

SEQUENCE: _____

DATE: _____

COUNTY OF LOS ANGELES
TREASURER AND TAX COLLECTOR
CREDIT/DEBIT MEMO TRANSMITTAL

DEPARTMENT

NAME: _____

DIVISION: _____

ADDRESS: _____

PREPARED BY

(PRINT NAME): _____

E-MAIL ADDRESS: _____

TELEPHONE NO.: _____

ATTACHED ARE _____ CREDIT/DEBIT MEMO IN THE AMOUNT OF _____
FORWARDED FOR ADJUSTMENTS.

No.	NAME OF ACCOUNT	AMOUNT	REMARKS
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
	TOTAL		

WHEN COMPLETED MAIL COPIES TO:
TREASURER AND TAX COLLECTOR
COLLECTIONS ACCOUNTING
500 W. TEMPLE ST. RM. #461
LOS ANGELES, CA 90012

FOR TTC USE ONLY

No. OF ACCOUNTS
PROCESSED _____

VERIFIED BY _____

No. OF ACCOUNTS
RETURNED _____PROCESSED
AMOUNT _____

DATE _____

AMOUNT
RETURNED _____