**CENTER FOR EMPLOYMENT OPPORTUNITIES (CEO)-Los Angeles**

**REFERRAL FORM**

Return via email to Richard Jarvis: referralslosangeles@ceoworks.org

Questions? Call 323 357 6305

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| Participant Information |
|  | Participant’s Last Name | First Name and M.I. | Phone Number | Gender Identification |
|       |           |       |       |
| Street Address (where s/he will reside) | City | Zip Code | Date of Birth |
|       |       |       |            |
| PDJ/CDCR # | Offense Code (CA Penal Code) | Expected Termination/ Completion of Supervision Date (Discharge from supervision date) | HS Grad/GED (Y/N) | Gang Affiliation (if any) |
|       |       |       |       |       |

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| --- | --- |
|  | Probation/Parole Information |
| PO First & Last Name | PO Case # | PO Phone Number | PO Email | Area Office | Referral Date |
|    |       |       |       |       |       |
|  |
| Supervising PO First & Last Name | SPO Case # | SPO Phone Number | SPO Email | Area Office |
|    |       |       |       |       |

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|  | CEO Program Information (for participant and program staff) |
| Center for Employment Opportunities (CEO) provides employment services including paid transitional jobs, job placement and job retention services  |
| Criteria for interested participants:* 18 or older
* Ready, willing, and able to work and look for work
* Mentally and physically able to work a transitional job that involves manual labor (doesn’t need to be long term goal)
* Able to work 3-4 days per week 6:00am-2:30pm
* Able to come to CEO’s office in downtown LA once a week for job coaching, job development and other services
* Resides in Los Angeles County
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| Participant will need a photo ID and **one** of the following documents in order to work on the crews:* Social Security Card
* United States Birth Certificate
* Authorization to work in the United States if not a US citizen
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