

[INSERT PROJECT TITLE]

GROUP CRISIS COUNSELING SERVICES

Employee ID: _____ Date: _____ Team: _____
Location/Neighborhood: _____

TYPE OF GROUP	NUMBER OF PARTICIPANTS
FOCUS OF GROUP SESSION:	
PLAN FOR FUTURE SESSIONS:	
NOTES:	

INSTRUCTIONS FOR THE GROUP CRISIS COUNSELING FORM

Name: Enter the Employee ID of the outreach worker(s)/facilitator(s). The Employee ID is a unique identifier usually consisting of the first four letters of the individual's last name and four unique numbers such as the last four digits of the employee's social security number, telephone number, etc. If two people are assisting the group, only one person fills out and submits a form.

Date: Enter the date the group met.

Team: Enter the name of the team that the outreach worker(s)/facilitator(s) work with. Not all projects use a team structure, so leave line blank or enter N/A if this does not apply.

Location/Neighborhood: Enter the general location where the group met. This could be a public library, a church basement, or the Arlington Heights neighborhood.

Type of Group: Enter the general makeup of the group. Is this a group of rescue workers? Senior Citizens? Women?

Number of Participants: Self -explanatory.

Focus of Group Session: Briefly describe the focus of the group session and the approach used by the crisis counselors (i.e., support, active listening, rap session).

Plan for Future Sessions: Note whether the group will be meeting again and, if so, when. Will this be a regularly scheduled group? If so, how often.

Notes: This is an area for the outreach worker(s)/facilitator(s) to jot a few notes that may help them recall the needs of the group if there are to be future sessions.