

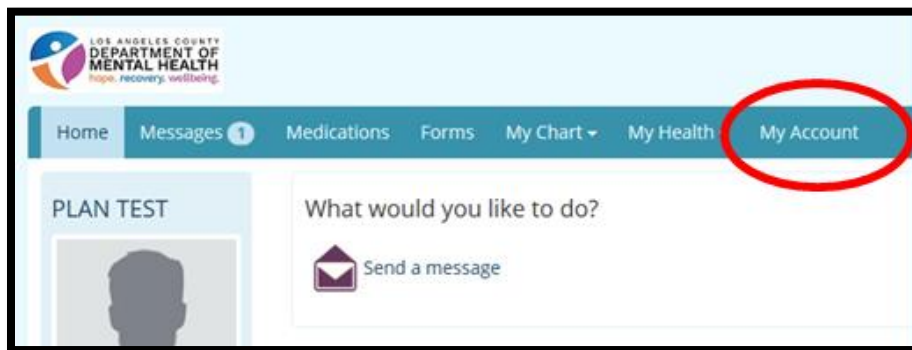


For Easy & Secure Access to
Your Mental Health Record

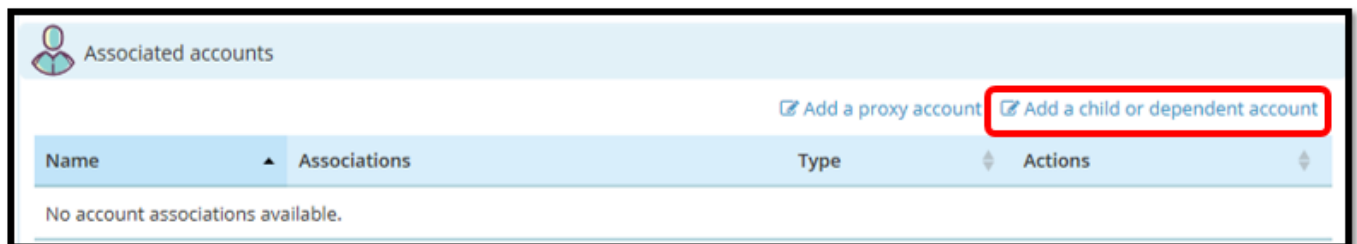
Visit Us Online at:
Just4me.dmh.lacounty.gov

How to Set Up a Child/Dependent Account – When Parent/Guardian is also a Client

- In your Client Portal, select **My Account**



- Select **Add a child or dependent account**



- Enter your **child or dependent's PIN** and **DOB** and select **Add Account**

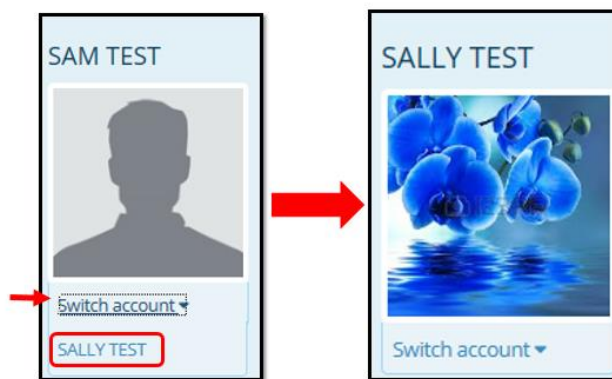
The screenshot shows the 'Add a child/dependent account' form. It has a title bar with a close button. The form contains the following fields and controls:

- A text input field for 'PIN'.
- A 'Date of birth' section with three dropdown menus for 'Month', 'Day', and 'Year'.
- A blue 'Add Account' button at the bottom.

- You will see your Child or Dependent under your Associated accounts.


Associated accounts			
Name	Associations	Type	Actions
SALLY TEST	DMH LA County Dev Clinic	Child/Dependent	Remove association Add PIN from another practice

- To view your child or dependent’s online record, select **Switch account** under your photo and click on his/her account



- When your child or dependent turns 12 years old, access to his/her account will be automatically removed and you will receive the following secure message:

SAM TEST



- [View my account](#)
- [Download my chart](#)
- [View my chart](#)
- [Print my chart](#)

Practice Pages

[Compose new message](#)

Inbox Sent Items Deleted

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Important Account Information Thursday, October 25, 2018 - 8:11:27 PM

From: SAM TEST
To: SAM TEST

Dear SAM TEST,
Regarding the Patient Portal account of SALLY TEST.
Due to HIPAA privacy regulations, upon reaching the age of 12, an individual's medical information becomes private and confidential, and can no longer be shared without his/her explicit consent. In recognition of these HIPAA privacy regulations, now that SALLY TEST has reached the age of 12, access to his/her personal health information will no longer be available from within your account. SALLY may continue to benefit from using the portal, with full access to his/her medical history by obtaining a personal PIN from the practice and establishing his/her own personal login.

Kind regards,
DMH LA County Dev Clinic

- At that time, your 12-year-old child or dependent can get a new PIN from the Front Desk and set up his/her own personal login. The child can then link the parent to his/her account if he/she chooses.