

**LOS ANGELES COUNTY- DEPARTMENT OF MENTAL HEALTH
Service Area II Program Administration**

**Adult Quality Improvement Committee Meeting
July 19, 2018
San Fernando Mental Health Center
10:00 am-12:00 pm
Agenda**

Welcome- Introductions & Agency Updates All
Review and Adoption of May 2018 Minutes* All

Quality Improvement

QI Presentation Eydie Dominguez, RN, MN
Collaborative Documentation Update Diana Garcia, LCSW, SMHC
Clinical Quality Improvement Office of the Medical Director
Policy Updates* Office of Compliance
PRO Office of PT's Rights
Cultural Competency Update* Cultural Competency Unit
QI Updates/Announcements All

Quality Assurance

Audits All
Medi-cal Certification Kimber
State DHCS Updates Kimber/All
Training & Operations Kimber/All
Documentation Trainings*
QA Policy Updates & Technical Asst* Kimber
QA Announcements All

Other

How is this information disseminated in your agency All
Future Agenda Items & Adjournment All

Handout*
Sent Via Email**

Next Meeting for SA 2 Adult QIC: September 20, 2018 at 10-12 pm

COUNTY OF LOS ANGELES – DEPARTMENT OF MENTAL HEALTH
Service Area 2 Adult
QUALITY IMPROVEMENT COUNCIL (QIC) Minutes

Type of Meeting	Service Area 2 Adult Quality Improvement Committee	Date:	July 19, 2018	
Place	10605 Balboa Ave 2nd fl Conference Room	Start Time:	10:00 a.m.	
Chair	Kimber Salvaggio	End Time:	12:00 p.m.	
Co-Chair	None			
Members Present	Child & Family Ctr – Jennifer Roecklein Didi Hirsch – Marina Eckert DMH PSB Countywide QA – Patricia Lopez DMH PSB Countywide QID - LyNetta Shonibare DMH SB 82 - Ramona Casupang DMH SCVMHC - Sabrina Barscheski DMH SFMHC – Diana Garcia DMH Urgent Care – Amy Kress ECDA – Angie Sanchez El Dorado – Anthony Sykes Hillview MHC – Julie Jones IMCES – Dr. Marquez for James Pelk JFS - Dora Escalante Pacific Clinics – Danielle Norman SFVCMHC, Inc. - Angela Khan SFVCMHC, Inc. - Leslie Di Mascio Tarzana Tx Ctr - Karry Friedman Tarzana Tx Ctr – Sherry Winston Topanga West Guest Home/ ACT Wellness Ctr – Megan McDonald LAC DMH – Eydie Dominguez			
Absent Members	APCTC - Tiger Doan DMH PRO - DMH PSB Cert – DMH PSB Cultural Competency Unit – DMH WVMHC – PACS-LA -			
Agenda Item & Presenter	Discussion and Findings	Decisions Recommendations Actions Tasks	Person Responsible	
Call to Order & Introductions	The meeting was called to order at 10:00 a.m.	Introductions were made	K. Salvaggio	
Review of Minutes	Review and Adoption of May 2018 Minutes		All	

Agenda Item & Presenter	Discussion & Findings	Decisions Recommendations Actions Tasks	Person Responsible
Quality Improvement	<p align="center"><u>QUALITY IMPROVEMENT</u></p> <p>Eydie provided a presentation on QI/QA</p>	<p align="center"><u>QUALITY IMPROVEMENT</u></p>	<p>Provided by Eydie Dominguez, RN, MN</p>
Collaborative Documentation Pilot at SFMHC Update	<p>Diana provided an update on the Collaborative Documentation pilot. The discussion included: How long has the clinic been using CD? How many practitioners started the pilot? How many current practitioners? Are there any practitioners that declined to use CD? After training? If, so reasons cited were... How is/was that handled? Levels of practitioners utilizing CD? How were the practitioners chosen? Initial challenges? Initial resistance looked like...? Positive things about CD? Negative things about CD? If you could change it but keep the basic integrity what would you change? What do you know now that you wish you had known when you started?</p>		<p>Provided by Diana Garcia, LCSW, SMHC at SFMHC</p>
Compliance, Privacy & Audit SVCS Bureau	<p><u>Policy Updates *</u></p> <ul style="list-style-type: none"> • See the handout 		<p>Provided by Compliance Unit</p>
Pt's Rights	<p><u>Change of Provider Logs</u></p> <ul style="list-style-type: none"> • DO's August logs should be submitted to the new online reporting system • Consumer Portal for Complaints & Grievance pending 		<p>Provided by PRO Staff-reported by Kimber</p>
Cultural Competency	<ul style="list-style-type: none"> • LAC DMH CCC is lead in the Agency for cultural competency • See hand out ICLIR 		<p>Provided by CC Staff-reported by Kimber</p>
QI Updates & Announcements	<p><u>QI Announcements/QID Updates</u></p> <ul style="list-style-type: none"> • Clinical PIP - reducing hospitalizations • Non-clinical pip (front desk customer service survey) 	<p>TABLED</p>	<p>Will discuss at next QIC</p>

	<p><u>MHSIP Surveys-Open-ended Comments</u></p> <ul style="list-style-type: none"> July 15th - due to LyNetta Over 15,000 surveys; 46% adults, 34% youth families, 5% older adults, 15% youth 	<p>TABLED</p>	<p>Will discuss at next QIC</p>
<p>Audits</p>	<p><u>QUALITY ASSURANCE</u></p> <p>No Report</p>	<p><u>QUALITY ASSURANCE</u></p>	<p>All</p>
<p>Medi-Cal Certification</p>	<p>No Report</p>		
<p>State DHCS Updates</p>	<ul style="list-style-type: none"> Employees who have graduated but not registered may not provide services under the psychotherapy scope until they get their registration. Waivers required for psychologists who have 48 hours/72 trimester hours. Practicum hours do count. Intern and dissertation hours don't. Look at how you're calculating hours, especially for staff who have attended different universities, including when they include both semester and trimester units. Need to be collecting transcripts for your students. Diane following up with agencies to see if they are attending SA QICs to ensure information flow. Kimber's needs assmt - Tabled 	<p>TABLED</p> <p>Will con't discussion in the context of the completed needs assessment at Sept mtg</p>	<p>Will discuss at next QIC</p> <p>Provided by PSB-QA staff reported by Kimber</p>
<p>Training & Operations*</p>	<p><u>Training & Operations*</u></p> <ul style="list-style-type: none"> See handout for training opportunities* 		
<p>Policy Updates & Technical Asst.</p>	<p><u>QA Policy and Technical Development*</u></p> <ul style="list-style-type: none"> QA Division Policy Updates* Opening/Closing of Episodes of Policy MSS PNs - Guides for Doctors Final QA bulletin 18-08 access to care Co-practitioners Updates to triage and assessment 	<p>INFO SENT VIA EMAIL Tabled DISCUSSION FOR SEPT MTG IF NEEDED</p>	<p>Provided by PSB-QA staff reported by Kimber</p>
<p>Announcements</p>	<ul style="list-style-type: none"> None 		
<p>Handouts</p>	<ul style="list-style-type: none"> ➤ Draft of May 2018 Minutes ➤ Quality Improvement PPT 		

	<ul style="list-style-type: none">➤ ICLAR Org Tree➤ June 2018 & July 2018 Policy Updates➤ July 2018 Documentation Training Sch'd➤ QA Division Policy Updates
Next Meeting	➤ September 20, 2018

Respectfully Submitted,

Kimber Salvaggio

