LOS ANGELES COUNTY - DEPARTMENT OF MENTAL HEALTH / CENTRAL BUSINESS OFFICE

CBO DISPATCH

The "B" means BUSINESS

CBO Dispatch No.: NGA 18-T045

Issue Date: November 19, 2018





To facilitate your training needs, the Central Business Office (CBO) would like to provide you with the training calendar for January 2019 to help you schedule which trainings you would like to attend and plan accordingly. In January, CBO will be conducting the following trainings exclusively for staff in legal entity contract provider programs:

Service Screening

- Serivate Insurance
- Se Interpeting Medi-Cal Eligibility Responses (via Skype)

Attached is the calendar for all CBO trainings in January. A Dispatch along with registration forms will be sent out prior to each training.

Register as soon as possible.

Seating for all trainings is limited to **30** per session and filled on a first come, first served basis.

Other important information:

- ✓ Arrive 30 minutes prior to your training.
- ✓ You will not be admitted without your confirmed registration in hand.
- ✓ Only one (1) name per registration form will be accepted.
- Registration requests may be denied if you have attended the requested training in the last six (6) months in order to make room for new registrants.
- ✓ Training registration requests must be received at least 24 hours prior to the training.

WE'RE WORKING FOR YOU...

IBHIS providers, if you have any questions or need further information, please create a HEAT ticket using the following link: <u>https://dmh.sslvpn.lacounty.gov/dmh/contractor.</u>









CENTRAL BUSINESS OFFICE TRAINING CALENDAR

We're working for you... Friday **Saturday** Sunday Monday Tuesday Wednesday Thursday 3 2 5 1 4 **NOTES:** 8 10 7 9 11 12 6 Financial Screening #1901 9:30AM - 12:00PM 17 16 13 14 18 19 15 Interpreting Medi-Cal Eligibility Responses (SKYPE) #1901 Private Insurance Training #1901 9:30am -12:00pm 1:30PM – 3:30PM 26 20 21 23 25 22 24 29 31 30 28 27

Unless otherwise noted in a training announcement or registration confirmation, CBO trainings for the month of January will be conducted at:

695 S. Vermont Ave., 16th Floor Los Angeles, CA 90005

Parking is available in the garage at 695 S. Vermont Ave. or in one of the lots across the street for a fee.

All staff must register in advance to attend trainings. Space in the conference room is limited to 30 attendees per session. Registration forms will be sent out with each training announcement as CBO Dispatches. Those without confirmed registration will not be admitted to the training.