

**LOS ANGELES COUNTY – DEPARTMENT OF MENTAL HEALTH
PROGRAM SUPPORT BUREAU
QUALITY IMPROVEMENT DIVISION**

Type of Meeting	SA-1 Quality Improvement Committee (QIC)	Date	May 1, 2018	
Place	Antelope Valley Kidz Connection 2323-A Palmdale Blvd. Palmdale, CA 93550	Start Time:	2:00 PM	
Chairperson SA-1 Liaison	Debra Berzon-Leitelt, LCSW, MPA	End Time:	4:00PM	
Co-Chair SA-1 Liaison	Barbara Paradise, LMFT			
Members Present	Levana Adato, Catrina Avila, Jolene Bajnath, Joseph Chavez, Lauren Cheung, Amber Cordero, Jolene Eccles, Jennifer Evans, Viola Garcia, Paul Ha, Erica Melbourne, Barbara Paradise, Luis Ramirez II, Andrea Tufts, Lisa Pulsifer, Brenda Arceo, Trinh Zuniga, Raquel Guerra, Martin Ribeiro, Mayra Hernandez			
Agenda Item & Presenter	Discussion and Findings	Decisions, Recommendations, Actions, & Scheduled Tasks		Person Responsible & Due Date
Call to Order & Introductions	Meeting was called to order at 2PM. Introductions were made.	N/A		Barbara Paradise
Review of Minutes	The March 2018 minutes were reviewed.	Minutes from the March 2018 meeting was reviewed by the present membership. Lauren Cheung for adoption of the notes and Joseph Chavez seconded the motion. Minutes were approved.		Barbara Paradise

Agenda Item & Presenter	Discussion & Findings	Decisions, Recommendations, Actions, & Scheduled Tasks	Person Responsible & Due Date
Quality Improvement			
Consumer Perception Survey Training-MHSIP	Juan Cabrera and Barbara Paradise reviewed the training materials on appropriate implementation of the Consumer Satisfaction Survey.	Members discussed the implications of this information and got clarification on administration.	Barbara Paradise, Juan Cabrera
ACCESS Center Test Calls	Barbara Paradise facilitated a discussion with membership to prepare the membership to implement the Test calls to the ACCESS Center in May.	Members identified their choices related to which kind of calls they were willing to perform.	Barbara Paradise
Cultural Competency	No report	N/A	Sandra Chang-Ptasinski
Patient's Rights Office	Barbara Paradise reviewed materials related to the Final Rule, the updates to the Grievance and Appeals process, and informed the membership that Patient's Rights is working on an app for Change in Provider submissions.	Membership discussed the information.	Barbara Paradise
Policy Updates-Office of Compliance	Policy updates were distributed.	N/A	Barbara Paradise
Clinical Quality Improvement	No report at this meeting.	N/A	Lynette Shonibare
Quality Assurance			
Agenda Item & Presenter	Discussion & Findings	Decisions, Recommendations, Actions, & Scheduled Tasks	Person Responsible & Due Date
Recent/Upcoming Audits & Reviews	None reported.	N/A	Barbara Paradise
MediCal Certification Section	Barbara Paradise just reminded the membership to start on the fire clearances in preparation for certification as far in advance as possible.	Membership discussed the implications and experiences with the fire clearance process as it relates to preparation for certification.	Barbara Paradise

Quality Assurance			
Agenda Item & Presenter	Discussion & Findings	Decisions, Recommendations, Actions, & Scheduled Tasks	Person Responsible & Due Date
Training and Operations	Schedule of upcoming documentation trainings were distributed.	Members reviewed the training information.	Barbara Paradise
Policy & Technical Development	-Barbara Paradise presented on the Quality Assurance Bulletins related to PEI funding for clients not meeting medical necessity, updates to the Procedure Codes, documentation for groups, and the new quality assurance requirements for DO programs.	-Members discussed implications of these bulletins.	Barbara Paradise
Next Meeting	<p>July 10, 2018</p> <p>Antelope Valley Kidz Connection 2323-A Palmdale Blvd. Palmdale, CA 93550 Large Conference Room 661-223-3800</p>	N/A	N/A

Respectfully Submitted, Barbara Paradise, LMFT