of possible formats</u></p> <ul style="list-style-type: none"> • Introduction and two workshops in the morning, two workshops in the afternoon • Keynote speaker and one workshop in the morning, two workshops in the afternoon • Keynote speaker and panel discussion in the morning, two workshops in the afternoon <p><u>Questions</u></p> <ul style="list-style-type: none"> • Who will attend the conference? The conference has to have some kind of consumer involvement. Usually, we will have some workshops catered specifically for consumers and will set aside approximately 50 slots. • Is this a paid conference for other attendees? Yes, they will usually pay a small fee. They will also receive CEUs as a result. Consumers attend for free. • The target population will be consumers, professionals, and community? Yes. • Recommendation to have presenters with lived experience, not just professionals. 		
<p>LGBTQI2-S Survey Update</p>	<ul style="list-style-type: none"> • Kelly reviewed the Survey Data Report and the findings from the Survey • Request for raw data to be sent out <p><u>Questions</u></p> <ul style="list-style-type: none"> • Do we have data from the survey regarding ethnicity and language? We will follow up. The survey was not sent out to consumers, only staff (DMH). 		
<p>Future Projects</p>	<ul style="list-style-type: none"> • Mirtala announced that at the next meeting, we will begin brainstorming future capacity building projects • Mirtala will share the capacity building project guidelines at the next meeting • Mastaneh recommended including a focus on Iranian LGBT community members as well 		
<p>Next Meeting</p>	<p>September 6th</p>		

Respectfully Submitted