

County of Los Angeles – Department of Mental Health SA2 Children's QIC

April 18, 2019

Agenda

- 1:30 – 2:15 CPS Training for May 2019 Surveys
2:15 – 2:20 Introductions/Announcements..... Michelle Rittel
2:20 – 3:25 Report from DMH QI/QA..... Michelle Rittel

QI

- Clinical Risk Management – No Update
- Patients' Rights Office
- Cultural Competency Updates
- Policy Updates
- VANS/SRTS/Access to Care – Updates
- CAPP (Parent Partner meeting)

QA

- Audits
- Medi-Cal Certification Section – No Update
- State DHCS Updates – No Update
- Training Schedule
- Policy and Technical Development
- QA Bulletins
- Health Information Management (HIM)

3:25 – 3:30 Suggestions for Next Meeting/ Host for Next Meeting

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Next Meeting:
Thursday, June 20, 2019
Location: TBA

LOS ANGELES COUNTY – DEPARTMENT OF MENTAL HEALTH
Service Area 2 Children’s QIC Meeting
QUALITY IMPROVEMENT COMMITTEE MINUTES

Type of Meeting	SA 2 Children’s QIC	Date	April 18, 2019
Place	Optimist/Pacific Lodge	Start Time	1:30pm
Chairperson	Michelle Rittel	End Time:	3:30pm
Co-Chairs	Alex Medina and Angela Kahn		
Members Present	Angela Kahn, Angie Sanchez, Cheryl Davis, Danielle Price, Gina Leggio, Gurudarshan Khalsa, Inrid Rey-Balbuena, Jennifer Roecklein, Kaylee Devine, Lynetta Shonibare, Michelle Rittel, Victoria Shabanzadeh, Vicky Rivera, Wendy Salazar, Zeena Burse, Freda McGovern, Jessica Arnerich, Harmony Vezina, Marina Eckart, Laura Padrino		
Absent Members	Adik Parsekhian, Alex Medina, Amy Nearhoof, Anabel Aispuro, Amiah Ofumbi, Cindy Luna, Daiya Cunnane, Danielle Norman, Diana Palomarez, Eva Carrera, Colin Xie, James McEwen, James Pelk, Jenny Sanchez, Judy Cardona, Kameelah Wilkerson, Karina Krynsky, Kthleen Kim, Kristin Malka, Larisa Cazacioc, Mark Rodriguez, Martha Basmadjian, Michele Burton, Michelle Silvestre, Morgan Wallace, Nely Meza, Patricia Lopez, Samuel Pina, Sandra Chang Ptasinski, Stephanie Yamada, Tiger Doan, Tim Petersen, Wil Lau		
Agenda Item & Presenter	Discussion and Findings	Decisions, Recommendations, Actions, & Scheduled Tasks	Person Responsible & Due Date
Call to Order Introductions and Announcements: Michelle Rittel	Meeting called to order at 1:30pm to start the survey training. Thank you to Optimist/Pacific Lodge for hosting our meeting this month. QIC Meeting started at 2:45pm. Introductions were made. Everyone was requested to review the sign in sheet to update information or remove names of people that don’t attend the meeting.		
Review of Minutes: Michelle Rittel	Minutes from February 21, 2019 meeting will be emailed for review and approval.	Michelle Rittel will send email.	

Agenda Items & Presenter	Discussion & Findings	Decisions, Recommendations, Actions, & Scheduled Tasks	Person Responsible & Due Date
Quality Improvement (QI)			
<p>Spring 2019 CPS Training: Lynetta Shonibare & Kimber Salvaggio</p>	<p>Training presentation by Lynetta Shonibare from DMH QI and Kimber Salvaggio, SA2 Adult QIC Chair. Power point presentation was also handed out, along with other survey materials.</p>		
<p>DMH QIC Meeting Report: Michelle Rittel</p>	<p>Clinical Risk Management: There were no updates from DMH QI.</p> <p>Patient's Rights Office: They are working the bugs out of the Grievance/Complaint system and still taking paper forms. When they are finished, clients will be able to send them in electronically through a portal on myhealthpoint and all programs will be able to enter online as well. For Change of Provider, some DO programs are not compliant and PRO wants all programs to be compliant before adding LE providers to the system. Non-compliant DOs will be reported to their Deputies.</p> <p>Cultural Competence Updates: Procedure for Language Interpretation Services = Separate procedures for DO & LE. LE will be responsible for payment to vendor for the translation/interpretation services. Schedule for CCC meetings for the rest of the year was handed out.</p> <p>Compliance, Policy & Audit Services Update: Handouts were reviewed.</p>		

Departmental QIC Meeting Report, contd.:
Michelle Rittel

VANS/SRTS/ACCESS to Care: There is still no word on rumors about VANS “going away”. VANS still needs to be updated daily.

CAPP: Reminder – CAPP meetings are now on the 3rd Tuesday of the month 11-1. Please make supervisors of Parent Partners aware of the change.

Agenda Items & Presenter	Discussion & Findings	Decisions, Recommendations, Actions, & Scheduled Tasks	Person Responsible & Due Date
Quality Assurance (QA)			
<p>Departmental QA Meeting Report: Michelle Rittel & Marc Borkheim</p>	<p>Audits: None scheduled.</p> <p>Medi-Cal Certification Section: No updates</p> <p>State DHCS Updates: No updates.</p> <p>Training and Operations: Training Schedule was handed out and reviewed.</p> <p>QA Knowledge Assessment Follow Up: Marc Borkheim reviewed purpose of the assessment and initial feedback from the Service Area QICs and reviewed an outline of the system that QA has developed. QA Assessment surveys will be completely anonymous, but you will have the option to enter a code to identify your clinic so you can get data on your program. It will be a 2 month process. The first month, a link will be sent out and responses will be submitted. The second month, data will be generated and shared with providers. Surveys will be topic specific and are designed to see how staff reason about their documentation. For example, there will be a sample progress note and the question will be “Is this note billable?” QA is planning to test out the system on July 1, 2019, so the first month goes to August 1 and the data will be out during August. QA will then take September to review the process and the official start will be October 1.</p> <p>Policy and Technical Development: Access to Care/Network Adequacy Updates – DMH QA thanks everyone for submitting their updates and asks that you continue to do so.</p>		

Departmental QA Meeting Report, contd.:
Michelle Rittel

Upcoming Assessment Form Updates – All Assessment Forms are being updated to simplify them. CANS & PSC35 updates – LA County got an extension until 7/1/19, but after that, they must be done for all EPSDT beneficiaries. State requires CANS 50 for LE and DO. CANS IP – 12 questions – is used by DCFS and it may be added to DMH as well. More information is coming regarding CANS, including training. A QA Bulletin is coming soon.

Psychiatry Residents providing E&M MSS – They are students and can do what psychiatrists do.

Reminder – Medication Consent Requirements – Regarding dosage – It is acceptable for the form to include an attestation that says they went over everything, but they do not have to write out the specific dosage.

ICC/IHBS Expansion Update: This is an EPSDT mandate – currently for Intensive Services only – It is expanding so that any provider can provide this service, not just Intensive Services providers. We will get further updates next month.

0-5 ICARE Assessment Modifications: The current paper version of ICARE is being changed to include DC 0-5 language. It currently has DC 0-3 language. QA is looking at a “phased in” approach, which would mean 2 updates for your EHRs They are still working on it and additional modifications. For now, you can use DC 0-5 on the current form.

QA Bulletin 19-01 Procedure Code Changes for Psychological & Neuropsychological Testing: Please review the handout and let Michelle Rittel know if you have any questions.

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Quality Assurance (QA)			

<p>Departmental QA Meeting Report, contd: Michelle Rittel</p>	<p>Clinical Forms Bulletin 19-01: MH 729 Katie A Subclass Membership Verification Form – Implementation for DO has already happened and it is ASAP for LEs. LEs have required elements. The form should be completed upon intake for any client under 21 who meets Medi-Cal Medical Necessity criteria and has an open DCFS case, throughout treatment upon opening of a new DCFS case and/or when a change in treatment is warranted. The DPI must be placed on claims for clients who meet Katie A Subclass Membership. Consent for Secure Text Messaging/Video Chat: This form is DO only, although LE providers can look at/use the form, but that is up to the provider.</p> <p>There are additional QA Bulletins coming soon. One is Revisions to a Guide to Procedure Codes – Removing authorized disciplines for Nurses consistent with DMH Policy 302.06. It also clarifies and further defines the requirements for the MD and DO disciplines. Disciplines modified for Codes 90791 and 90792 to exclude “authorized” designation and include Clinical Nurse Specialists and Psychiatric MH Nurse Practitioners. The face-to-face requirement will be removed and the definition will be expanded to include gathering MH assessment info from all informants, not just the client. The telephone modifier, SC, will be added to these codes.</p>		
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Departmental QA Meeting Report, contd:
Michelle Rittel

There will be a new code for Nursing Assessment/Evaluation, which will be used to bill for assessment information gathered by nurses and another new code to be used by disciplines not able to bill to any other codes for gathering assessment information. Additionally, the definition of “Collateral” has been expanded to include any significant support person for the client, including “paid” support, such as teachers or CSWs.

The other QA Bulletin coming soon is Updates to DMH Policy 401.02 Clinical Records Contents and Documentation Entry, which is a name change. Other changes include removal of definitions and incorporating them throughout the policy and procedures, moving timeliness of clinical documentation from procedures to policy and requiring LE providers to adhere to DMH timeliness requirements.

Health Information Management (HIM) – DO Only – Activities and options to decrease duplicate record creation - There will be monthly trainings for DO only for Record Management and Process and will also cover effective handling of deposition subpoenas. Regarding photocopy fee for records, State law says no more than \$0.25 per page for photocopying records and no fee for verbal discussions. There are no fees for PHI sharing for continuity of care and no authorizations wen sending info to other DMH providers.

Suggested Items for Next Meeting:

There were no suggestions.

Handouts:

Cultural Competency Committee 2019 Meeting Schedule

Documentation Training Schedule – 4/18/19

QA Bulletin 19-01 Procedure Code Changes for Psychological & Neuropsychological Testing

<p>Handouts, contd: Michelle Rittel</p>	<p>Clinical Forms Bulletin 19-01</p> <p>Katie A. Subclass Membership Verification</p> <p>Consent for Secure Text Messaging/Video Chat</p> <p>Policy/Procedure Update – March 11, 2019</p> <p>Policy/Procedure Update – April 8, 2019</p>		
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Agenda Items & Presenter	Discussion & Findings	Decisions, Recommendations, Actions, & Scheduled Tasks	Person Responsible & Due Date
NEXT MEETING:	Thursday, June 20, 2019 1:30-3:30pm Location: Phoenix House		

Respectfully submitted,



Michelle Rittel, LCSW