

# COUNTY OF LOS ANGELES

MARVIN J. SOUTHARD, D.S.W.  
Director

SUSAN KERR  
Chief Deputy Director

RODERICK SHANER, M.D.  
Medical Director



BOARD OF SUPERVISORS  
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## DEPARTMENT OF MENTAL HEALTH

<http://dmh.co.la.ca.us>

550 SOUTH VERMONT AVENUE, LOS ANGELES, CALIFORNIA 90020

Reply To: (213) 738-4601  
FAX No.: (213) 386-1297

November 24, 2004

**ADOPTED**  
BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

25

DEC 07 2004

*Violet Varona-Lukens*  
VIOLET VARONA-LUKENS  
EXECUTIVE OFFICER

Dear Supervisors:

**APPROVAL TO RENEW 27 MENTAL HEALTH SERVICES  
CONTRACT ALLOWABLE RATE FEE-FOR-SERVICES MEDI-CAL PSYCHIATRIC  
INPATIENT HOSPITAL SERVICES AGREEMENTS  
FOR FISCAL YEARS 2004-2005, 2005-2006, AND 2006-2007  
AND  
APPROVAL OF REQUEST FOR APPROPRIATION ADJUSTMENT  
FOR FISCAL YEAR 2004-2005  
(ALL SUPERVISORIAL DISTRICTS)  
(4 VOTES)**

**IT IS RECOMMENDED THAT YOUR BOARD:**

1. Approve the Mental Health Services Contract Allowable Rate Fee-For-Services (FFS) Medi-Cal Psychiatric Inpatient Hospital Services Agreement format, substantially similar to Attachment I.
2. Delegate authority to the Director of Mental Health or his designee to execute the renewal of 27 Mental Health Services Contract Allowable Rate FFS Medi-Cal Psychiatric Inpatient Hospital Services Agreements upon Board approval, in accordance with the listing in Attachment II. These agreements specify contract allowable rates per day for acute psychiatric inpatient hospital services and administrative day services, and are funded by approximately 50 percent Mental Health Managed Care State Allocation, and approximately 50 percent Federal Financial Participation (FFP) Medi-Cal revenues. The term of each Agreement will be effective January 1, 2005 through June 30, 2005 including two (2) automatic one-year renewal periods.
3. Delegate authority to the Director of Mental Health or his designee to execute future new agreements, substantially similar in format to Attachment I, with qualified FFS

Medi-Cal psychiatric certified inpatient hospitals who conform to all applicable Los Angeles County (LAC) DMH policies and procedures for FFS Medi-Cal Acute Inpatient Hospital Services.

4. Delegate authority to the Director of Mental Health or his designee to prepare, sign, and execute amendments to the agreements provided that: 1) the contract allowable rates under each Agreement for each fiscal year shall not exceed an increase of 20 percent; 2) any such increase shall be used to provide additional services or to reflect program and/or policy changes; 3) the Board of Supervisors has appropriated sufficient funds for all changes; 4) approval of County Counsel and the Chief Administrative Officer (CAO) or their designee is obtained prior to any such Amendment; 5) the parties may, by written Amendment, mutually agree to reduce programs or services without reference to the 20 percent limitation; and 6) the Director of Mental Health shall notify the Board of Supervisors of Agreement changes in writing within 30 days after execution of each Amendment.
5. Approve the Request for Appropriation Adjustment (Attachment III) in the amount of \$8,000,000, fully funded by the Mental Health Managed Care State allocation, \$4,000,000, and FFP Medi-Cal revenue, \$4,000,000. The increase in appropriation will provide spending authority for FFS contract providers in FY 2004-2005.

#### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTIONS**

Board approval is required for the renewal of these 27 Mental Health Services Contract Allowable Rate FFS Medi-Cal Psychiatric Inpatient Hospital Services Agreements, as these agreements will expire December 31, 2004. Board approval is also required for delegation of authority to the Director of Mental Health or his designee to execute these agreements and future new agreements and amendments with FFS Medi-Cal psychiatric inpatient hospitals.

The renewal of these 27 FFS Medi-Cal agreements will allow for uninterrupted, medically necessary acute psychiatric inpatient hospital services and administrative day services to severely mentally ill clients who reside throughout the Los Angeles County (LAC).

#### **Implementation of Strategic Plan Goals**

The recommended Board actions are consistent with the principles of the Countywide Strategic Plan Organizational Goal No. 3, "Organizational Effectiveness." Qualified FFS

Medi-Cal psychiatric hospitals will provide twenty-four hour acute psychiatric inpatient hospital services and administrative day services to Medi-Cal beneficiaries.

### **FISCAL IMPACT/FINANCING**

There is no increase in net County cost.

These agreements do not contain a maximum contract amount but specify contract allowable rates per day for acute psychiatric inpatient hospital services and administrative day services. All services provided are subject to the Treatment Authorization Request review process prior to authorization of payment.

All clients served by the FFS Medi-Cal psychiatric inpatient hospitals are Medi-Cal beneficiaries. The projected expenditure for FFS Consolidation is \$88,765,000 for FY 2004-2005, which exceeds the budgeted amount of \$81,209,000 by \$7,556,000. The appropriation adjustment in the amount of \$8,000,000 will provide the spending authority for the FFS contract providers annual expenditures. This appropriation adjustment is fully funded by the Mental Health Managed Care State allocation, \$4,000,000, and FFP Medi-Cal revenue, \$4,000,000.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

Chapter 633 (AB 757) of statutes of 1994 authorizes the transfer of State funding for FFS Medi-Cal psychiatric inpatient hospital services from the State Department of Health Services to the State Department of Mental Health. On December 20, 1994, your Board approved LAC's participation in FFS Medi-Cal psychiatric inpatient hospital services consolidation and the transfer of SGF Medi-Cal match dollars to the County for payment of services and administration of the program.

The Mental Health Services Contract Allowable Rate FFS Medi-Cal Psychiatric Inpatient Hospital Services Agreements are with 27 Medi-Cal certified hospitals that provide acute psychiatric inpatient services and administrative day services to the residents of LAC. Furthermore, the contractor will not utilize or otherwise arrange for mobile 5150 assessment personnel or processes outside the confines of the Contractor's facility without the written consent of DMH's Director or his designee.

Attachment I is the FFS Medi-Cal Agreement format, which has been updated to reflect new or revised mandated provisions required in all County contracts. Attachment II specifies the Contractors, services to be provided, Supervisorial Districts of service providers, terms, and contract allowable rates for these agreements. Attachment IV is

the Los Angeles County Community Business Enterprise (LAC/CBE) Program, Firm/Organizational Information form.

Clinical and administrative staff of DMH are assigned to supervise and administer these agreements, evaluate programs to ensure that quality services are being provided to clients, and ensure that Agreement provisions and departmental policies are being followed.

The Mental Health Services Contract Allowable Rate FFS Medi-Cal Psychiatric Inpatient Hospital Services Agreement format has been approved as to form by County Counsel. The CAO and DMH's Fiscal and Program Administrations have reviewed the proposed actions.

### **CONTRACTING PROCESS**

Board approval will authorize DMH to renew 27 agreements with existing FFS Medi-Cal Contractors as listed in Attachment II.

Upon Board approval, the Director of Mental Health or his designee will have delegated authority to execute a Mental Health Services Contract Allowable Rate FFS Medi-Cal Psychiatric Inpatient Hospital Services Agreement with 27 qualified FFS Medi-Cal psychiatric inpatient hospitals, as listed in Attachment II, and other qualified FFS Medi-Cal psychiatric certified inpatient hospitals who conform to all applicable LAC-DMH policies and procedures for FFS Medi-Cal Acute Inpatient Hospital services.

### **IMPACT ON CURRENT SERVICES**

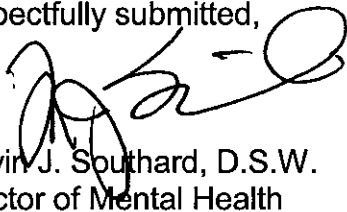
The renewal of these 27 agreements will allow for uninterrupted, medically necessary acute psychiatric inpatient hospital services and administrative day services to severely mentally ill clients who reside throughout the LAC.

The Honorable Board of Supervisors  
November 24, 2004  
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**CONCLUSION**

The Department of Mental Health will need one (1) copy of the adopted Board's action. It is requested that the Executive Officer of the Board notifies the Department of Mental Health's Contracts Development and Administration Division at (213) 738-4684 when this document is available.

Respectfully submitted,



Marvin J. Southard, D.S.W.  
Director of Mental Health

MJS:MY:RK:LQ

Attachments (4)

c: Chief Administrative Officer  
County Counsel  
Chairperson, Mental Health Commission

FFS BD LTR 2003-11/19/2004 3:32 PM

1 CONTRACTOR

2 \_\_\_\_\_

3 \_\_\_\_\_  
Contract Number

4 \_\_\_\_\_

5 \_\_\_\_\_  
Provider Number(s)

6 \_\_\_\_\_

7 \_\_\_\_\_  
Reference Number

8 Business Address:

9 \_\_\_\_\_

10 \_\_\_\_\_

11 \_\_\_\_\_

12 \_\_\_\_\_  
13 Supervisory District(s) \_\_\_\_\_

14  
15 MENTAL HEALTH SERVICES AGREEMENT  
16 CONTRACT ALLOWABLE RATE - FEE FOR SERVICES  
17 MEDICAL PSYCHIATRIC INPATIENT HOSPITAL SERVICES

18  
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48  
49  
50 Mental Health Service Area(s) \_\_\_\_\_

Countywide \_\_\_\_\_

51  
52 K: S\_\_\_\_\_ U\_\_\_\_\_

53 PO: A\_\_\_\_\_ C\_\_\_\_\_ D\_\_\_\_\_ H\_\_\_\_\_ M\_\_\_\_\_

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49		





1 Emergency and permanent Regulations issued by State Department of Mental Health; Los Angeles  
2 County Department of Mental Health's Contract Manual for Mental Health Services Agreement -  
3 Contract Allowable Rate Fee For Services Psychiatric/Inpatient Hospital Services Format; policies and  
4 procedures including specific procedures relating to contract compliance for Treatment Authorization  
5 Request approvals developed by County; State's Medicaid Plan; policies and procedures issued by State  
6 Department of Mental Health; policies and procedures issued by State Department of Health Services;  
7 and policies and procedures issued by the LMHP; and

8 WHEREAS, this Agreement is authorized by California Welfare and Institutions Code Section  
9 5775 et seq., California Government Code Sections 23004, 26227 and 53703, and otherwise.

10 NOW, THEREFORE, Contractor and County agree as follows:

11 **PREAMBLE**

12 For nearly a decade, the County has collaborated with its community partners to enhance the  
13 capacity of the health and human services system to improve the lives of children and families. These  
14 efforts require, as a fundamental expectation, that the County's contracting partners share the County  
15 and community's commitment to provide health and human services that support achievement of the  
16 County's vision, goals, values, and adopted outcomes. Key to these efforts is the integration of service  
17 delivery systems and the adoption of the Customer Service and Satisfaction Standards.

18 The County of Los Angeles' Vision is to improve the quality of life in the County by providing  
19 responsive, efficient, and high quality public services that promote the self-sufficiency, well-being and  
20 prosperity of individuals, families, business and communities. This philosophy of teamwork and  
21 collaboration is anchored in the shared values of:

- |                   |                         |
|-------------------|-------------------------|
| ➤ Responsiveness  | ➤ Integrity             |
| ➤ Professionalism | ➤ Commitment            |
| ➤ Accountability  | ➤ A Can - Do Attitude   |
| ➤ Compassion      | ➤ Respect for Diversity |

22 These shared values are encompassed in the County Strategic Plan's eight goals: 1) Service  
23 Excellence; 2) Workforce Excellence; 3) Organizational Effectiveness; 4) Fiscal Responsibility; 5)  
24 Children's and Families' Well-Being; 6) Community Services; 7) Health and Mental Health; and 8) Public  
25 Safety. Improving the well-being of children and families requires coordination, collaboration, and  
26 integration of services across functional and jurisdictional boundaries, by and between County  
27 departments/agencies, and community and contracting partners.

28 The basic conditions that represent the well-being we seek for all children and families in Los  
29 Angeles County are delineated in the following five outcomes, adopted by the Board of Supervisors in  
30 January 1993.

- 31 • Good Health;
- 32 • Economic Well-Being;
- 33 • Safety and Survival;

- 1 • Emotional and Social Well-Being; and
- 2 • Education and Workforce Readiness.

3 Recognizing no single strategy – in isolation – can achieve the County’s outcomes of well –  
4 being for children and families, consensus has emerged among County and community leaders that  
5 making substantial improvements in integrating the County’s health and human services system is  
6 necessary to significantly move toward achieving these outcomes. The County has also established  
7 the following values and goals for guiding this effort to integrate the health and human services delivery  
8 system:

- 9 ✓ Families are treated with respect in every encounter they have with the health, educational,  
10 and social service systems.
- 11 ✓ Families can easily access a broad range of services to address their needs, build on their  
12 strengths, and achieve their goals.
- 13 ✓ There is no “wrong door”: wherever a family enters the system is the right place.
- 14 ✓ Families receive services tailored to their unique situations and needs.
- 15 ✓ Service providers and advocates involve families in the process of determining service  
16 plans, and proactively provide families with coordinated and comprehensive information,  
17 services and resources.
- 18 ✓ The County service system is flexible, able to respond to service demands for both the  
19 Countywide population and specific population groups.
- 20 ✓ The County service system acts to strengthen communities, recognizing that just as  
21 individuals live in families, families live in communities.
- 22 ✓ In supporting families and communities, County agencies work seamlessly with public and  
23 private service providers, community-based organizations, and other community partners.
- 24 ✓ County agencies and their partners work together seamlessly to demonstrate substantial  
25 progress towards making the system more strength-based, family-focused, culturally  
26 competent, accessible, user-friendly, responsive, cohesive, efficient, professional, and  
27 accountable.
- 28 ✓ County agencies and their partners focus on administrative and operational enhancements  
29 to optimize the sharing of information, resources, and best practices while also protecting  
30 the privacy rights of families.
- 31 ✓ County agencies and their partners pursue multi-disciplinary service delivery, a single  
32 service plan, staff development opportunities, infrastructure enhancements, customer  
33 service and satisfaction evaluation, and revenue maximization.
- 34 ✓ County agencies and their partners create incentives to reinforce the direction toward  
35 service integration and seamless service delivery system.
- 36 ✓ The County human service system embraces a commitment to the disciplined pursuit of

1 results accountability across systems. Specifically, any strategy designed to improve the  
2 County human services system for children and families should ultimately be judged by  
3 whether it helps achieve the County's five outcomes for children and families; good health,  
4 safety and survival, economic well-being, social and emotional well-being, and education  
5 and workforce readiness.

6 The County, its clients, contracting partners, and the community are working together to  
7 develop practical ways to make County services more accessible, customer friendly, better integrated,  
8 and outcome-focused. Several departments have identified shared themes in their strategic plans for  
9 achieving these goals including: making an effort to become more consumer/client-focused; valuing  
10 community partnerships and collaborations; emphasizing values and integrity; and using a strengths-  
11 based and multi-disciplinary team approach. County departments are also working to provide the Board  
12 of Supervisors and the community with a better understanding of how resources are being utilized,  
13 how well services are being provided, and what are the results of the services: is anyone better off?

14 The County of Los Angeles health and human service departments and their partners are  
15 working together to achieve the following *Customer Service And Satisfaction Standards* in support of  
16 improving outcomes for children and families.

17 *Personal Service Delivery*

18 The service delivery team – staff and volunteers – will treat customers and each other with  
19 courtesy, dignity, and respect.

- 20 • Introduce themselves by name
- 21 • Listen carefully and patiently to customers
- 22 • Be responsive to cultural and linguistic needs
- 23 • Explain procedures clearly
- 24 • Build on the strengths of families and communities

25 *Service Access*

26 Service providers will work proactively to facilitate customer access to services.

- 27 • Provide services as promptly as possible
- 28 • Provide clear directions and service information
- 29 • Outreach to the community and promote available services
- 30 • Involve families in service plan development
- 31 • Follow-up to ensure appropriate delivery of services

32 *Service Environment*

33 Service providers will deliver services in a clean, safe, and welcoming environment, which  
34 supports the effective delivery of services.

- 35 • Ensure a safe environment
- 36 • Ensure a professional atmosphere
- 37 • Display vision, mission, and values statements
- 38 • Provide a clean and comfortable waiting area
- 39 • Ensure privacy
- 40 • Post compliant and appeals procedures

1           The basis for all County health and human services contracts is the provision of the highest  
2 level of quality services that support improved outcomes for children and families. The County and its  
3 contracting partners must work together and share a commitment to achieve a common vision, goals,  
4 outcomes, and standards for providing services.

5       1.     **DEFINITIONS:** The following terms, as used in this Agreement, shall have the following  
6 meanings:

7           A.     "Acute Psychiatric Inpatient Hospital Services" means those services as described in  
8 Service Exhibit A (PSYCHIATRIC INPATIENT HOSPITAL SERVICES).

9           B.     "Administrative Day Services" means those services as described in Service Exhibit A  
10 (PSYCHIATRIC INPATIENT HOSPITAL SERVICES).

11          C.     "Beneficiary" means any patient/client who is certified as eligible for Medi-Cal pursuant  
12 to CCR Title 22, Section 51001, and may include any patient/client who is eligible for  
13 Medi-Cal and who is enrolled in a prepaid health plan or other fee for services  
14 psychiatric/inpatient hospital services health system which contracts with State  
15 approved local physical health care Medi-Cal Managed Care Plans pursuant to applicable  
16 law. Beneficiary shall also include any patient/client whose Medi-Cal eligibility was  
17 determined after the rendition of inpatient services. Any patient/client who is eligible  
18 for Medi-Cal, who is also eligible for Medicare hospital benefits under Title XVIII of the  
19 Social Security Act, 42 United States Code Section 1395 *et seq.*, and who has not  
20 exhausted those benefits, shall not be considered a Beneficiary. Any patient/client  
21 receiving skilled nursing facility services or long-term care services shall not be  
22 considered a Beneficiary for the purpose of this contract/agreement.

23          D.     "CCR" means the California Code of Regulations.

24          E.     "Contract Manual" means DMH's Contract Manual for Mental Health Services  
25 Agreement - Contract Allowable Rate Fee For Services Psychiatric/Inpatient Hospital  
26 Services Format.

27          F.     "Day(s)" means calendar day(s) unless otherwise specified.

28          G.     "Director" means County's Director of Mental Health or Director's authorized designee.

29          H.     "DMH" means County's Department of Mental Health.

30          I.     "FFP" means Federal Financial Participation for Fee-For-Service Medi-Cal services as  
31 authorized by Title XIX of the Social Security Act, 42 United States Code Section  
32 1396 *et seq.*

33          J.     "Fiscal Intermediary" means the person or entity which has contracted with State to  
34 perform fiscal intermediary services related to this Agreement.

35          K.     "Fiscal Year" means County's Fiscal Year which commences July 1 and ends the  
36 following June 30.

- 1 L. "IS" means DMH's Integrated System.
- 2 M. "Contract Allowable Rate" ("CAR") means the gross rate of reimbursement for  
3 Contractor's delivery of a day of service of Acute Psychiatric Inpatient Hospital  
4 Services or Administrative Day Services, as set forth in Paragraph 5 of this Agreement,  
5 and shall be the amount of reimbursement which is allowed under this Agreement for a  
6 delivery of a day of said services. The Contract Allowable Rates do not include the  
7 cost of physician services and psychologist services rendered to Beneficiaries or the  
8 cost of transportation services for providing Acute Psychiatric Inpatient Hospital  
9 Services or Administrative Day Services.
- 10 N. "Psychiatric Inpatient Hospital Services" means the following mental health services  
11 when rendered to a Beneficiary in accordance with this Agreement: (1) Acute  
12 Psychiatric Inpatient Hospital Services; and (2) Administrative Day Services.  
13 Psychiatric Inpatient Hospital Services shall be provided in either a licensed acute  
14 psychiatric hospital or a distinct acute psychiatric part of a licensed general acute care  
15 hospital. Psychiatric Inpatient Hospital Services provided in an acute psychiatric  
16 hospital which is larger than sixteen beds shall be reimbursed only for Beneficiaries age  
17 20 or younger or 65 and older.
- 18 O. "SDHS" means State's Department of Health Services.
- 19 P. "SDMH" means State's Department of Mental Health.
- 20 Q. "State" means the State of California.
- 21 R. "Title XIX" means Title XIX of the Social Security Act, 42 United States Code Section  
22 1396 *et seq.*
- 23 S. "WIC" means the California Welfare and Institutions Code.
- 24 T. "Healthy Families" ("HF") means the federally subsidized health insurance program  
25 administered by the State of California for the provision of comprehensive health  
26 services (including medical, dental and vision care) to children ages birth through 19<sup>th</sup>  
27 birthday from low income families.
- 28 U. "Healthy Families Procedures Manual" ("HF Procedures Manual") means DMH's Healthy  
29 Families Procedures Manual for providers. The HF Procedure Manual contains the  
30 formal requirements, policies and procedures governing Healthy Families and is  
31 incorporated into this Agreement by reference. Contractor hereby acknowledges  
32 receipt of the HF Procedures Manual upon execution of this Agreement.
- 33 V. "Member" or Title XXI Healthy Families Program Member ("HFPM") means an enrollee  
34 in any Healthy Families Health Plan through Healthy Families.

35 /

36 2. **TERM:**

1           A.     Initial Period:   The Initial Period of this Agreement shall commence on January 1,  
2 2005 and shall continue in full force and effect through June 30, 2005.

3           B.     Automatic Renewal Period(s): After the initial period this Agreement shall be  
4 automatically renewed without further action by the parties hereto unless either party desires to  
5 terminate this Agreement at the end of the Initial Period and gives written notice to the other party not  
6 less than thirty (30) days prior to the end of the initial period.

7                 (1)     First Automatic Renewal Period: If this Agreement is automatically renewed,  
8 the First Automatic Renewal Period shall commence on July 1, 2005 and shall continue in full force  
9 and effect through June 30, 2006.

10                (2)     Second Automatic Renewal Period: If this Agreement is automatically  
11 renewed, the Second Automatic Renewal Period shall commence on July 1, 2006 and shall continue in  
12 full force and effect through June 30, 2007.

13           C.     Six Months Notification of Agreement Expiration: Contractor shall notify County when  
14 this Agreement is within six (6) months of expiration. Contractor shall send such notice to those  
15 persons and addresses which are set forth in Paragraph 58 (NOTICES).

16           D.     Termination:

17                 (1)     This Agreement may be terminated by either party at any time without cause  
18 by giving at least thirty days prior written notice to the other party.

19                 (2)     This Agreement may be terminated by County immediately:

20                     (a)     If County determines that:

21                             i.     Any Federal, State, and/or County funds are not available for  
22 this Agreement or any portion thereof; or

23                             ii.    Contractor has failed to comply with any of the provisions of  
24 Paragraphs 16 (NONDISCRIMINATION IN SERVICES), 17 (NONDISCRIMINATION IN EMPLOYMENT),  
25 19 (INDEMNIFICATION AND INSURANCE), 20 (WARRANTY AGAINST CONTINGENT FEES), 26  
26 (DELEGATION AND ASSIGNMENT), 27 (SUBCONTRACTING), and/or 45 (CERTIFICATION OF DRUG-  
27 FREE WORK PLACE); or

28                             (b)    In accordance with Paragraphs 32 (TERMINATION FOR INSOLVENCY),  
29 33 (TERMINATION FOR DEFAULT), 34 (TERMINATION FOR IMPROPER CONSIDERATION), and/or 47  
30 (COUNTY LOBBYISTS).

31                 (3)     This Agreement shall terminate as of June 30 of the last Fiscal Year for which  
32 funds for this Agreement were appropriated by County as provided in Paragraph 6 (COUNTY'S  
33 OBLIGATION FOR CURRENT AND FUTURE FISCAL YEARS).

34                 (4)     In the event that this Agreement is terminated, then:

35                     (a)     Contractor and County shall comply with the Termination Subsection of  
36 the Term Section of Contract Manual; and

1 (b) If Contractor terminates this Agreement, all costs related to all  
2 transfers of Beneficiaries receiving services shall not be a charge of this  
3 Agreement nor reimbursable in any way hereunder.

4 (5) Any termination of this Agreement by County shall be approved by County's  
5 Board of Supervisors.

6 3. ADMINISTRATION: Director shall have the authority to administer this Agreement on behalf of  
7 County. Contractor shall designate in writing a Single Point of Contact (SPC) who shall function as  
8 liaison with County regarding Contractor's performance hereunder.

9 Contractors shall not maintain, utilize, or otherwise arrange for mobile  
10 5150 assessment personnel or processes outside the confines of the Contractor's facility without the  
11 written consent of the Director, or his designee.

12 4. DESCRIPTION OF SERVICES:

13 A. General:

14 (1) Contractor shall provide Psychiatric Inpatient Hospital Services to any  
15 Beneficiary in need of such services as authorized by this Agreement and shall assume total liability and  
16 responsibility for the provision of all Psychiatric Inpatient Hospital Services rendered to any such  
17 Beneficiary, either directly or through subcontractors as permitted under this Agreement.

18 Contractor shall provide Psychiatric Inpatient Hospital Services in the form as described  
19 in Service Exhibit A (PSYCHIATRIC INPATIENT HOSPITAL SERVICES), the Program Description of  
20 Contract Package for this Agreement as approved in writing by Director, including any addenda thereto  
21 as approved in writing by Director, and otherwise in this Agreement.

22 Contractor shall accept as payment in full for these Psychiatric Inpatient Hospital  
23 Services the payment from Fiscal Intermediary as provided in Paragraph 5 (FINANCIAL PROVISIONS).

24 (2) Contractor shall, at its own expense, provide and maintain all facilities and  
25 professional, allied and supportive paramedical personnel necessary and appropriate to provide all  
26 Psychiatric Inpatient Hospital Services.

27 (3) Contractor shall, at its own expense, provide and maintain all organizational and  
28 administrative capabilities to carry out all its obligations and responsibilities under this Agreement and  
29 all applicable statutes and regulations pertaining to Medi-Cal providers.

30 B. Licensure And Certification As Conditions Precedent To Contractor's Eligibility For  
31 Reimbursement:

32 (1) Contractor hereby represents and warrants that it is currently, and for the term  
33 of this Agreement shall remain, licensed as a general acute care hospital or acute psychiatric hospital in  
34 accordance with California Health and Safety Code Section 1250 et seq. and CCR Title 9 Chapter 11  
35 Subchapter 1810.217, 1810.219.

36 (2) Contractor hereby represents and warrants that it is currently, and for the term

1 of this Agreement shall remain, certified as a Medi-Cal provider under Title XIX.

2 (3) Contractor agrees that compliance with its obligations to remain licensed as a  
3 general acute care hospital or acute psychiatric hospital as provided in this Subparagraph B and certified  
4 as a Medi-Cal provider under Title XIX as provided in this Subparagraph B, shall be express conditions  
5 precedent to Contractor's eligibility for reimbursement under this Agreement.

6 C. Utilization Controls As Conditions Precedent To Contractor's Eligibility For  
7 Reimbursement: As express conditions precedent to Contractor's eligibility for reimbursement under  
8 this Agreement, Contractor shall adhere to all utilization controls and obtain prior authorization, if  
9 applicable, for services in accordance with the Medi-Cal Psychiatric Inpatient Hospital Services  
10 Consolidation Emergency Regulations issued by SDMH, LMHP, and this Agreement.

11 D. Quality Of Care As Condition Precedent To Contractor's Eligibility For Reimbursement:  
12 As an express condition precedent to Contractor's eligibility for reimbursement under this Agreement  
13 and regardless of whether services are rendered directly or through subcontractors as permitted under  
14 this Agreement, Contractor shall:

15 (1) Assure that any and all Beneficiaries receive care as required by the Medi-Cal  
16 Psychiatric Inpatient Hospital Services Consolidation Emergency Regulations issued by SDMH and this  
17 Agreement.

18 (2) Take such action as required by Contractor's medical staff bylaws against any  
19 medical staff members who violate those bylaws,

20 (3) Provide Psychiatric Inpatient Hospital Services to Beneficiaries in the same  
21 manner and at the same level as Contractor provides to all other patients/clients to whom Contractor  
22 renders similar services.

23 (4) Not discriminate against any Beneficiary in any manner whatsoever, including,  
24 but not limited to, admission practices, placement in special or separate wings or rooms, and provision  
25 of special or separate meals.

26 E. Assumption Of Financial Risk By Contractor: Notwithstanding any other provision of  
27 this Agreement, regardless of whether services are rendered directly or through subcontractors as  
28 permitted under this Agreement, Contractor shall bear the total financial risk for the cost of all  
29 Psychiatric Inpatient Hospital Services rendered to each Beneficiary covered by this Agreement. As  
30 used in this Subparagraph E, the term "risk" means that Contractor shall accept as payment in full for  
31 any and all Psychiatric Inpatient Hospital Services the payments made by Fiscal Intermediary pursuant  
32 to this Agreement. Such acceptance shall be made regardless of whether the cost of such services  
33 and related administrative expenses shall have exceeded reimbursement under this Agreement. The  
34 term "risk" also includes, but is not limited to, the cost for all Psychiatric Inpatient Hospital Services for  
35 all illness or injury which may result from or is contributed to by any catastrophe or disaster which  
36 occurs subsequent to the effective date of this Agreement, including, but not limited to, acts of God,



1 war or the public enemy.

2 F. Service Location(s): Except as authorized by County pursuant to Paragraph 27  
3 (SUBCONTRACTING), Contractor shall provide all Psychiatric Inpatient Hospital Services under this  
4 Agreement only at the following Contractor facility(ies): \_\_\_\_\_  
5 \_\_\_\_\_  
6 \_\_\_\_\_

7 Contractor shall obtain the prior written consent of Director at least seventy days before  
8 terminating services at any such location(s) and/or before commencing such services at any other  
9 location(s).

10 5. FINANCIAL PROVISIONS:

11 A. Contract Allowable Rates (CAR): This is a CAR agreement. Fiscal Intermediary shall  
12 reimburse Contractor during the term of this Agreement for Psychiatric Inpatient Hospital Services  
13 provided to Beneficiaries in accordance with WIC Section 5775 et seq., the Medi-Cal Psychiatric  
14 Inpatient Hospital Services Consolidation Emergency Regulations issued by SDMH, and this Agreement.  
15 Reimbursement for Psychiatric Inpatient Hospital Services shall be at the applicable CAR for Acute  
16 Psychiatric Inpatient Hospital Services and Administrative Day Services as mutually agreed upon  
17 between Contractor and County and shown in this Subparagraph A less any available third party  
18 coverage and/or Medi-Cal Share Of Cost as determined pursuant to Subparagraph B (Billing Procedures  
19 As Conditions Precedent To Contractor's Eligibility For Reimbursement).

20 Psychiatric Inpatient Hospital Services shall be provided in either a licensed acute psychiatric  
21 hospital or a distinct acute psychiatric part of a licensed general acute care hospital. Psychiatric  
22 Inpatient Hospital Services provided in an acute psychiatric hospital which is larger than sixteen beds  
23 shall be reimbursed only for Beneficiaries age 20 or younger or 65 and older.

24 During the term of this Agreement, the CAR for Acute Psychiatric Inpatient Hospital Services  
25 shall be:

26 (1) FOUR HUNDRED SEVENTY-FIVE DOLLARS (\$475) per day of service for each  
27 Medi-Cal Beneficiary during the Period of this Agreement as described in Paragraph 1 (TERM).

28 The CAR shall cover all services, including, but not limited to, medical ancillaries  
29 provided by Contractor to deliver a day of service of Acute Psychiatric Inpatient Hospital Services.  
30 Notwithstanding the foregoing, the CAR shall not include the cost of physician services and  
31 psychologist services rendered to Beneficiaries, nor shall it include the cost of transportation services  
32 incurred in providing Acute Psychiatric Inpatient Hospital Services. The cost of physician services,  
33 psychologist services, and transportation services shall not be reimbursed by the CAR.

34 During the term of this Agreement, the Contract Allowable Rate for Administrative Day  
35 Services shall be:

36 (2) TWO HUNDRED NINETY-SIX AND 03/100 DOLLARS (\$296.03) per day of

1 service for each Beneficiary during the Initial Period of this Agreement as described in Paragraph 1  
2 (TERM).

3 The CAR shall cover all services, including, but not limited to, medical ancillaries  
4 provided by Contractor to deliver a day of service of Administrative Day Services. Notwithstanding the  
5 foregoing, the CAR shall not include the cost of physician services and psychologist services rendered  
6 to Beneficiaries, nor shall it include the cost of transportation services incurred in providing  
7 Administrative Day Services. The cost of physician services, psychologist services, and transportation  
8 services shall not be reimbursed by the CAR.

9 Each Fiscal Year or portion thereof of the term of this Agreement, reimbursement for  
10 Psychiatric Inpatient Hospital Services shall be made on the basis of: (1) approximately fifty percent  
11 FFP funds which are paid by Fiscal Intermediary to Contractor pursuant to this Agreement; and (2)  
12 approximately fifty percent match from funds which are allocated by State for County specifically for  
13 Psychiatric Inpatient Hospital Services, which are paid by Fiscal Intermediary to Contractor pursuant to  
14 this Agreement, and which qualify as eligible FFP matching funds.

15 Notwithstanding any other provision of this Agreement, Contractor shall be entitled to  
16 reimbursement from Fiscal Intermediary for Psychiatric Inpatient Hospital Services only: (1) if there is a  
17 Treatment Authorization Request for the particular Acute Psychiatric Inpatient Hospital Services or  
18 Administrative Day Services which has been submitted by Contractor to County as required by this  
19 Agreement and approved by County; (2) if the particular Acute Psychiatric Inpatient Hospital Services  
20 or Administrative Day Services provided pursuant to the County-approved Treatment Authorization  
21 Request are consistent with the County-approved Treatment Authorization Request and are appropriate  
22 for clinical reimbursement as determined by Director; (3) to the extent that funds allocated by State for  
23 County specifically for Psychiatric Inpatient Hospital Services are available as eligible FFP matching  
24 funds; and (4) for all Los Angeles County Regional Center beneficiaries, the County, acting as the  
25 Local Mental Health Plan, shall only be responsible for authorizing a maximum reimbursement for four  
26 (4) administrative days.

27 B. Billing Procedures As Conditions Precedent To Contractor's Eligibility For  
28 Reimbursement:

29 As an express condition precedent to Contractor's eligibility for reimbursement under  
30 this Agreement, Contractor shall determine:

31 (1) Whether the Psychiatric Inpatient Hospital Services for which claim is made are  
32 covered, in whole or in part, under any other State or Federal medical care program or under any other  
33 contractual or legal entitlement, including, but not limited to, any private group indemnification or  
34 insurance program or workers' compensation, and (2) whether the Beneficiaries for whom claim is  
35 made are responsible for any/all Medi-Cal Share Of Cost for the particular Psychiatric Inpatient Hospital  
36 Services. Notwithstanding any other provision of this Agreement, to the extent that any such third

1 party coverage and/or Medi-Cal Share Of Cost is available, Contractor's reimbursement shall be  
2 reduced.

3 (2) As a further express condition precedent to Contractor's eligibility for  
4 reimbursement under this Agreement, Contractor shall submit claims on the prescribed form and with  
5 the appropriate allowable psychiatric accommodation codes to Fiscal Intermediary for reimbursement  
6 for all Psychiatric Inpatient Hospital Services rendered to Beneficiaries, either directly or through  
7 subcontractors as permitted under this Agreement, in accordance with all applicable requirements.

8 (3) Contractor shall claim a day of service of Acute Psychiatric Inpatient Hospital  
9 Services or Administrative Day Services for each Beneficiary who occupies an inpatient psychiatric bed  
10 at 12:00 midnight in Contractor's facility(ies), based on the particular services provided at that time.  
11 Contractor shall claim a day of service for the Beneficiary for the day of admission and not the day of  
12 discharge; however, a day of service may be claimed if the Beneficiary is admitted and discharged  
13 during the same day, provided that such admission and discharge is not within twenty-four hours of a  
14 prior discharge.

15 C. Government Funding Restrictions: This Agreement shall be subject to any restrictions,  
16 limitations, or conditions imposed by State, including, but not limited to, those contained in State's  
17 Budget Act, which may in any way affect the provisions or funding of this Agreement. This  
18 Agreement shall also be subject to any additional restrictions, limitations, or conditions imposed by the  
19 Federal government which may in any way affect the provisions or funding of this Agreement.

20 D. Recovery Of Overpayments: When an audit or review performed by County, State  
21 and/or Federal governments or by any other authorized agency discloses that Contractor has been  
22 overpaid under this Agreement, then the overpayment shall be due by Contractor to County.

23 For Federal audit exceptions, Federal audit appeal processes shall be followed. County  
24 recovery of Federal overpayment shall be made in accordance with all applicable Federal laws,  
25 regulations, manuals, guidelines, and directives.

26 For State, County and other authorized agency audit and/or review exceptions, County shall  
27 recover the payment from Contractor within sixty days of the date of the applicable audit report or  
28 other determination of overpayment, provided that if State recovers the overpayment from County  
29 before the end of such sixty days, then County shall immediately recover the overpayment from  
30 Contractor. Within ten days after written notification by County to Contractor of any overpayment due  
31 by Contractor to County, Contractor shall notify County as to which of the following two payment  
32 options Contractor requests be used as the method by which the overpayment shall be recovered by  
33 County. Any overpayment shall be: (1) paid in one cash payment by Contractor to County or (2) paid  
34 by cash payment(s) by Contractor to County over a period not to exceed such sixty days. If Contractor  
35 does not so notify County within such ten days or if Contractor fails to make payment of any  
36 overpayment to County as required, then the total amount of the overpayment, as determined by

1 Director, shall be immediately due and payable.

2 E. Contractor Appeal Procedures: Contractor may appeal the processing or payment of  
3 any of its claims for Psychiatric Inpatient Hospital Services or the denial of any request for  
4 reimbursement of Psychiatric Inpatient Hospital Services in accordance with the Medi-Cal Psychiatric  
5 Inpatient Hospital Services Consolidation Emergency Regulations issued by SDMH.

6 F. County Audit Settlements: If, at any time during the term of this Agreement or at any  
7 time after the expiration or termination of this Agreement, authorized representatives of County  
8 conduct an audit or review regarding the Psychiatric Inpatient Hospital Services provided hereunder and  
9 if such audit or review finds that the dollar liability of County and/or Federal governments for such  
10 services is less than the payments made by Fiscal Intermediary to Contractor, then the difference shall  
11 be due by Contractor to County. Within thirty days after written notification by County to Contractor  
12 of any such difference due by Contractor to County, Contractor shall pay County by one cash  
13 payment.

14 G. Interest Charges on Delinquent Payments: If Contractor, without good cause as  
15 determined in the sole judgment of Director, fails to pay County any amount due to County under this  
16 Agreement within sixty days after the due date, as determined by Director, then Director, in Director's  
17 sole discretion and after written notice to Contractor, may assess interest charges at a rate equal to  
18 County's Pool Rate, as determined by County's Auditor-Controller, per day on the delinquent amount  
19 due commencing on the sixty-first day after the due date. The interest charges shall be paid by  
20 Contractor to County by cash payment upon demand.

21 H. For Healthy Families Providers Only:

22 (1) Healthy Families Reimbursement:

23 (a) Title XXI Healthy Families funds shall be paid to Contractor only for  
24 State approved claims for Title XXI Healthy Families services and only to the extent that 1) the  
25 Contractor has compiled with Federal and State Laws, regulation, manuals, guidelines, and directives,  
26 2) eligible FFP matching funds are available under this Agreement, and only after County has received  
27 FFP payment from the State.

28 (b) Reimbursement to the Contractor for services to Serious Emotionally  
29 Disturbed (SED) Healthy Families Program Member (HFPM) will be existing rates for existing mental  
30 health services under this Agreement.

31 (2) Healthy Families Suspension of Payments: At the sole discretion of Director,  
32 payments to Contractor under this Agreement shall be suspended if Director determines that Contractor  
33 is in default under any of the provisions of this Agreement, of if the State fails to make prompt  
34 payment as determined by Director on County's claims to State.

35 I. No payment for Services Provided following Expiration/Termination of Contract:  
36 Contractor shall have no claim against County for payment of any money or reimbursement, of any

1 kind whatsoever, for any service provided by Contractor after the expiration or other termination of this  
2 Contract. Should Contractor receive any such payment, it shall immediately notify County and shall  
3 immediately repay all such funds to County. Payment by County for services rendered after  
4 expiration/termination of this Contract shall not constitute a waiver of County's right to recover such  
5 payment from Contractor. This provision shall survive the expiration or other termination of this  
6 Contract.

7 **6. COUNTY'S OBLIGATION FOR CURRENT AND FUTURE FISCAL YEARS:** Notwithstanding any  
8 other provision of this Agreement, this Agreement shall not be effective and binding upon the parties  
9 unless and until County's Board of Supervisors appropriates funds for purposes hereof in County's  
10 Budget for County's current Fiscal Year. Further, County shall not be obligated for Contractor's  
11 performance hereunder or by any provision of this Agreement during any of County's future Fiscal  
12 Years unless and until County's Board of Supervisors appropriates funds for purposes hereof in  
13 County's Budget for each such future Fiscal Year. In the event that funds are not appropriated for this  
14 Agreement, then this Agreement shall terminate as of June 30 of the last Fiscal Year for which funds  
15 were appropriated.

16 **7. STAFFING:** Contractor shall operate throughout the term of this Agreement with staff,  
17 including, but not limited to, professional staff, as required by WIC and CCR. Such staff shall be  
18 qualified and shall possess all appropriate licenses in accordance with WIC Sections 5778 and all other  
19 applicable requirements of the California Business and Professions Code, WIC, CCR and State Policy  
20 Letters.

21 **8. STAFF TRAINING AND SUPERVISION:** Contractor shall institute and maintain an in-service  
22 training program of treatment review and case conferences in which all its professional,  
23 para-professional, intern, student and clinical volunteer personnel shall participate. Contractor shall  
24 institute and maintain appropriate supervision of all persons providing services under this Agreement  
25 with particular emphasis on the supervision of para-professionals, interns, students, and clinical  
26 volunteers. Contractor shall be responsible for the training of all appropriate staff on State and County  
27 policies and procedures as well as on any other matters that County may reasonably require.

28 **9. PROGRAM SUPERVISION, MONITORING AND REVIEW:** Director shall have the right to  
29 monitor and specify the kind, quality, appropriateness, timeliness, amount of services, and the criteria  
30 for determining the persons to be served. Authorized County, State and/or Federal representatives shall  
31 have the right to review and monitor Contractor's facilities, programs, and procedures at any  
32 reasonable time.

33 **10. COUNTY'S QUALITY ASSURANCE PLAN:** The County or its agent will evaluate Contractor's  
34 performance under this Agreement on not less than an annual basis. Such evaluation will include  
35 assessing Contractor's compliance with all contract terms and performance standards. Contractor  
36 deficiencies which County determines are severe or continuing and that may place performance of the

1 Agreement in jeopardy if not corrected will be reported to the Board of Supervisors. The report will  
2 include improvement/corrective action measures taken by the County and Contractor. If improvement  
3 does not occur consistent with the corrective action measures, County may terminate this Agreement  
4 or impose other penalties as specified in this Agreement.

5 11. REPORTS AND AUDITS:

6 A. Records:

7 (1) General:

8 (a) Contractor shall maintain books, records, documents and other  
9 evidence as well as accounting procedures and practices sufficient to reflect properly all direct and  
10 indirect costs of whatever nature claimed to have been incurred in the performance of this Agreement.

11 (b) Contractor shall maintain all the information described in Subparagraph  
12 (a) in accordance with the Federal Health Care Financing Administration's Health Insurance Manual  
13 Volume 15 (HIM 15) and generally accepted accounting principles.

14 (c) Contractor shall maintain medical records required by CCR Title 22,  
15 Sections 70747 through 70751, and other records relating to a Beneficiary's eligibility for services, the  
16 services rendered, the Beneficiary to whom the services were rendered, the date(s) of service, the  
17 medical necessity of the services, and the quality of the care provided. Records shall be maintained in  
18 accordance with CCR Title 22, Section 51476.

19 (d) In addition to the requirements in this Paragraph 11, Contractor shall  
20 comply with any additional record requirements described in the Service Exhibit(s) and shall adequately  
21 document the delivery of all services described in this Agreement.

22 (2) Beneficiary Records: Contractor shall maintain treatment and other records  
23 of all services in accordance with all applicable County, State and Federal requirements on each  
24 individual Beneficiary which shall include, but not be limited to, Beneficiary identification number, IS  
25 Beneficiary face sheet, all data elements required by the IS, consent for treatment form, initial  
26 evaluation form, treatment plan, progress notes and discharge summary.

27 All such records shall be maintained by Contractor for a minimum period of seven years  
28 following discharge of the Beneficiary or termination of services (except that the records of  
29 unemancipated minors shall be kept at least one year after such minor has reached the age of eighteen  
30 years and in any case not less than seven years), or until any litigation, claim, negotiation, County,  
31 State and/or Federal audit, and/or other action involving the records, is fully resolved, whichever is  
32 later. During such retention period, all such records shall be made available during County's normal  
33 business hours to authorized representatives of County, State, and/or Federal governments for  
34 purposes of inspection, program review, and/or audit. In the event any records are located outside Los  
35 Angeles County, Contractor shall pay County for all travel, per diem, and other costs incurred by  
36 County for any inspection or audit at such other location.

1 (3) Financial Records: Contractor shall prepare and maintain, on a current  
2 basis, accurate and complete financial records of its activities and operations relating to this Agreement  
3 in accordance with generally accepted accounting principles and all guidelines, standards, and  
4 procedures which may be provided by County to Contractor. Minimum standards for accounting  
5 principles are set forth in County's Auditor-Controller's Contract Accounting and Administration  
6 Handbook which shall be furnished to Contractor by County upon request.

7 The entries in all financial records must be readily traceable to applicable source  
8 documentation (e.g., remittance invoices, vendor invoices, employee timecards signed by employee and  
9 countersigned by supervisor in ink, subsidiary ledgers and journals, appointment logs, patient ledger  
10 cards, etc.). Any apportionment of costs shall be made in accordance with the requirements of the  
11 Federal Health Care Financing Administration's Health Insurance Manual Volume 15 (HIM 15) and other  
12 guidelines, standards, and procedures which may be provided by County to Contractor.

13 All such records shall be maintained by Contractor for a minimum period of seven years  
14 following the expiration or termination of the Agreement, or until any litigation, claim, negotiation,  
15 County, State and/or Federal audit, and/or other action involving the records, is fully resolved,  
16 whichever is later. During such retention period, all such records shall be made available during  
17 County's normal business hours to authorized representatives of County, State, and/or Federal  
18 governments for purposes of inspection, program review, and/or audit. In the event any records are  
19 located outside Los Angeles County, Contractor shall pay County for all travel, per diem, and other  
20 costs incurred by County for any inspection or audit at such other location.

21 (4) Preservation of Records: If, following termination of this Agreement,  
22 Contractor's facility(ies) is (are) closed or if majority ownership of Contractor changes, then within  
23 seventy-two hours thereafter, Director of SDMH and Director shall be notified thereof by Contractor in  
24 writing of all arrangements made by Contractor for preservation of all the Beneficiary, financial, and  
25 other records referred to in this Paragraph 11.

26 B. Audits:

27 (1) Contractor shall provide County, State and/or Federal governments, and their  
28 authorized representatives, access to and the right to examine, audit, excerpt, copy, or transcribe, any  
29 pertinent transaction, activity, time cards, or any other records or information relating to this  
30 Agreement.

31 (2) County, State and/or Federal governments may, in their sole discretion, perform  
32 periodic fiscal and/or program review(s) of Contractor's records that relate to this Agreement, and if the  
33 results of any fiscal and/or program review requires a corrective plan of action, Contractor shall submit  
34 such a plan no later than thirty days after receiving the findings of the fiscal and/or program review.

35 (3) County, State and/or Federal governments may conduct onsite reviews and  
36 audits during normal working hours with at least 72-hour notice, except that unannounced onsite

1 reviews and requests for information may be made in those exceptional situations where arrangement  
2 of an appointment is not possible or is inappropriate to the nature of the intended visit.

3 (4) Audit Reports: In the event that any audit of any or all aspects of this  
4 Agreement is conducted of Contractor by any Federal or State auditor, or by any auditor or accountant  
5 employed by Contractor or otherwise, then Contractor shall file a copy of such audit report(s) with  
6 DMH's Contracts Development and Administration Division within thirty days of Contractor's receipt  
7 thereof, unless otherwise provided by applicable Federal or State law or under this Agreement.

8 (5) Federal Access To Records: If, and to the extent that, Section 1861(v)(1)(I)  
9 of the Social Security Act (42 United States Code Section 1395x(v)(1)(I)) is applicable, Contractor  
10 agrees that for a period of five years following the furnishing of services under this Agreement,  
11 Contractor shall maintain and make available, upon written request, to the Secretary of the United  
12 States Department of Health and Human Services or the Controller General of the United States, or to  
13 any of their duly authorized representatives, the contracts, books, documents and records of Contractor  
14 which are necessary to verify the nature and extent of the cost of services hereunder. Furthermore, if  
15 Contractor carries out any of the services provided hereunder through any subcontract with a value or  
16 cost of TEN THOUSAND DOLLARS (\$10,000) or more over a twelve month period with a related  
17 organization (as that term is defined under Federal law), Contractor agrees that each such subcontract  
18 shall provide for such access to the subcontract, books, documents and records of the subcontractor.

19 12. REPORTS:

20 A. General: Contract shall make reports as required by Director or by State regarding  
21 Contractor's activities and operations as they relate to Contractor's performance of this Agreement. In  
22 no event may County require such reports unless it has provided Contractor with at least thirty days'  
23 prior written notification. County shall provide Contractor with a written explanation of the procedures  
24 for reporting the required information.

25 B. Integrated System (IS):

26 (1) Contractor shall participate in IS as required by Director. Contractor shall report  
27 to County, all program, Beneficiary, staff, and other data and information about Contractor's services,  
28 within the specified time periods as required by Department's Integrated Systems Procedure Manual,  
29 the IS Reports Reference Guide, FFS Inpatient Provider Reference Manual and Updates, and any other  
30 County requirements.

31 (2) Notwithstanding any other provision of this Agreement, only those days of  
32 service of Acute Psychiatric Inpatient Hospital Services and Administrative Day Services, as set forth  
33 on County-approved Treatment Authorization Requests and properly entered into the IS, shall be  
34 counted as reimbursable services. Contractor shall ensure that all data reported in the IS is accurate  
35 and complete. Contractor has responsibility to review all provider reports and to report any  
36 discrepancies to County IS representatives. Admission data must be entered by Contractor into the IS



1 within 24 hours of the time of admission.

2 (3) After the close of the monthly IS reporting period, no data and information  
3 relating to services for that month may be added without the written approval of Director.

4 (4) There may be good cause reasons that prevent Contractor from entering into IS  
5 all data and information documenting days of service of Acute Psychiatric Inpatient Hospital Services  
6 and Administrative Day Services before the close of a particular month. If, after the close of the  
7 monthly IS reporting period, Contractor desires to enter any data and information documenting services  
8 for a particular month, then Contractor shall submit a request in writing setting forth the good cause  
9 reasons which prevented Contractor from timely entering such particular data and information into IS.  
10 Director may, at his sole discretion, approve in writing Contractor's request to enter the data and  
11 information into IS. Notwithstanding any other provision of this Agreement, the only services which  
12 shall be considered legitimate and reimbursable shall be those services as entered by Contractor into IS.

13 (5) Contractor shall train its staff in the operation, procedures, policies, and all  
14 related use, of IS as required by County.

15 13. CONFIDENTIALITY: Contractor shall maintain the confidentiality of all records and information,  
16 including, but not limited to, claims, County records, Beneficiary records and information, and IS  
17 records and reports, in accordance with WIC Sections 5328 through 5330, inclusive, and 14100.2,  
18 Title 45, Code of Federal Regulations Section 205.50, and all other applicable County, State, and  
19 Federal laws, ordinances, rules, regulations, manuals, guidelines, and directives, relating to  
20 confidentiality. Contractor shall require all its officers, employees, and agents providing services  
21 hereunder to acknowledge, in writing, understanding of, and agreement to fully comply with, all such  
22 confidentiality provisions. Contractor shall indemnify and hold harmless County, its officers,  
23 employees, and agents, from and against any and all loss, damage, liability, and expense arising from  
24 any disclosure of such records and information by Contractor, its officers, employees, or agents.

25 14. BENEFICIARIES' RIGHTS: Contractor shall comply with all applicable patients' rights  
26 provisions, including, but not limited to, WIC Section 5325 et seq., CCR Title 9, Section 850 et seq.,  
27 and CCR Title 22, including, but not limited to, Section 70707. Contractor shall also comply with all  
28 patients' rights policies provided by County. Contractor shall post in a conspicuous place a written  
29 policy on patients' rights in accordance with WIC Section 5325 and CCR Title 22, Section 70707.

30 SDMH, County Patients' Rights Advocates and/or other DMH staff designated by Director, and  
31 any other authorized agencies shall be given access by Contractor to Beneficiaries, Beneficiaries'  
32 records, and Contractor's personnel in order to investigate any complaints by Beneficiaries and/or to  
33 monitor Contractor's compliance with all applicable statutes, regulations, manuals and policies.

34 15. REPORTING OF BENEFICIARY ABUSE AND RELATED PERSONNEL REQUIREMENTS:

35 A. Elders And Dependent Adults Abuse: Contractor, and all persons employed or  
36 subcontracted by Contractor, shall comply with WIC Section 15630 et seq. and shall report all known

1 or suspected instances of physical abuse of elders and dependent adults under the care of Contractor  
2 either to an appropriate County adult protective services agency or to a local law enforcement agency,  
3 as mandated by these code sections. Contractor, and all persons employed or subcontracted by  
4 Contractor, shall make the report on such abuse, and shall submit all required information, in  
5 accordance with WIC Sections 15630, 15633 and 15633.5.

6 B. Minor Children Abuse: Contractor, and all persons employed or subcontracted by  
7 Contractor, shall comply with California Penal Code (hereafter "PC") Section 11164 et seq. and shall  
8 report all known or suspected instances of child abuse to an appropriate child protective agency, as  
9 mandated by these code sections. Contractor, and all persons employed or subcontracted by  
10 Contractor, shall make the report on such abuse, and shall submit all required information, in  
11 accordance with PC Sections 11166 and 11167.

12 C. Contractor Staff:

13 (1) Contractor shall assure that any person who enters into employment as a care  
14 custodian of elders, dependent adults or minor children, or who enters into employment as a health or  
15 other practitioner, prior to commencing employment, and as a prerequisite to that employment, shall  
16 sign a statement on a form provided by Contractor in accordance with the above code sections to the  
17 effect that such person has knowledge of, and will comply with, these code sections.

18 (2) Although clerical and other non-treatment staff are not required to report  
19 suspected cases of abuse, they should consult with mandated reporters upon suspecting any abuse.

20 (3) For the safety and welfare of elders, dependent adults, and minor children,  
21 Contractor, and any/all Sub-Contractors, shall, to the maximum extent permitted by law, perform  
22 adequate background and fingerprint checks, ascertain arrest and conviction records for all current and  
23 prospective employees and shall not employ or continue to employ any person convicted of any crime  
24 involving any harm or inappropriate behavior to elders, dependent adults, or minor children.

25 (4) Contractor shall not employ or continue to employ, or shall take other  
26 appropriate action to fully protect all persons receiving services under this Agreement concerning,  
27 any person whom Contractor knows, or reasonably suspects, has committed any acts which are  
28 inimical to the health, morals, welfare, or safety of elders, dependent adults or minor children, or  
29 which otherwise make it inappropriate for such person to be employed by Contractor.

30 16. NONDISCRIMINATION IN SERVICES:

31 A. Contractor shall not discriminate in the provision of services hereunder because of  
32 race, religion, national origin, ancestry, sex, age, marital status, or physical or mental handicap, in  
33 accordance with requirements of Federal and State law. For the purpose of this Paragraph 16,  
34 discrimination in the provision of services may include, but is not limited to, the following: denying  
35 any person any service or benefit or the availability of a facility; providing any service or benefit to  
36 any person which is different, or is provided in a different manner or at a different time, from that

1 provided to others; subjecting any person to segregation or separate treatment in any matter related  
2 to the receipt of any service; restricting any person in any way in the enjoyment of any advantage or  
3 privilege enjoyed by others receiving any service or benefit; and treating any person differently from  
4 others in determining admission, enrollment quota, eligibility, membership, or any other requirement  
5 or condition which persons must meet in order to be provided any service or benefit. Contractor  
6 shall take affirmative action to ensure that intended beneficiaries of this Agreement are provided  
7 services without regard to race, religion, national origin, ancestry, sex, age, marital status, or  
8 physical or mental handicap. Contractor shall also establish and maintain written complaint  
9 procedures in accordance with the Nondiscrimination In Services Section of Contract Manual.

10 B. Contractor shall have admission policies which shall be in writing and available to the  
11 public. Contractor shall not employ discriminatory practices in the admission of any person,  
12 assignment of accommodations, or otherwise.

13 17. NONDISCRIMINATION IN EMPLOYMENT:

14 A. Contractor certifies and agrees that all persons employed by it, its affiliates,  
15 subsidiaries, or holding companies are and will be treated equally by it without regard to, or because  
16 of, race, religion, national origin, ancestry, sex, age, marital status, physical handicap, or political  
17 affiliation, and in compliance with all applicable Federal and State anti-discrimination laws and  
18 regulations.

19 B. Contractor shall take affirmative action to ensure that qualified applicants are  
20 employed, and that employees are treated during employment, without regard to race, religion, national  
21 origin, ancestry, sex, age, marital status, physical handicap, or political affiliation. Such action shall  
22 include, but is not limited to, the following: employment, upgrading, demotion, transfer, recruitment or  
23 recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and  
24 selection for training, including apprenticeship.

25 C. Contractor shall deal with its subcontractors, bidders, or vendors without regard to or  
26 because of race, religion, ancestry, national origin, sex, age, marital status, physical handicap, or  
27 political affiliation.

28 D. Contractor shall allow County representatives access to its employment records during  
29 regular business hours to verify compliance with the provisions of this Paragraph 17 when so requested  
30 by Director.

31 E. If County finds that any of the above provisions has been violated, the same shall  
32 constitute a material breach of this Agreement upon which County may immediately terminate or  
33 suspend this Agreement. While County reserves the right to determine independently that the  
34 anti-discrimination provisions of this Agreement have been violated, in addition, a determination by the  
35 California Fair Employment Practices Commission or the Federal Equal Employment Opportunity  
36 Commission that Contractor has violated State or Federal anti-discrimination laws or regulations shall

1 constitute a finding by County that Contractor has violated the anti-discrimination provisions of this  
2 Agreement.

3 F. In the event that Contractor violates any of the anti-discrimination provisions of this  
4 Paragraph 17, County shall be entitled, at its option, to the sum of FIVE HUNDRED DOLLARS (\$500)  
5 pursuant to California Civil Code Section 1671 as liquidated damages in lieu of terminating or  
6 suspending this Agreement.

7 18. FAIR LABOR STANDARDS: Contractor shall comply with all applicable provisions of the  
8 Federal Fair Labor Standards Act, and shall indemnify, defend, and hold harmless County, its officers,  
9 employees, and agents, from any and all liability, including, but not limited to, wages, overtime pay,  
10 liquidated damages, penalties, court costs, and attorneys' fees arising under any wage and hour law,  
11 including, but not limited to, the Federal Fair Labor Standards Act, for services performed by  
12 Contractor's employees for which County may be found jointly or solely liable.

13 19. INDEMNIFICATION AND INSURANCE:

14 A. Indemnification: Contractor shall indemnify, defend and hold harmless County, and its  
15 Special Districts, elected and appointed officers, employees, and agents from and against any and all  
16 liability, including but not limited to demands, claims, actions, fees, costs, and expenses (including  
17 attorney and expert witness fees), arising from or connected with Contractor's acts and/or omissions  
18 arising from and/or relating to this Agreement.

19 B. General insurance Requirements: Without limiting Contractor's indemnification of  
20 County and during the term of this Agreement, Contractor shall provide and maintain, and shall require  
21 all of its subcontractors to maintain, the following programs of insurance specified in this Agreement.  
22 Such insurance shall be primary to and not contributing with any other insurance or self-insurance  
23 programs maintained by County, and such coverage shall be provided and maintained at Contractor's  
24 own expense.

25 1) Evidence of Insurance: Certificate(s) or other evidence of coverage satisfactory  
26 to County shall be delivered to *Department of Mental Health, 550 South Vermont Avenue, Contracts*  
27 *Development and Administration Division, 5<sup>th</sup> Floor, Los Angeles, CA 90020*, prior to commencing  
28 services under this Agreement. Such certificates or other evidence shall:

29 (a) Specifically identify this Agreement.  
30 (b) Clearly evidence all coverages required in this Agreement.  
31 (c) Contain the express condition that County is to be given written notice  
32 by mail at least thirty (30) days in advance of cancellation for all policies evidenced on the certificate of  
33 insurance.

34 (d) Include copies of the additional insured endorsement to the commercial  
35 general liability policy, adding the County of Los Angeles, its Special Districts, its officials, officers, and  
36 employees as insured for all activities arising from this Agreement.

1 (e) Identify any deductibles or self-insured retentions for County's  
2 approval. The County retains the right to require Contractor to reduce or eliminate such deductibles or  
3 self-insured retentions as they apply to County, or, require Contractor to provide a bond guaranteeing  
4 payment of all such retained losses and related costs, including, but not limited to, expenses or fees, or  
5 both, related to investigations, claims administrations, and legal defense. Such bond shall be executed  
6 by a corporate surety licensed to transact business in the State of California.

7 2) Insurer Financial Ratings: Insurance is to be provided by an insurance company  
8 acceptable to the County with an A.M. Best rating of not less than A:VII, unless otherwise approved by  
9 County.

10 3) Failure to Maintain Coverage: Failure by Contractor to maintain the required  
11 insurance, or to provide evidence of insurance coverage acceptable to County, shall constitute a  
12 material breach of the contract upon which County may immediately terminate or suspend this  
13 Agreement. County, at its sole option, may obtain damages from Contractor resulting from said  
14 breach. Alternatively, County may purchase such required insurance coverage, and without further  
15 notice to Contractor, County may deduct from sums due to Contractor any premium costs advanced by  
16 County for such insurance.

17 4) Notification of Incidents, Claims or Suits: Contractor shall report to County:

18 a) Any accident or incident relating to services performed under this  
19 Agreement which involves injury or property damage which may result in the filing of a claim or lawsuit  
20 against Contractor and/or County. Such report shall be made in writing within 24 hours of occurrence.

21 b) Any third party claim or lawsuit filed against Contractor arising from or  
22 related to services performed by Contractor under this Agreement.

23 c) Any injury to a Contractor employee which occurs on County property.  
24 This report shall be submitted on a County "Non-employee Injury Report" to the County contract  
25 manager.

26 d) Any loss, disappearance, destruction, misuse, or theft of any kind  
27 whatsoever of County property, monies or securities entrusted to Contractor under the terms of this  
28 Agreement.

29 5) Compensation for County Costs: In the event that Contractor fails to comply  
30 with any of the indemnification or insurance requirements of this Agreement, and such failure to  
31 comply results in any costs to County, Contractor shall pay full compensation for all costs incurred by  
32 County.

33 6) Insurance Coverage Requirements for Subcontractors: Contractor shall ensure  
34 any and all sub-contractors performing services under this Agreement meet the insurance requirements  
35 of this Agreement by either:

36 a) Contractor providing evidence of insurance covering the activities of

1 sub-contractor, or

2 b) Contractor providing evidence submitted by sub-contractors evidencing  
3 that sub-contractors maintain the required insurance coverage. County retains the right to obtain  
4 copies of evidence of sub-contractor insurance coverage at any time.

5 C. Insurance Coverage Requirements:

6 1) General Liability: Insurance (written on ISO policy form CG 00 01 or its  
7 equivalent) with limits of not less than the following:

8	General Aggregate:	Two Million Dollars (\$2,000,000)
9	Products/Completed Operation Aggregate:	One Million Dollars (\$1,000,000)
10	Personal and Advertising Injury:	One Million Dollars (\$1,000,000)
11	Each Occurrence:	One Million Dollars (\$1,000,000)

12 2) Automobile Liability: Insurance (written on ISO policy form CA 00 01 or its  
13 equivalent) with a limit of liability of not less than One Million Dollars (\$1,000,000) for each accident.  
14 Such insurance shall include coverage for all "owned", "hired" and "non-owned" vehicles, or coverage  
15 for "any auto".

16 3) Workers' Compensation and Employers' Liability: Insurance providing workers  
17 compensation benefits, as required by the Labor Code of the State of California or by any other state,  
18 and for which Contractor is responsible. If Contractor's employees will be engaged in maritime  
19 employment, coverage shall provide workers compensation benefits as required by the U.S. Longshore  
20 and Harbor Workers' Compensation Act, Jones Act or any other Federal law for which Contractor is  
21 responsible. In all cases, the above insurance also shall include Employers' Liability coverage with  
22 limits of not less than the following:

23	Each Accident:	One Million Dollars (\$1,000,000)
24	Disease - policy limit:	One Million Dollars (\$1,000,000)
25	Disease - each employee:	One Million Dollars (\$1,000,000)

26 4) Professional Liability: Insurance covering liability arising from any error,  
27 omission, negligent or wrongful act of the Contractor, its officers or employees with limits of not less  
28 than One Million Dollars (\$1,000,000) per occurrence and Three Million (\$3,000,000) aggregate. The  
29 coverage also shall provide an extended two-year reporting period commencing upon termination or  
30 cancellation of this Agreement.

31 20. WARRANTY AGAINST CONTINGENT FEES: Contractor warrants that no person or selling  
32 agency has been employed or retained to solicit or secure this Agreement upon any agreement or  
33 understanding for any commission, percentage, brokerage, or contingent fee, excepting bona fide  
34 employees or bona fide established commercial or selling agencies maintained by Contractor for the  
35 purpose of securing business. For Contractor's breach or violation of this warranty, County may, in its  
36 sole discretion, deduct from the Agreement price or consideration, or otherwise recover, the full

1 amount of such commission, percentage, brokerage, or contingent fee.

2 21. CONFLICT OF INTEREST:

3 A. No County employee whose position in County enables such employee to influence the  
4 award or administration of this Agreement or any competing agreement, and no spouse or economic  
5 dependent of such employee, shall be employed in any capacity by Contractor or have any direct or  
6 indirect financial interest in this Agreement. No officer or employee of Contractor who may financially  
7 benefit from the provision of services hereunder shall in any way participate in County's approval, or  
8 ongoing evaluation, of such services, or in any way attempt to unlawfully influence County's approval  
9 or ongoing evaluation of such services.

10 B. Contractor shall comply with all conflict of interest laws, ordinances and regulations  
11 now in effect or hereafter to be enacted during the term of this Agreement. Contractor warrants  
12 that it is not now aware of any facts which create a conflict of interest. If Contractor hereafter  
13 becomes aware of any facts which might reasonably be expected to create a conflict of interest, it  
14 shall immediately make full written disclosure of such facts to County. Full written disclosure shall  
15 include, without limitation, identification of all persons implicated and complete description of all  
16 relevant circumstances.

17 22. UNLAWFUL SOLICITATION: Contractor shall require all of its employees to acknowledge, in  
18 writing, understanding of and agreement to comply with the provisions of Article 9 of Chapter 4 of  
19 Division 3 (commencing with Section 6150) of California Business and Professions Code (i.e., State Bar  
20 Act provisions regarding unlawful solicitation as a runner or capper for attorneys) and shall take positive  
21 and affirmative steps in its performance hereunder to insure that there is no violation of such provisions  
22 by its employees. Contractor shall utilize the attorney referral service of all those bar associations  
23 within the County of Los Angeles that have such a service.

24 23. INDEPENDENT STATUS OF CONTRACTOR:

25 A. This Agreement is by and between County and Contractor and is not intended, and  
26 shall not be construed, to create the relationship of agent, servant, employee, partnership, joint  
27 venture, or association, as between County and Contractor. The employees and agents of one party  
28 shall not be, or be construed to be, the employees or agents of the other party for any purpose  
29 whatsoever.

30 B. Contractor shall be solely liable and responsible for providing to, or on behalf of, all  
31 persons performing work pursuant to this Agreement all compensation and benefits. County shall  
32 have no liability or responsibility for the payment of any salaries, wages, unemployment benefits,  
33 disability benefits, Federal, State, or local taxes, or other compensation, benefits, or taxes for any  
34 personnel provided by or on behalf of Contractor.

35 C. Contractor understands and agrees that all persons performing services pursuant to this  
36 Agreement are, for purposes of workers' compensation liability, the sole employees of Contractor and

1 not employees of County. Contractor shall be solely liable and responsible for furnishing any and all  
2 workers' compensation benefits to any person as a result of any injuries arising from or connected with  
3 any services performed by or on behalf of Contractor pursuant to this Agreement.

4 D. Contractor shall obtain and maintain on file an executed Contractor Employee  
5 Acknowledgment of Employer (Service Exhibit B) for each of its employees performing any services  
6 under this Agreement. Such Acknowledgments shall be executed by each such employee on or  
7 immediately after the commencement date of this Agreement but in no event later than the date such  
8 employee first performs services under this Agreement.

9 24. CONSIDERATION OF HIRING COUNTY EMPLOYEES TARGETED FOR LAYOFF OR FORMER  
10 COUNTY EMPLOYEES ON A REEMPLOYMENT LIST: Should Contractor require additional or  
11 replacement personnel after the effective date of this Agreement to perform the services set forth  
12 herein, Contractor shall give first consideration for such employment openings to qualified permanent  
13 County employees who are targeted for layoff or qualified former County employees who are on a  
14 reemployment list during the term of this Agreement.

15 25. CONSIDERATION FOR HIRING GREATER AVENUES FOR INDEPENDENCE (GAIN)  
16 PARTICIPANTS: Should Contractor require additional or replacement personnel after the effective date  
17 of this Agreement, Contractor shall give consideration for any such employment openings to  
18 participants in the County's Department of Public Social Services' Greater Avenues for Independence  
19 (GAIN) Program who meet Contractor's minimum qualifications for the open position. The County will  
20 refer GAIN participants by job category to the contractor.

21 26. DELEGATION AND ASSIGNMENT: Contractor shall not delegate its duties or assign its rights  
22 under this Agreement, or both, either in whole or in part, without the prior written consent of County,  
23 and any prohibited delegation or assignment shall be null and void. Any payments by County to any  
24 delegatee or assignee on any claim under this Agreement, in consequence of any such consent, shall be  
25 subject to set off, recoupment, or other reduction for any claim which Contractor may have against  
26 County.

27 27. SUBCONTRACTING:

28 A. No performance of this Agreement, or any portion thereof, shall be subcontracted by  
29 Contractor without the prior written consent of County as provided in this Paragraph 27. Any attempt  
30 by Contractor to subcontract any performance, obligation, or responsibility under this Agreement,  
31 without the prior written consent of County, shall be null and void and shall constitute a material  
32 breach of this Agreement. Notwithstanding any other provision of this Agreement, in event of any  
33 such breach by Contractor, this Agreement may be terminated forthwith by County. Notwithstanding  
34 any other provision of this Agreement, the parties do not in any way intend that any person or entity  
35 shall acquire any rights as a third party beneficiary of this Agreement.

36 B. If Contractor desires to subcontract any portion of its performance, obligations, or



responsibilities under this Agreement, Contractor shall make a written request to County, for written request to County for written approval to enter into the particular subcontract. Contractor's request to County shall include:

- (1) The reasons for the particular subcontract.
- (2) A detailed description of the services to be provided by the subcontract.
- (3) Identification of the proposed subcontractor and an explanation of why and how the proposed subcontractor was selected, including the degree of competition involved.
- (4) A description of the proposed subcontract amount and manner of compensation, together with Contractor's cost or price analysis thereof.
- (5) A copy of the proposed subcontract which shall contain the following provision:

"This contract is a subcontract under the terms of the prime contract with the County of Los Angeles and shall be subject to all of the provisions of such prime contract."

- (6) A copy of the proposed subcontract, if in excess of \$10,000 and utilizes State Funds, shall also contain the following provision:

"The contracting parties shall be subject to the examination and audit of the Auditor General for a period of three years after the final payment under contract (Government Code, Section 8546.7)."

The Contractor will also be subject to the examination and audit of the State Auditor General for a period of three years after final payment under contract (Government Code, Section 8546.7)

- (7) Any other information and/or certifications requested by County.

C. County shall review Contractor's request to subcontract and shall determine, in its sole discretion, whether or not to consent to such request on a case-by-case basis.

D. Contractor shall indemnify and hold harmless County, its officers, employees, and agents, from and against any and all liability, damages, costs, and expenses, including, but not limited to, defense costs and legal fees, arising from or related to Contractor's use of any subcontractor, including any officers, employees, or agents of any subcontractor, in the same manner as required for Contractor, its officers, employees, and agents, under this Agreement.

E. Notwithstanding any County consent to any subcontracting, Contractor shall remain fully liable and responsible for any and all performance required of it under this Agreement, and no subcontract shall bind or purport to bind County. Further, County approval of any subcontract shall not be construed to limit in any way any Contractor's performance, obligations, or responsibilities, to County, nor shall such approval limit in any way any of County's rights or remedies contained in this Agreement. Additionally, County approval of any subcontract shall not be construed in any way to constitute the determination of the allowability or appropriateness of any cost or payment under this

1 Agreement.

2 F. In the event that County consents to any subcontracting, such consents shall be  
3 subject to County's right to give prior and continuing approval of any and all subcontractor personnel  
4 providing services under such subcontract. Contractor shall assure that any subcontractor personnel  
5 not approved by County shall be immediately removed from the provision of any services under the  
6 particular subcontract or that action is taken as requested by County. County shall not be liable or  
7 responsible in any way to Contractor, to any subcontractor, or to any officers, employees, or agents of  
8 Contractor or any subcontractor, for any liability, damages, costs or expenses arising from or related to  
9 County's exercise of such right.

10 G. In the event that County consents to any subcontracting, such consent shall be subject  
11 to County's right to terminate, in whole or in part, any subcontract at any time upon written notice to  
12 Contractor when such action is deemed by County to be in its best interest. County shall not be liable  
13 or responsible in any way to Contractor, to any subcontractor, or to any officers, employees, or agents  
14 of Contractor or any subcontractor, for any liability, damages, costs, or expenses arising from or related  
15 to County's exercise of such right.

16 H. In the event that County consents to any subcontracting, each and all of the provisions  
17 of this Agreement and any amendment thereto shall extend to, be binding upon, and inure to the  
18 benefit of, the successors or administrators of the respective parties.

19 I. In the event that County consents to any subcontracting, such consent shall apply to  
20 each particular subcontract only and shall not be, or be construed to be, a waiver of this Paragraph 27  
21 or a blanket consent to any further subcontracting.

22 J. In the event that County consents to any subcontracting, Contractor shall be solely liable  
23 and responsible for any and all payments and/or other compensation to all subcontractors and their  
24 officers, employees, and agents. County shall have no liability or responsibility whatsoever for any  
25 payment/and or other compensation for any subcontractors or their officers, employees, and agents.

26 K. Contractor shall deliver to the Chief of DMH's Contracts Development and Administration  
27 Division a fully executed copy of each subcontract entered into by Contractor pursuant to this  
28 Paragraph 27, on or immediately after the effective date of the subcontract but in no event later than  
29 the date any services are performed under the subcontract.

30 L. In the event that County consents to any subcontracting, Contractor shall obtain and  
31 maintain on file an executed Subcontractor Employee Acknowledgement of Employer, in the form as  
32 contained in Contractor's Contract Package for the Agreement, for each of the subcontractor's  
33 employees performing services under the subcontract. Such Acknowledgements shall be delivered to  
34 the Chief of DMH's Contracts Development and Administration Division on or immediately after the  
35 commencement date of the particular subcontract but in no event later than the date such employee  
36 first performs any services under the subcontract.

1 M. County shall have no liability or responsibility whatsoever for any payment or other  
2 compensation for any subcontractor or its officers, employees, and agents.

3 N. Director is hereby authorized to act for and on behalf of County pursuant to this  
4 Paragraph 27, including, but not limited to, consenting to any subcontracting.

5 28. GOVERNING LAW, JURISDICTION AND VENUE: This Agreement shall be governed by, and  
6 construed in accordance with, the laws of the State of California. Contractor agrees and consents to  
7 the exclusive jurisdiction of the courts of the State of California for all purposes regarding this  
8 Agreement and further agrees and consents that venue of any action brought hereunder shall be  
9 exclusively in the County of Los Angeles, California. Further, this Agreement shall be governed by, and  
10 construed in accordance with, all laws, regulations, and contractual obligations of County under  
11 agreement with the State.

12 29. COMPLIANCE WITH APPLICABLE LAW:

13 A. Contractor shall comply with all Federal, including, but not limited to, Title XIX of the  
14 Social Security Act, State and local laws, ordinances, rules, regulations, manuals, guidelines,  
15 Americans with Disabilities Act (ADA) standards, and directives applicable to its performance  
16 hereunder. Further, all provisions required thereby to be included in this Agreement are hereby  
17 incorporated herein by reference.

18 B. Contractor shall maintain in effect an active compliance program in accordance with  
19 the Department of Health and Human Services, Office of the Inspector General, Publication of the OIG  
20 Compliance Program Guide for Hospitals (1998), and Center for Medi-Care/Medi-Caid Services (CMS)  
21 guidelines for hospitals.

22 C. Contractor shall indemnify and hold harmless County from and against any and all  
23 liability, damages, costs or expenses, including, but not limited, defense costs and attorneys' fees,  
24 arising from or related to any violation on the part of Contractor, its officers, employees, or agents, or  
25 any such Federal, State or local laws, ordinances, rules, regulations, manuals, guidelines, ADA  
26 standards or directives.

27 30. THIRD PARTY BENEFICIARIES: Notwithstanding any other provision of this Agreement, the  
28 parties do not in any way intend that any person or entity shall acquire any rights as a third party  
29 beneficiary of this Agreement.

30 31. LICENSES, PERMITS, REGISTRATIONS, ACCREDITATIONS, AND CERTIFICATIONS: In  
31 addition to the requirements Subparagraph B (Licensure And Certification As Conditions Precedent To  
32 Contractor's Eligibility For Reimbursement) of Paragraph 4 (DESCRIPTION OF SERVICES), Contractor  
33 shall obtain and maintain in effect during the term of this Agreement, all licenses, permits, registrations,  
34 accreditations, and certifications as required by all Federal, State, and local laws, ordinances, rules,  
35 regulations, manuals, guidelines, and directives, which are applicable to Contractor's facility(ies) and  
36 services under this Agreement. Contractor shall further ensure that all of its officers, employees, and

1 agents, who perform services hereunder, shall obtain and maintain in effect during the term of this  
2 Agreement all licenses, permits, registrations, accreditations, and certifications which are applicable to  
3 their performance hereunder. A copy of each license, permit, registration, accreditation, and  
4 certification as required by all applicable Federal, State, and local laws, ordinances, rules, regulations,  
5 manuals, guidelines and directives shall be provided, in duplicate, to DMH's Contracts Development and  
6 Administration Division.

7 **32. TERMINATION FOR INSOLVENCY:**

8 A. County may terminate this Agreement immediately in the event of the occurrence of  
9 any of the following:

10 (1) Insolvency of Contractor. Contractor shall be deemed to be insolvent if it has  
11 ceased to pay its debts for at least sixty days in the ordinary course of business or cannot pay its  
12 debts as they become due, whether or not a petition has been filed under the Federal Bankruptcy  
13 Code and whether or not Contractor is insolvent within the meaning of the Federal Bankruptcy Code.

14 (2) The filing of a voluntary or involuntary petition regarding Contractor under the  
15 Federal Bankruptcy Code.

16 (3) The appointment of a Receiver or Trustee for Contractor.

17 (4) The execution by Contractor of a general assignment for the benefit of  
18 creditors.

19 B. The rights and remedies of County provided in this Paragraph 32 shall not be  
20 exclusive and are in addition to any other rights and remedies provided by law or under this  
21 Agreement.

22 **33. TERMINATION FOR DEFAULT:**

23 A. County may, by written notice of default to Contractor, terminate this Agreement  
24 immediately in any one of the following circumstances:

25 (1) If, as determined in the sole judgment of County, Contractor fails to perform  
26 any services within the times specified in this Agreement or any extension thereof as County may  
27 authorize in writing; or

28 (2) If, as determined in the sole judgment of County, Contractor fails to perform  
29 and/or comply with any of the other provisions of this Agreement, or so fails to make progress as to  
30 endanger performance of this Agreement in accordance with its terms, and in either of these two  
31 circumstances, does not cure such failure within a period of five days (or such longer period as  
32 County may authorize in writing) after receipt of notice from County specifying such failure.

33 B. The rights and remedies of County provided in this Paragraph 33 shall not be  
34 exclusive and are in addition to any other rights and remedies provided by law or under this  
35 Agreement.

36 **34. TERMINATION FOR IMPROPER CONSIDERATION:** County may, by written notice to

1 Contractor, immediately terminate the right of Contractor to proceed under this Agreement if it is found  
2 that consideration, in any form, was offered or given by Contractor, either directly or through an  
3 intermediary, to any County officer, employee or agent with the intent of securing the Agreement or  
4 securing favorable treatment with respect to the award, amendment or extension of the Agreement or  
5 the making of any determinations with respect to the Contractor's performance pursuant to the  
6 Agreement. In the event of such termination, County shall be entitled to pursue the same remedies  
7 against Contractor as it could pursue in the event of default by the Contractor.

8 Contractor shall immediately report any attempt by a County officer or employee to solicit such  
9 improper consideration. The report shall be made either to the County manager charged with the  
10 supervision of the employee or to the County Auditor-Controller's Employee Fraud Hotline at (213)  
11 974-0914 or (800) 544-6861.

12 Among other items, such improper consideration may take the form of cash, discounts, service,  
13 the provision of travel or entertainment, or tangible gifts.

14 35. SEVERABILITY: If any provision of this Agreement or the application thereof to any person or  
15 circumstance is held invalid, the remainder of this Agreement and the application of such provision to  
16 other persons or circumstances shall not be affected thereby.

17 36. CAPTIONS AND PARAGRAPH HEADINGS: Captions and paragraph headings used in this  
18 Agreement are for convenience only and are not a part of this Agreement and shall not be used in  
19 construing this Agreement.

20 37. ALTERATION OF TERMS: No addition to, or alteration of, the terms of the body of this  
21 Agreement or the Service Exhibit(s) hereto, whether by written or oral understanding of the parties,  
22 their officers, employees or agents, shall be valid and effective unless made in the form of a written  
23 amendment to this Agreement which is formally approved and executed by the parties in the same  
24 manner as this Agreement.

25 38. ENTIRE AGREEMENT: The body of this Agreement; Service Exhibit(s) A, B and C, attached  
26 hereto and incorporated herein by reference; Contract Manual, including any amendments thereto as  
27 approved in writing by Director, which are hereby incorporated herein by reference but not attached;  
28 and Contract Package for this Agreement, as approved in writing by Director, including any addenda  
29 thereto as approved in writing by Director, which are hereby incorporated herein by reference but not  
30 attached; shall constitute the complete and exclusive statement of understanding between the parties  
31 which supersedes all previous agreements, written or oral, and all other communications between the  
32 parties relating to the subject matter of this Agreement. In the event of any conflict or inconsistency in  
33 the definition or interpretation of any word, responsibility, or schedule, or the contents or description of  
34 any service or other work, or otherwise, between the body of this Agreement and the other referenced  
35 documents, or between such other documents, such conflict or inconsistency shall be resolved by  
36 giving precedence first to the body of this Agreement and then to such other documents according to

1 the following priority:

- 2 1. Service Exhibit A.
- 3 2. Service Exhibits B and C.
- 4 3. Contract Manual.
- 5 4. Contract Package.

6 39. WAIVER: No waiver by County of any breach of any provision of this Agreement shall  
7 constitute a waiver of any other breach of such provision. Failure of County to enforce at any time, or  
8 from time to time, any provision of this Agreement shall not be construed as a waiver thereof. The  
9 rights and remedies set forth in this Paragraph 39 shall not be exclusive and are in addition to any other  
10 rights and remedies provided by law or under this Agreement.

11 40. BENEFICIARY ELIGIBILITY: This Agreement is not intended to change the determination of  
12 Medi-Cal eligibility for any Beneficiary in any way. However, in the event that the California Legislature  
13 or United States Congress enacts a statute which redefines Medi-Cal eligibility so as to affect the  
14 provision of Psychiatric Inpatient Hospital Services under this Agreement, then the new definition shall  
15 apply to this Agreement.

16 41. EMPLOYMENT ELIGIBILITY VERIFICATION: Contractor warrants that it fully complies with all  
17 Federal statutes and regulations regarding employment of aliens and others and that all its employees  
18 performing services hereunder meet the citizenship or alien status requirements set forth in Federal  
19 statutes and regulations. Contractor shall obtain, from all covered employees performing services  
20 hereunder, all verification and other documentation of employment eligibility status required by Federal  
21 statutes and regulations as they currently exist and as they may be hereafter amended. Contractor  
22 shall retain all such documentation for the period prescribed by law. Contractor shall indemnify,  
23 defend, and hold harmless County, its officers and employees from and against any employer sanctions  
24 and any other liability which may be assessed against Contractor or County in connection with any  
25 alleged violation of any Federal statutes or regulations pertaining to the eligibility for employment of  
26 persons performing services under this Agreement.

27 42. PUBLIC ANNOUNCEMENTS AND LITERATURE: In public announcements and literature  
28 distributed by Contractor for the purpose of apprising patients/clients and the general public of the  
29 nature of its Psychiatric Inpatient Hospital Services, Contractor shall clearly indicate that such services  
30 which it renders pursuant to this Agreement are provided under authorization of the County of Los  
31 Angeles.

32 43. AUTHORIZATION WARRANTY: Contractor represents and warrants that the person executing  
33 this Agreement for Contractor is an authorized agent who has actual authority to bind Contractor to  
34 each and every term, condition, and obligation of this Agreement and that all requirements of  
35 Contractor have been fulfilled to provide such actual authority.

36 44. RESTRICTIONS ON LOBBYING: If any Federal funds are to be used to pay for any of

1 Contractor's services under this Agreement, Contractor shall fully comply with all certification and  
2 disclosure requirements prescribed by Section 319 of Public Law 101-121 (31 United States Code  
3 Section 1352) and any implementing regulations, and shall ensure that each of its subcontractors  
4 receiving funds under this Agreement also fully complies with all such certification and disclosure  
5 requirements.

6 45. CERTIFICATION OF DRUG-FREE WORK PLACE: Contractor certifies and agrees that  
7 Contractor and its employees shall comply with DMH's policy of maintaining a drug-free work place.  
8 Contractor and its employees shall not manufacture, distribute, dispense, possess, or use any  
9 controlled substances as defined in 21 United States Code Section 812, including, but not limited to,  
10 marijuana, heroin, cocaine, and amphetamines, at any of Contractor's facilities or work sites or  
11 County's facilities or work sites. If Contractor or any of its employees is convicted of or pleads nolo  
12 contendere to any criminal drug statute violation occurring at any such facility or work site, then  
13 Contractor, within five days thereafter, shall notify Director in writing.

14 46. MAINTENANCE STANDARDS FOR SERVICE DELIVERY SITES: Contractor shall assure that all  
15 locations where services are provided under this Agreement are operated at all times in accordance  
16 with all County community standards with regard to property maintenance and repair, graffiti  
17 abatement, refuse removal, fire safety, landscaping, and in full compliance with all applicable local  
18 laws, ordinances, and regulations relating to the property. County's periodic monitoring visits to  
19 Contractors' facility(ies) shall include a review of compliance with this Paragraph 46.

20 47. COUNTY LOBBYISTS: Contractor and each County lobbyist or County lobbying firm as defined  
21 in Los Angeles County Code Section 2.160.010, retained by Contractor, shall fully comply with  
22 County's Lobbyist Ordinance, Los Angeles County Code Chapter 2.160. Failure on the part of  
23 Contractor or any County lobbyist or County lobbying firm retained by Contractor to fully comply with  
24 County's Lobbyist Ordinance shall constitute a material breach of this Agreement upon which County  
25 may immediately terminate or suspend this Agreement.

26 48. CHILD SUPPORT COMPLIANCE PROGRAM:

27 A. Contractor's Warranty of Adherence to County's Child Support Compliance Program:  
28 Contractor acknowledges that County has established a goal of ensuring that all individuals who  
29 benefit financially from County through a contract are in compliance with their court-ordered child,  
30 family, and spousal support obligations in order to mitigate the economic burden otherwise imposed  
31 upon County and its taxpayers.

32 As required by County's Child Support Compliance Program (County Code Chapter  
33 2.200) and without limiting Contractor's duty under this Agreement to comply with all applicable  
34 provisions of law, Contractor warrants that it is now in compliance and shall during the term of this  
35 Agreement maintain in compliance with employment and wage reporting requirements as required by  
36 the Federal Social Security Act (42 USC Section 653a) and California Unemployment Insurance Code

1 Section 1088.5, and shall implement all lawfully served Wage and Earnings Withholdings Orders or  
2 CSSD Notices of Wage and Earnings Assignment for Child, Family, or Spousal Support, pursuant to  
3 Code of Civil Procedure Section 706.031 and Family Code Section 5246(b).

4 B. Termination for Breach of Warranty to Maintain Compliance with County's Child  
5 Support Compliance Program: Failure of Contractor to maintain compliance with the requirements set  
6 forth in Subparagraph A (Contractor's Warranty of Adherence to County's Child Support Compliance  
7 Program) shall constitute default under this Agreement. Without limiting the rights and remedies  
8 available to County under any other provision of this Agreement, failure of Contractor to cure such  
9 default within 90 calendar days of written notice shall be grounds upon which County may terminate  
10 this Agreement pursuant to Paragraph 33 (TERMINATION FOR DEFAULT) and pursue debarment of  
11 Contractor, pursuant to County Code Chapter 2.202.

12 49. NOTICE TO EMPLOYEES REGARDING THE FEDERAL EARNED INCOME CREDIT: Contractor  
13 shall notify its employees, and shall require each subcontractor to notify its employees, that they may  
14 be eligible for the federal Earned Income Credit under the federal income tax laws. Such notice shall be  
15 provided in accordance with the requirements set forth in Internal Revenue Service Notice 1015.

16 50. USE OF RECYCLED-CONTENT PAPER PRODUCTS: Consistent with the Board of Supervisors'  
17 policy to reduce the amount of solid waste deposited at the County landfills, the Contractor agrees to  
18 use recycled-content paper to the maximum extent possible on the Project.

19 51. CONTRACTOR RESPONSIBILITY AND DEBARMENT: The following requirements set forth in  
20 the County's Non-Responsibility and Debarment Ordinance (Title 2, Chapter 2.202 of the County Code)  
21 are effective for this Agreement, except to the extent applicable State and/or Federal laws are  
22 inconsistent with the terms of the Ordinance.

23 A. A responsible Contractor is a Contractor who has demonstrated the attribute of  
24 trustworthiness, as well as quality, fitness, capacity and experience to satisfactorily perform the  
25 contract. It is the County's policy to conduct business only with responsible contractors.

26 B. The Contractor is hereby notified that, in accordance with Chapter 2.202 of the County  
27 Code, if the County acquires information concerning the performance of the Contractor on this or other  
28 Agreements which indicates that the Contractor is not responsible, the County, may, in addition to  
29 other remedies provided in the Agreement, debar the Contractor from bidding or proposing on, or being  
30 awarded, and/or performing work on County Agreements for a specified period of time not to exceed 3  
31 years, and terminate any or all existing Agreements the Contractor may have with the County.

32 C. The County may debar a Contractor if the Board of Supervisors finds, in its discretion,  
33 that the Contractor has done any of the following: (1) violated a term of an Agreement with the County  
34 or a nonprofit corporation created by the County, (2) committed an act or omission which negatively  
35 reflects on the Contractor's quality, fitness or capacity to perform a contract with the County, any  
36 other public entity, or a nonprofit corporation created by the County, or engaged in a pattern or practice



1 which negatively reflects on same, (3) committed an act or offense which indicates a lack of business  
2 integrity or business honesty, or (4) made or submitted a false claim against the County or any other  
3 public entity.

4 D. If there is evidence that the Contractor may be subject to debarment, the Department  
5 will notify the Contractor in writing of the evidence which is the basis for the proposed debarment and  
6 will advise the Contractor of the scheduled date for a debarment hearing before the Contractor Hearing  
7 Board.

8 E. The Contractor Hearing Board will conduct a hearing where evidence on the proposed  
9 debarment is presented. The Contractor and/or the Contractor's representative shall be given an  
10 opportunity to submit evidence at the hearing. After the hearing, the Contractor Hearing Board shall  
11 prepare a tentative proposed decision, which shall contain a recommendation regarding whether the  
12 Contractor should be debarred, and, if so, the appropriate length of time of the debarment. The  
13 Contractor and the Department shall be provided an opportunity to object to the tentative proposed  
14 decision prior to its presentation to the Board of Supervisors.

15 F. After consideration of any objections, or if no objections are submitted, a record of the  
16 hearing, the proposed decision any other recommendation of the Contractor Hearing Board shall be  
17 presented to the Board of Supervisors. The Board of Supervisors shall have the right to modify, deny  
18 or adopt the proposed decision and recommendation of the Hearing Board.

19 G. These terms shall also apply to subcontractors of County Contractors.

20 **52. CONTRACTOR'S EXCLUSION FROM PARTICIPATION IN A FEDERALLY FUNDED PROGRAM:**

21 Contractor hereby warrants that neither it nor any of its staff members is restricted or excluded from  
22 providing services under any health care program funded by the Federal government, directly or  
23 indirectly, in whole or in part, and that Contractor will notify the Director within 30 calendar days in  
24 writing of: (1) any event that would require Contractor or a staff member's mandatory exclusion from  
25 participation in a Federally funded health care program; and (2) any exclusionary action taken by any  
26 agency of the Federal government against Contractor or one or more staff members barring it or the  
27 staff members from participation in a Federally funded health program, whether such bar is direct or  
28 indirect, or whether such bar is in whole or in part.

29 There are a variety of different reasons why an individual or entity may be excluded from  
30 participating in a Federally funded health care program. Sometimes, the exclusion is mandatory and in  
31 other cases the Office of Inspector General (OIG) has the discretion not to exclude.

32 The mandatory bases for exclusion include: (1) felony convictions for program related crimes,  
33 including fraud or false claims, or for offenses related to the dispensing or use of controlled substances,  
34 or (2) convictions related to patient abuse.

35 Permissive exclusions may be based on: (1) conviction of a misdemeanor related to fraud or  
36 financial misconduct involving a government program; (2) obstructing an investigation; (3) failing to

1 provide access to documents or premises as required by federal health care program officials; (4)  
2 conviction of a misdemeanor related to controlled substances; (5) failing to disclose information about  
3 the entity itself, its subcontractors or its significant business transactions; (6) loss of a state license to  
4 practice a health care profession; (7) default on a student loan given in connection with education in a  
5 health profession; (8) charging excessive amounts to a Federally funded health care program or  
6 furnishing services of poor quality or which are substantially in excess of the needs of the patients; (9)  
7 paying a kickback or submitting a false or fraudulent claim. Persons controlling or managing excluded  
8 entities who knew of the conduct leading to the exclusion can themselves be excluded, and entities  
9 which are owned and controlled by excluded individuals can also be excluded.

10 Contractor shall indemnify and hold County harmless against any and all loss or damage County  
11 may suffer arising from any Federal exclusion of Contractor or its staff members from such  
12 participation in a Federally funded health care program. Contractor shall provide the certification set  
13 forth in Attachment VI as part of its obligation under this Paragraph 52.

14 Failure by Contractor to meet the requirements of this Paragraph 52 shall constitute a material  
15 breach of contract upon which County may immediately terminate or suspend this Agreement.

16 53. CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY  
17 EXCLUSION - LOWER TIER COVERED TRANSACTIONS (45 C.F.R. PART 76): The Contractor hereby  
18 acknowledges that the County is prohibited from contracting with and making sub-awards to parties  
19 that are suspended, debarred, ineligible, or excluded or whose principals are suspended, debarred,  
20 ineligible, or excluded from securing federally funded contracts. By executing this Agreement,  
21 Contractor certifies that neither it nor any of its owners, officers, partners, directors or other principals  
22 is currently suspended, debarred, ineligible, or excluded from securing federally funded contracts.  
23 Further by executing this Agreement, Contractor certifies that, to its knowledge, none of its  
24 subcontractors, at any tier, or any owner, officer, partner, director or other principal of any  
25 subcontractor is currently suspended, debarred, ineligible, or excluded from securing federally funded  
26 contracts. Contractor shall immediately notify County in writing, during the term of this Agreement,  
27 should it or any of its subcontractors or any principals of either be suspended, debarred, ineligible, or  
28 excluded from securing federally funded contracts. Failure of Contractor to comply with this provision  
29 shall constitute a material breach of this Agreement upon which the County may immediately terminate  
30 or suspend this Agreement.

31 54. HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT:

32 A. The parties acknowledge the existence of the Health Insurance Portability and  
33 Accountability Act of 1996 and its implementing regulations ('HIPAA'). Contractor understands and  
34 agrees that it is a 'Covered Entity' under HIPAA and, as such, has obligations with respect to the  
35 confidentiality, privacy and security of patients' medical information, and must take certain steps to  
36 preserve the confidentiality of this information, both internally and externally, including the training of

1 staff and the establishment of proper procedures for the release of such information, including the use  
2 of appropriate consents and authorizations specified under HIPAA.

3 B. The parties acknowledge their separate and independent obligations with respect to  
4 HIPAA, and that such obligations relate to *transactions and code sets, privacy, and security*.  
5 Contractor understands and agrees that it is separately and independently responsible for compliance  
6 with HIPAA in all these areas and that County has not undertaken any responsibility for compliance on  
7 Contractor's behalf. Contractor has not relied, and will not in any way rely, on County for legal advice  
8 or other representations with respect to Contractor's obligations under HIPAA, but will independently  
9 seek its own counsel and take the necessary measures to comply with the law and its implementing  
10 regulations.

11 C. Contractor and County understand and agree that each is independently responsible for  
12 HIPAA compliance and agree to take all necessary and reasonable actions to comply with the  
13 requirements of the HIPAA Law and implementing regulations related to Transactions and Code Sets,  
14 Privacy, and Security. Each party further agrees to indemnify and hold harmless the other party  
15 (including their officers, employees, and agents), for its failure to comply with HIPAA.

16 55. COMPLIANCE WITH JURY SERVICE PROGRAM:

17 A. Jury Service Program: This Agreement is subject to the provisions of the County's  
18 ordinance entitled Contractor Employee Jury Service ("Jury Service Program") as codified in Sections  
19 2.203.010 through 2.203.090 of the Los Angeles County Code.

20 B. Written Employee Jury Service Policy:

21 (1) Unless Contractor has demonstrated to the County's satisfaction either that  
22 Contractor is not a "Contractor" as defined under the Jury Service Program (Section 2.203.020 of the  
23 County Code) or that Contractor qualifies for an exception to the Jury Service Program (Section  
24 2.203.070 of the County Code), Contractor shall have and adhere to a written policy that provides that  
25 its Employees shall receive from the Contractor, on an annual basis, no less than five days of regular  
26 pay for actual jury service. The policy may provide that Employees deposit any fees received for such  
27 jury service with the Contractor or that the Contractor deduct from the Employee's regular pay the fees  
28 received for jury service.

29 (2) For purposes of this Section, "Contractor" means a person, partnership,  
30 corporation or other entity which has an Agreement with the County or a subcontract with a County  
31 Contractor and has received or will receive an aggregate sum of \$50,000 or more in any 12-month  
32 period under one or more County Agreements or subcontracts. "Employee" means any California  
33 resident who is a full-time employee of Contractor. "Full-time" means 40 hours or more worked per  
34 week or a lesser number of hours if: 1) the lesser number is a recognized industry standard as  
35 determined by the County, or 2) Contractor has a long-standing practice that defines the lesser number  
36 of hours as full-time. Full-time employees providing short-term, temporary services of 90 days or less

1 within a 12-month period are not considered full-time for purposes of the Jury Service Program. If  
2 Contractor uses any subcontractor to perform services for the County under the Agreement, the  
3 subcontractor shall also be subject to the provisions of this Section. The provisions of this Section  
4 shall be inserted into any such subcontract Agreement and a copy of the Jury Service Program shall be  
5 attached to the Agreement. If Contractor uses any subcontractor to perform services for the County  
6 under the Agreement, the subcontractor shall also be subject to the provisions of this Section. The  
7 provisions of this Section shall be inserted into any such subcontract Agreement and a copy of the Jury  
8 Service Program shall be attached to the Agreement.

9 (3) if Contractor is not required to comply with the Jury Service Program when the  
10 Agreement commences, Contractor shall have a continuing obligation to review the applicability of its  
11 "exception status" from the Jury Service Program, and Contractor shall immediately notify County if  
12 Contractor at any time either comes within the Jury Service Program's definition of "Contractor" or if  
13 Contractor no longer qualifies for an exception to the Program. In either event, Contractor shall  
14 immediately implement a written policy consistent with the Jury Service Program. The County may  
15 also require, at any time during the Agreement and at its sole discretion, that Contractor demonstrate  
16 to the County's satisfaction that Contractor either continues to remain outside of the Jury Service  
17 Program's definition of "Contractor" and/or that Contractor continues to qualify for an exception to the  
18 Program.

19 (4) Contractor's violation of this section of the Agreement may constitute a  
20 material breach of the Agreement. In the event of such material breach, County may, in its sole  
21 discretion, terminate the Agreement and/or bar Contractor from the award of future County  
22 Agreements for a period of time consistent with the seriousness of the breach."

23 56. NOTICE TO EMPLOYEES REGARDING THE SAFELY SURRENDERED BABY LAW: The  
24 Contractor shall notify and provide to its employees, and shall require each subcontractor to notify and  
25 provide to its employees, a fact sheet regarding the Safely Surrendered Baby Law, its implementation in  
26 Los Angeles County, and where and how to safely surrender a baby. The fact sheet is set forth in  
27 Attachment VII of this Agreement and is also available on the Internet at [www.babysafela.org](http://www.babysafela.org) for  
28 printing purposes.

29 57. CONTRACTOR'S ACKNOWLEDGEMENT OF COUNTY'S COMMITMENT TO THE SAFELY  
30 SURRENDERED BABY LAW: The Contractor acknowledges that the County places a high priority on  
31 the implementation of the Safely Surrendered Baby Law. The Contractor understands that it is the  
32 County's policy to encourage all County Contractors to voluntarily post the County's "Safely  
33 Surrendered Baby Law" poster in a prominent position at the Contractor's place of business. The  
34 Contractor will also encourage its subcontractors, if any, to post this poster in a prominent position in  
35 the subcontractor's place of business. The County's Department of Children and Family Services will  
36 supply the Contractor with the poster to be used.

1 58. NOTICES: All notices or demands required or permitted to be given under this Agreement shall  
2 be in writing and shall be hand delivered with signed receipt or mailed by first class, registered or  
3 certified mail, postage pre-paid, addressed to the parties at the following addresses and to the attention  
4 of the persons named. Director shall have the authority to execute all notices or demands which are  
5 required or permitted by County under this Agreement. Addresses and persons to be notified may be  
6 changed by either party by giving ten (10) days prior written notice thereof to the other party.

7 For the County, please use the following contact information:

8 County of Los Angeles – Department of Mental Health

9 Contracts Development and Administration Division

10 550 South Vermont Avenue, 5<sup>th</sup> Floor

11 Los Angeles, CA 90020

12 Attention: Chief of Contracts

13 For the Contractor, please use the following contact information:

14 \_\_\_\_\_  
15 \_\_\_\_\_  
16 \_\_\_\_\_  
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IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles has caused this Agreement to be subscribed by County's Director of Mental Health or his designee, and Contractor has caused this Agreement to be subscribed in its behalf by its duly authorized officer, the day, month, and year first above written.

COUNTY OF LOS ANGELES

By \_\_\_\_\_  
MARVIN J. SOUTHARD, D.S.W.  
Director of Mental Health

\_\_\_\_\_  
CONTRACTOR

By \_\_\_\_\_

Name \_\_\_\_\_

Title \_\_\_\_\_

(AFFIX CORPORATE SEAL HERE)

APPROVED AS TO FORM  
OFFICE OF THE COUNTY COUNSEL

APPROVED AS TO CONTRACT  
ADMINISTRATION:

DEPARTMENT OF MENTAL HEALTH

By \_\_\_\_\_  
Chief, Contracts Development and  
Administration Division



1 unit designated for adults receiving Psychiatric Inpatient Hospital Services and (2) shall any adult  
2 receive any Psychiatric Inpatient Hospital Services in a ward or unit designated for children or  
3 adolescents under the age of 18 years receiving Psychiatric Inpatient Hospital Services.

4 Psychiatric Inpatient Hospital Services are generally described in the Medi-Cal Psychiatric  
5 Inpatient Hospital Services Consolidation Emergency Regulations issued by SDMH.

6 3. PERSONS TO BE SERVED:

7 A. Contractor shall provide Acute Psychiatric Inpatient Hospital Services to those  
8 Beneficiaries: (1) who are in need of Acute Psychiatric Inpatient Hospital Services,  
9 (2) who have the characteristics described in the Contract Package and any addenda  
10 thereto, as approved in writing by the Director, or his designee, (3) for whom County  
11 is responsible for determining eligibility for Medi-Cal in accordance with CCR Title 22,  
12 and (4) who are referred to Contractor by practitioners in the community or admitted  
13 with the consent of the Director or his designee.

14 B. Contractor shall provide Administrative Day Services to those Beneficiaries: (1) who  
15 have been provided Acute Psychiatric Inpatient Hospital Services and are ready for  
16 non-acute psychiatric services, (2) who have the characteristics described in the  
17 Contract Package and any addenda thereto, as approved in writing by the Director or  
18 his designee, (3) for whom County is responsible for determining eligibility for Medi-  
19 Cal in accordance with CCR Title 22, and (4) who are referred to Contractor by  
20 practitioners in the community or admitted with the consent of the Director or his  
21 designee .

22 C. The duration of any Beneficiary's Acute Psychiatric Inpatient Hospital Services  
23 hereunder shall not exceed the lesser of: (1) those days necessary to ensure that the  
24 Beneficiary is not a danger to self or others or gravely disabled due to a mental  
25 disability or (2) those days when it is unsafe or inappropriate to treat the Beneficiary  
26 at a non-acute level of care, or (3) those days authorized by the Director or his  
27 designee. The duration of any Beneficiary's Administrative Day Services hereunder  
28 shall not exceed those days necessary to obtain non-acute psychiatric services at a  
29 lower level of care appropriate to the Beneficiary's need.

30 4. HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT (HIPAA):

31 In accordance with the Health Insurance Portability and Accountability Act (HIPAA),  
32 Contractor(s) shall have effective systems and procedures fully implemented to ensure the  
33 confidentiality, security, integrity, and accessibility of patient health information, including a plan for  
34 the storage and protection of filed medical records to protect against any/all unauthorized access,  
35 intrusion and damage.

36 5. PERSONNEL/STAFFING: The minimum ratio of full-time professional personnel/staff to  
37 resident patients shall at all times be in conformance with all relevant laws, regulations, rules and



1 DMH policies and procedures.

2 In addition, the facility must determine staffing requirements based on assessment of patient  
3 needs, as per CCR Sections 71213 and 71215. Contractor(s) shall, upon request, make available  
4 for review to the Director or his designee documentation of the methodology used in making staffing  
5 determinations.

6 6. PSYCHIATRIC EMERGENCY RESPONSE: Contractors shall not maintain, utilize, or  
7 otherwise arrange for mobile 5150 assessment personnel or processes outside the confines of the  
8 Contractor's facility without the written consent of the Director, or his designee.

9 7. TEMPORARY ABSENCES OF BENEFICIARIES FROM CONTRACTOR'S FACILITY(IES):

10 Contractor may be reimbursed for temporary absences of Beneficiaries from Contractor's  
11 facility(ies) where: (1) the Beneficiaries are expected to return to Contractor's facility(ies) and (2)  
12 the temporary absences are therapeutically indicated and approved in writing by the Director or his  
13 designee. Reimbursement for temporary absences shall be claimed by Contractor at the Contract  
14 Allowable Rate for Administrative Day Services.

15 The purpose and plan of each temporary absence, including, but not limited to, specified  
16 leave and return dates, shall be incorporated in progress notes in the Beneficiary's case record.

17 8. EMERGENCY MEDICAL TREATMENT: Beneficiaries who are provided services hereunder and  
18 who require emergency medical care for physical illness or accident shall be transported to an  
19 appropriate medical facility. The cost of such transportation as well as the cost of any emergency  
20 medical care shall not be a charge to, nor reimbursable under, this Agreement. Contractor shall  
21 establish and post written procedures describing appropriate action to be taken in the event of a  
22 medical emergency. Contractor shall also post and maintain a disaster and mass casualty plan of  
23 action in accordance with CCR Title 22, Section 80023. Such plan and procedures shall be  
24 submitted to DMH's Contracts Development and Administration Division at least ten days prior to  
25 the commencement of services under this Agreement.

26 9. NOTICE OF ACTION: Pursuant to the SDMH regulations, Contractor shall give a  
27 Beneficiary, and the individual(s) responsible for the Beneficiary, a written notice of action in a  
28 manner and form as required by SDMH, whenever reimbursement for an admission and/or services is  
29 denied, and/or whenever continued stay services are reduced or terminated by County (mental health  
30 plan) while the Beneficiary remains in Contractor facility(ies). To confirm such notices have been  
31 provided to the Beneficiary and the individual(s) responsible for the Beneficiary, Contractor shall  
32 submit a copy of such notices to the Director or his designee no later than three (3) working days  
33 following notice to the Contractor of any denial of reimbursement, reduction or termination of  
34 services.

35 10. STATE FAIR HEARING: Contractor shall comply with the procedures and requirements  
36 for State's Fair hearing process as described in CCR Title 22, Section(s) 50951 and 50953 and shall  
37 be in accordance with DMH's Quality Management Plan.

1 11. NOTIFICATION OF DEATH: Contractor shall immediately notify the Director or his designee,  
2 upon becoming aware of the death of any Beneficiary provided services hereunder. Notice shall be  
3 made by Contractor immediately by telephone and in writing upon learning of such a death. The  
4 verbal and written notice shall include the name of the deceased, the deceased's Integrated System  
5 (IS) identification number, the date of death, a summary of the circumstances thereof, and the  
6 name(s) of all Contractor's staff with knowledge of the circumstances.

7 12. QUALITY ASSURANCE AND IMPROVEMENT: Contractor shall comply with all applicable  
8 provisions of WIC, CCR, Code of Federal Regulations, SDHS policies and procedures, SDMH policies  
9 and procedures, and DMH quality improvement and assurance policies and procedures, to establish  
10 and maintain a complete and integrated quality improvement system. Contractor shall comply with  
11 LMHP's quality assurance efforts and specified procedures regarding hospitalization of Assertive  
12 Community Treatment (ACT) AB 2034 and Intensive Service Recipients (ISRs) (those clients with six  
13 (6) or more acute psychiatric hospitalizations in a twelve (12) month period) intended to ensure  
14 quality of care for plan beneficiaries. Specifically Contractor shall make every reasonable effort to  
15 contact the Single Fixed Point of Responsibility (SFPR) prior to admission but no later than 24 hours  
16 after admission to coordinate treatment and discharge planning. In conformance with these  
17 provisions, Contractor shall establish: (1) a utilization review process; (2) an interdisciplinary peer  
18 review of the quality of Beneficiary care; and (3) monitoring of medication regimens of Beneficiaries.

19 Medication monitoring shall be conducted in accordance with County policy. A copy of  
20 Contractor's quality improvement system plan shall be available to DMH's Quality and Outcome  
21 Bureau for review and written approval prior to Contractor's submission of any claims for services  
22 hereunder.

23 13. BENEFICIARY EVALUATION OF CONTRACTOR'S SERVICES: Contractor shall provide a  
24 written questionnaire to certain Beneficiaries at the time of admission in accordance with DMH  
25 policies and procedures. The questionnaire shall be approved by SDHS and offer the Beneficiary the  
26 opportunity to evaluate the care given. The questionnaire shall be collected at the time of discharge  
27 and maintained in Contractor's file for at least four years and shall be made available to authorized  
28 agents of County, State and/or Federal governments.

29 14. CONTRACTOR'S OBLIGATION TO ATTEND/PARTICIPATE IN MEETINGS:

30 Contractor's appropriately qualified clinical staff shall regularly attend and participate in the all  
31 discharge planning meetings/activities involving the Los Angeles County Departments of Children and  
32 Family Services, Mental Health, Probation, and other meetings DMH determines relevant to the  
33 provision of services.

34 Contractor(s) staff, representing the facility and specifically the Acute Inpatient Psychiatric  
35 program, will work collaboratively with Geographic/Service Area Managers to develop a partnership for  
36 the purpose of improving continuity and quality of care for Beneficiaries. Such collaboration shall  
37 include attendance at Service Area Impact Unit meetings.

1 Contractor shall provide weekly meetings for hospitalized Beneficiaries to discuss the treatment  
2 plan, interventions, progress toward goals, and suggested modifications of same. To ensure  
3 coordination of care, Contractor shall include the SFPR for intensive case management clients (e.g.  
4 ACT ISRs, and AB 2034) in weekly treatment planning meetings.

5 **15. NOTIFICATION OF EVALUATION AND/OR ADMISSION:**

6 Contractor(s) shall request information from, and must involve, mental health care entities  
7 providing services to the Beneficiary in order to support continuity of care.

8 If the Beneficiary is receiving care from DMH, Contractor's evaluating professional staff must  
9 first attempt to obtain information regarding treatment from the DMH designated SFPR as indicated  
10 in the DMH IS, or from the Beneficiary, or significant other. If such information cannot be obtained  
11 from the IS Client Identification Screen, Beneficiary, or significant other, then the evaluating  
12 professional staff must contact 1-800-854-7771 to request information regarding the DMH  
13 designated SFPR.

14 Contractor shall notify and coordinate care with the SFPR regarding all Medi-Cal acute  
15 psychiatric inpatient admissions in conformance with DMH policies and procedures relative to  
16 admission, inpatient care planning, discharge and follow-up related to the status of the client as  
17 identified on the IS Client Identification Screen. Failure to notify the SFPR may result in negative  
18 consequences. For clients identified as ISR, the Contractor shall participate in Service Area planning  
19 meetings (e.g. Impact Unit meetings) to coordinate and improve the coordination of care for this  
20 population. If the Beneficiary has been pre-assigned to a specific hospital, contractor will transfer  
21 the Beneficiary as directed by the SFPR, unless transfer is deemed to seriously compromise the  
22 safety of Beneficiary or the community.

23 Contractor will notify Office of the Public Guardian of the admission of any Beneficiaries who  
24 are publicly conserved. In the event Beneficiaries are not publicly conserved, Contractor shall, as  
25 deemed necessary by the contractor, evaluate clients regarding their need for conservatorship and  
26 will be obligated to pursue conservatorship for qualifying individuals. Contractor shall notify Office  
27 of the Public Guardian in a timely manner of any Beneficiaries with a need to be conserved (e.g., on  
28 the 10<sup>th</sup> day of a 14 day hold Contractor will have responsibility for transporting inpatients to and  
29 from conservatorship hearings.

30 **16. PROGRAM ELEMENTS FOR ACUTE PSYCHIATRIC INPATIENT HOSPITAL SERVICES:**

31 Contractor shall provide Acute Psychiatric Inpatient Hospital Services to Beneficiaries in  
32 accordance with Contractor's Contract Package and any addenda thereto, as approved in writing by  
33 the Director, for the term of this Agreement.

34 Acute Psychiatric Inpatient Hospital Services consist of twenty-four hour intensive service in  
35 a facility, which is a licensed acute psychiatric hospital or a distinct acute psychiatric part of a  
36 licensed general acute care hospital, that provides psychiatric treatment with the specific intent to  
37 ameliorate the symptoms of danger to self, others, or the inability to provide for food, clothing and

- 1 shelter due to a mental disability as determined by qualified mental health professional staff of the  
2 facility. Acute Psychiatric Inpatient Hospital Services shall include, but are not limited to:
- 3 A. Twenty-four (24) hour a day, seven day a week mental health admission, evaluation,  
4 referral, and treatment services, and all necessary mental health treatment and care  
5 required for the entire period the individual is in the facility. (WIC 5152);
  - 6 B. Services provided in conformance to all provisions in the Welfare and Institutions  
7 Code Division 5, and accompanying regulations, and Department policies regarding  
8 treatment, evaluations, patients' rights, and due process;
  - 9 C. Safe and clean living environment with adequate lighting, clean toilet and bathing  
10 facilities, hot and cold water, toiletries, and a change of laundered bedding;
  - 11 D. Three balanced and complete meals each day;
  - 12 E. Twenty-four hour supervision of all Beneficiaries by properly trained personnel. Such  
13 supervision shall include, but is not limited to, personal assistance in such matters as  
14 eating, personal hygiene, dressing and undressing, and taking of prescribed  
15 medications;
  - 16 F. Physical examination and medical history within twenty-four hours of admission;
  - 17 G. Laboratory services when medically indicated;
  - 18 H. X-Rays;
  - 19 I. Electrocardiograms (EKG) and electroencephalograms (EEG);
  - 20 J. Medication supervision and/or maintenance program;
  - 21 K. Support to psychiatric treatment services, including, but not limited to, daily patient  
22 review;
  - 23 L. Support to psychological services;
  - 24 M. Social work services;
  - 25 N. Nursing services;
  - 26 O. Recreational therapy services;
  - 27 P. Occupational therapy services;
  - 28 Q. Electroconvulsive therapy services when appropriate in accordance with WIC Section  
29 5326.7 *et seq.*;
  - 30 R. Ongoing self-monitoring and analysis of numbers of seclusion and restraint episodes  
31 involving the staff on the unit(s) so the staff are apprised of the results of the  
32 ongoing monitoring Compliance with all Seclusion and Restraints statutes and  
33 regulations.
  - 34 S. Recommendation for further treatment, conservatorship, or referral to other existing  
35 programs, as appropriate (i.e., day care, outpatient, etc.), relative to Beneficiary  
36 needs; (The form that will be used to convey this aftercare plan will be the DMH  
37 form titled, AFTERCARE/DISCHARGE PLAN AND RECOMMENDATIONS).

- 1 S. Honoring the preference of the Beneficiary and/or the parent of a minor, conservator,  
2 or legal guardian for the type and location of the desired treatment facility if  
3 administratively feasible and clinically appropriate.
- 4 U. Substantial consideration of the proximity of the designated facility to the patient's  
5 own community, family and support system. Alternatives to taking a patient to a  
6 more distant facility should be considered and documented on the off-site  
7 assessment form.
- 8 V. Contractor shall as required by the SDMH, provide upon admission the Therapeutic  
9 Behavioral Services (TBS) notice, and the general Early Periodic Screening Diagnosis  
10 and Treatment (EPDST) informational notice, both prepared by the SDMH pertaining  
11 to all children qualified as Medi-Cal beneficiaries under the age of 21, admitted with  
12 an emergency psychiatric condition to the beneficiary's representative and/or adult  
13 responsible for the child at the same time such notices are provided to the child being  
14 treated by the Contractor and document in the patient record that these notifications  
15 have been made.
- 16 W. Aftercare/discharge plan and procedures:
- 17 1) Contractor(s) shall ensure that Beneficiaries have a discharge plan. The DMH FFS  
18 liaison and SFPR will participate in the development of the discharge plan.  
19 Reasonable efforts shall be made to ensure that all beneficiaries have appropriate  
20 housing or residence upon discharge. This plan will include a specific appointment  
21 or time at which Beneficiaries are expected to appear at an outpatient site. If the  
22 patient has a conservator, either a private conservator or the Public Guardian as  
23 temporary conservator or permanent conservator, the hospital must involve the  
24 conservator in the discharge process, give prior notice before discharge and  
25 obtain, or document efforts to obtain, the conservator's approval prior to  
26 discharge.
- 27 2) Contractor shall maintain a comprehensive and current referral source list,  
28 including all relevant treatment resources in the beneficiary's area.
- 29 3) If the Beneficiary requires continuous care and treatment, Contractor(s) shall  
30 ensure that, upon discharge, Beneficiaries receive appropriate referrals to  
31 community agencies and suitable placement, as evidenced by documentation in  
32 the Discharge and Aftercare Plan stipulating the following:
- 33
- 34 a.) Beneficiaries will only be placed in licensed facilities;
- 35 b.) Contractor(s) shall implement and administer procedures for  
36 ensuring that all referrals to community placements, for  
37 continued care and treatment are to clean, safe and

1 supervised environments; and

2 c.) Contractor(s) serving older adults will adhere to the following  
3 recommendations developed by the DMH Office of the  
4 Medical Director: "Parameters for the Initial Psychiatric  
5 Assessment of Older Adults in Emergency Rooms and on  
6 Inpatient Units" and "Parameters for Discharge Planning for  
7 Older Adults.

8 X. Subsequent to discharge of a Medi-Cal beneficiary, submission of a formal written  
9 aftercare plan to the LMHP's system of care, appropriate area DMH program agency  
10 responsible for coordinating care for the Medi-Cal beneficiary being discharged. A copy of  
11 the aftercare plan shall be attached to the Provider's completed Treatment Authorization  
12 Request (TAR) form which is submitted to the LMHP upon discharge of the beneficiary from  
13 the Provider's facility.

14 Y. Submission of a formal written aftercare plan to the Director, or his designee, at the  
15 time of discharge of the beneficiary.

16 Z. Maintenance of a daily attendance log and appropriate documentation of each day of  
17 service provided hereunder in accordance with State regulatory (Title 9, Chapter 11) medical  
18 necessity reimbursement requirements.

19 17. PROGRAM ELEMENTS FOR ADMINISTRATIVE DAY SERVICES: Contractor shall provide  
20 Administrative Day Services to Beneficiaries in accordance with Contractor's Contract Package and  
21 any addenda thereto, as approved in writing by the Director, for the term of this Agreement.

22 Administrative Day Services consist of twenty-four hour service for a room in a facility,  
23 which is a licensed acute psychiatric hospital or a distinct acute psychiatric part of a licensed general  
24 acute care hospital, with less than full psychiatric treatment being provided where the Beneficiary is  
25 ready for a lower level of psychiatric services. Administrative Day Services are the services  
26 necessary to provide room and board after all attempts at providing non-acute psychiatric services  
27 have been exhausted and shall apply to a Beneficiary awaiting such non-acute psychiatric services.  
28 The facility shall implement and document an active placement effort on behalf of each Beneficiary  
29 each day, excluding Saturdays, Sundays, and County-observed holidays, until such time as the  
30 Beneficiary is successfully placed or no longer requires additional treatment.

31 Administrative Day Services shall include, but are not limited to:

- 32 A. Safe and clean living environment with adequate lighting, toilet and bathing facilities,  
33 hot and cold water, toiletries, and a change of laundered bedding;
- 34 B. Three balanced and complete meals each day;
- 35 C. Twenty-four hour supervision of all Beneficiaries by properly trained personnel. Such  
36 supervision shall include, but is not limited to, personal assistance in such matters as  
37 eating, personal hygiene, dressing and undressing, and taking of prescribed

- 1 medications;
- 2 D. Social work services;
- 3 E. Nursing services;
- 4 F. Recommendation for further treatment, conservatorship, or referral to other existing
- 5 programs, as appropriate (i.e., day care, outpatient, etc.), relative to Beneficiary
- 6 needs;
- 7 G. Subsequent to discharge of a Medi-Cal beneficiary, submission of a formal written
- 8 aftercare plan to the LMHP's DMH System of Care program agency DMH is
- 9 responsible for coordinating care for the Medi-Cal beneficiary being discharged. A copy
- 10 of the aftercare plan shall be attached to the Provider's completed Treatment
- 11 Authorization Request (TAR) form that is submitted to the LMHP upon discharge of
- 12 the beneficiary from the Provider's facility.
- 13 H. Submission of a formal written aftercare plan to the Director or his designee, at the
- 14 time of discharge of the Beneficiary.
- 15 I. Maintenance of a daily attendance log and appropriate documentation for each day of
- 16 service provided hereunder in accordance with State regulatory (Title 9, Chapter 11)
- 17 medical necessity reimbursement requirements.
- 18 J. Compliance with the LMHP's quality assurance efforts intended to ensure quality of
- 19 care for plan beneficiaries.
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CONTRACTOR EMPLOYEE  
ACKNOWLEDGEMENT OF EMPLOYER

I understand that \_\_\_\_\_, is my  
sole employer for purposes of this employment.

I rely exclusively upon \_\_\_\_\_, for  
payment of all salary and any and all other benefits payable to me or on my behalf during the  
period of this employment.

I understand and agree that I am not an employee of Los Angeles County for any purpose  
whatsoever and that I do not have and will not acquire any rights or benefits of any kind from the  
County of Los Angeles during the period of this employment.

I understand and agree that I do not have an will not acquire any rights or benefits  
pursuant to any contract between my employer, \_\_\_\_\_, and  
the County of Los Angeles.

ACKNOWLEDGED AND RECEIVED:

NAME: \_\_\_\_\_

DATE: \_\_\_\_\_

NAME: \_\_\_\_\_

Print

When completed, this form must be maintained on file by CONTRACTOR in accordance with  
all applicable County, State and Federal requirements and made available for inspection and/or  
audit by authorized representatives of County, State, and/or Federal governments.



## SUBCONTRACT(S)

Contractor's request to County shall include:

1. The reasons for the particular subcontract.
2. A detailed description of the services to be provided by the subcontract.
3. Identification of the proposed subcontractor and an explanation of why and how the proposed subcontractor was selected, including the degree of competition involved.
4. A description of the proposed subcontract amount and manner of compensation, together with Contractor's cost or price analysis thereof.
5. A copy of the proposed subcontract which shall contain the following provision: "This contract is a subcontract under the terms of the prime contract with the County of Los Angeles and shall be subject to all of the provisions of such prime contract."
6. Any other information and/or certifications requested by County.

Contractor shall remain responsible for any and all performance required of it under this Agreement.

Contractor shall indemnify and hold harmless County, its officers, employees, and agents from and against any and all liability, damages, costs, and expenses, including, but not limited to, defense costs and legal fees, arising from or related to Contractor's use of any subcontractor, including any officers, employees, or agents of any subcontractor, in the same manner as required for contractor, its officers, employees and agents, under this Agreement.

**This list in no way limits the terms and conditions as set forth in Paragraph 27 (SUBCONTRACTING).**

NOTE: Contractor must have prior written approval from County in order to enter a particular subcontract and all requests must be in writing.

SUBCONTRACTOR EMPLOYEE  
ACKNOWLEDGEMENT OF EMPLOYER

I understand that \_\_\_\_\_, is my sole employer for purposes of this employment.

I rely exclusively upon \_\_\_\_\_, for payment of all salary and any and all other benefits payable to me or on my behalf during the period of this employment.

I understand and agree that I am not an employee of Los Angeles County for any purpose whatsoever and that I do not have and will not acquire any rights or benefits of any kind from the County of Los Angeles during the period of this employment.

I understand and agree that I do not have and will not acquire any rights or benefits pursuant to any subcontract between my employer, \_\_\_\_\_, and any person or entity which has a prime contract with the County of Los Angeles.

ACKNOWLEDGED AND RECEIVED:

NAME: \_\_\_\_\_

DATE: \_\_\_\_\_

NAME: \_\_\_\_\_

Print

When completed, this form must be maintained on file by CONTRACTOR in accordance with all applicable County, State and Federal requirements and made available for inspection and/or audit by authorized representatives of County, State, and/or Federal governments.

**ATTESTATION REGARDING FEDERALLY FUNDED PROGRAMS**

In accordance with the DMH Mental Health Services Contract Allowable Rate Fee-For Services Medi-Cal Psychiatric Inpatient Hospital Services Agreement's Paragraph 52 (CONTRACTOR'S EXCLUSION FROM PARTICIPATION IN A FEDERALLY FUNDED PROGRAM):

I, the undersigned certify that I am not presently excluded from participation in federally funded health care programs, nor is there an investigation presently pending or recently concluded of me which is likely to result in my exclusion from any federally funded health care program, nor am I otherwise likely to be found by a federal or state agency to be ineligible to provide goods or services under the federally funded health care programs.

I further certify as the official responsible for the administration of \_\_\_\_\_, (hereafter "Contractor") that all of its officers, employees, agents and/or sub-contractors are not presently excluded from participation in any federally funded health care programs, nor is there an investigation presently pending or recently concluded of any such officers, employees, agents and/or sub-contractors which is likely to result in an exclusion from any federally funded health care program, nor are any of its officers, employees, agents and/or sub-contractors otherwise likely to be found by a federal or state agency to be ineligible to provide goods or services under the federally funded health care programs.

I understand and certify that I will notify DMH within thirty (30) calendar days, in writing of:

- Any event that would require Contractor or any of its officers, employees, agents and/or sub-contractors exclusion or suspension under federally funded health care programs, or
- Any suspension or exclusionary action taken by an agency of the federal or state government against Contractor, or one or more of its officers, employees, agents and/or sub-contractors, barring it or its officers, employees, agents and/or sub-contractors from providing goods or services for which federally funded healthcare program payment may be made.

Name of authorized official \_\_\_\_\_  
Please print name

Signature of authorized official \_\_\_\_\_ Date \_\_\_\_\_

Attestation

# No shame. No blame. No names.

**Newborns can be safely given up  
at any Los Angeles County  
hospital emergency room or fire station.**



**In Los Angeles County:  
1-877-BABY SAFE  
1-877-222-9723  
[www.babysafe1a.org](http://www.babysafe1a.org)**



**State of California**  
Gray Davis, Governor

**Health and Human Services Agency**  
Grantland Johnson, Secretary

**Department of Social Services**  
Rita Saenz, Director



**Los Angeles County Board of Supervisors**

Gloria Molina, Supervisor, First District  
Yvonne Brathwaite Burke, Supervisor, Second District  
Zey Yaroslavsky, Supervisor, Third District  
Don Knabe, Supervisor, Fourth District  
Michael D. Antonovich, Supervisor, Fifth District

This initiative is also supported by First 5 LA and INFO LINE of Los Angeles.

### **What is the Safely Surrendered Baby Law?**

California's Safely Surrendered Baby Law allows parents to give up their baby confidentially. As long as the baby has not been abused or neglected, parents may give up their newborn without fear of arrest or prosecution.

### **How does it work?**

A distressed parent who is unable or unwilling to care for a baby can legally, confidentially and safely give up a baby within three days of birth. The baby must be handed to an employee at a Los Angeles County emergency room or fire station. As long as the child shows no signs of abuse or neglect, no name or other information is required. In case the parent changes his or her mind at a later date and wants the baby back, workers will use bracelets to help connect them to each other. One bracelet will be placed on the baby, and a matching bracelet will be given to the parent.

### **What if a parent wants the baby back?**

Parents who change their minds can begin the process of reclaiming their newborns within 14 days. These parents should call the Los Angeles County Department of Children and Family Services at 1-800-540-4000.

### **Can only a parent bring in the baby?**

In most cases, a parent will bring in the baby. The law allows other people to bring in the baby if they have legal custody.

### **Does the parent have to call before bringing in the baby?**

No. A parent can bring in a baby anytime, 24 hours a day, 7 days a week so long as the parent gives the baby to someone who works at the hospital or fire station.

### **Does a parent have to tell anything to the people taking the baby?**

No. However, hospital personnel will ask the parent to fill out a questionnaire designed to gather important medical history information, which is very useful in caring for the child. Although encouraged, filling out the questionnaire is not required.

### **What happens to the baby?**

The baby will be examined and given medical treatment, if needed. Then the baby will be placed in a pre-adoptive home.

### **What happens to the parent?**

Once the parent(s) has safely turned over the baby, they are free to go.

### **Why is California doing this?**

The purpose of the Safely Surrendered Baby Law is to protect babies from being abandoned by their parents and potentially being hurt or killed. You may have heard tragic stories of babies left in dumpsters or public bathrooms. The parents who committed these acts may have been under severe emotional distress. The mothers may have hidden their pregnancies, fearful of what would happen if their families found out. Because they were afraid and had nowhere to turn for help, they abandoned their infants. Abandoning a baby puts the child in extreme danger. It is also illegal. Too often, it results in the baby's death. Because of the Safely Surrendered Baby Law, this tragedy doesn't ever have to happen in California again.

### **A baby's story**

At 8:30 a.m. on Thursday, July 25, 2002, a healthy newborn baby was brought to St. Bernardine Medical Center in San Bernardino under the provisions of the California Safely Surrendered Baby Law. As the law states, the baby's mother did not have to identify herself. When the baby was brought to the emergency room, he was examined by a pediatrician, who determined that the baby was healthy and doing fine. He was placed with a loving family while the adoption process was started.

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**Every baby deserves a chance for a healthy life. If someone you know is considering abandoning a newborn, let her know there are other options.**

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*It is best that women seek help to receive proper medical care and counseling while they are pregnant. But at the same time, we want to assure parents who choose not to keep their baby that they will not go to jail if they deliver their babies to safe hands in any Los Angeles County hospital ER or fire station.*



# Sin pena. Sin culpa. Sin peligro.

Los recién nacidos pueden ser entregados  
en forma segura en la sala de emergencia de  
cualquier hospital o en un cuartel de bomberos  
del Condado de Los Angeles.



En el Condado de Los Angeles:

1-877-BABY SAFE

1-877-222-9723

[www.babysafela.org](http://www.babysafela.org)



Estado de California  
Gray Davis, Gobernador

Agencia de Salud y Servicios Humanos  
(Health and Human Services Agency)  
Grantland Johnson, Secretario

Departamento de Servicios Sociales  
(Department of Social Services)  
Rita Saenz, Directora



Consejo de Supervisores del Condado de Los Angeles

Gloria Molina, Supervisora, Primer Distrito  
Yvonne Brathwaite Burke, Supervisora, Segundo Distrito  
Zev Yaroslavsky, Supervisor, Tercer Distrito  
Don Knabe, Supervisor, Cuarto Distrito  
Michael D. Antonovich, Supervisor, Quinto Distrito

Esta iniciativa también está apoyada por First 5 LA y INFO LINE de Los Angeles.

### **¿Qué es la Ley de Entrega de Bebés Sin Peligro?**

La Ley de Entrega de Bebés Sin Peligro de California permite a los padres entregar a su recién nacido confidencialmente. Siempre que el bebé no haya sufrido abuso ni negligencia, padres pueden entregar a su recién nacido sin temor a ser arrestados o procesados.

### **¿Cómo funciona?**

El padre/madre con dificultades que no pueda o no quiera cuidar de su recién nacido puede entregarlo en forma legal, confidencial y segura, dentro de los tres días del nacimiento. El bebé debe ser entregado a un empleado de una sala de emergencias o de un cuartel de bomberos del Condado de Los Angeles. Siempre que el bebé no presente signos de abuso o negligencia, no será necesario suministrar nombres ni información alguna. Si el padre/madre cambia de opinión posteriormente y desea recuperar a su bebé, los trabajadores utilizarán brazaletes para poder vincularlos. El bebé llevará un brazaletes y el padre/madre recibirá un brazaletes igual.

### **¿Qué pasa si el padre/madre desea recuperar a su bebé?**

Los padres que cambien de opinión pueden empezar el proceso de reclamar a su recién nacido dentro de los 14 días. Estos padres deberán llamar al Departamento de Servicios para Niños y Familias (Department of Children and Family Services) del Condado de Los Angeles, al 1-800-540-4000.

### **¿Sólo los padres podrán llevar al recién nacido?**

En la mayoría de los casos, los padres son los que llevan al bebé. La ley permite que otras personas lleven al bebé si tienen la custodia legal del menor.

### **¿Los padres deben llamar antes de llevar al bebé?**

No. El padre/madre puede llevar a su bebé en cualquier momento, las 24 horas del día, los 7 días de la semana, mientras que entregue a su bebé a un empleado del hospital o de un cuartel de bomberos.

### **¿Es necesario que el padre/madre diga algo a las personas que reciben al bebé?**

No. Sin embargo, el personal del hospital le pedirá que llene un cuestionario con la finalidad de recabar antecedentes médicos importantes, que resultan de gran utilidad para los cuidados que recibirá el bebé. Es recomendado llenar este cuestionario, pero no es obligatorio hacerlo.

### **¿Qué ocurrirá con el bebé?**

El bebé será examinado y, de ser necesario, recibirá tratamiento médico. Luego el bebé se entregará a un hogar preadoptivo.

### **¿Qué pasará con el padre/madre?**

Una vez que los padres hayan entregado a su bebé en forma segura, serán libres de irse.

### **¿Por qué California hace esto?**

La finalidad de la Ley de Entrega de Bebés Sin Peligro es proteger a los bebés del abandono por parte de sus padres y de la posibilidad de que mueran o sufran daños. Usted probablemente haya escuchado historias trágicas sobre bebés abandonados en basureros o en baños públicos. Es posible que los padres que cometieron estos actos hayan estado atravesando dificultades emocionales graves. Las madres pueden haber ocultado su embarazo, por temor a lo que pasaría si sus familias se enteraran. Abandonaron a sus recién nacidos porque tenían miedo y no tenían adonde recurrir para obtener ayuda. El abandono de un recién nacido lo pone en una situación de peligro extremo. Además es ilegal. Muy a menudo el abandono provocó la muerte del bebé. Ahora, gracias a la Ley de Entrega de Bebés Sin Peligro, esta tragedia ya no debe suceder nunca más en California.

### **Historia de un bebé**

A las 8:30 a.m. del jueves 25 de julio de 2002, se entregó un bebé recién nacido saludable en el St. Bernardine Medical Center en San Bernardino, en virtud de las disposiciones de la Ley de Entrega de Bebés Sin Peligro. Como lo establece la ley, la madre del bebé no se tuvo que identificar. Cuando el bebé llegó a la sala de emergencias, un pediatra lo revisó y determinó que el bebé estaba saludable y no tenía problemas. El bebé fue ubicado con una buena familia, mientras se iniciaban los trámites de adopción.

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**Cada recién nacido merece una oportunidad de tener una vida saludable. Si alguien que usted conoce está pensando en abandonar a un recién nacido, infórmele qué otras opciones tiene.**

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*Es mejor que las mujeres busquen ayuda para recibir atención médica y asesoramiento adecuado durante el embarazo. Pero al mismo tiempo, queremos asegurarles a los padres que optan por no quedarse con su bebé que no irán a la cárcel si dejan a sus bebés en buenas manos en cualquier sala de emergencia de un hospital o en un cuartel de bomberos del Condado de Los Angeles.*

COUNTY OF LOS ANGELES - DEPARTMENT OF MENTAL HEALTH  
 CONTRACTS DEVELOPMENT AND ADMINISTRATION DIVISION

FEE-FOR-SERVICES MEDI-CAL  
 PSYCHIATRIC INPATIENT HOSPITAL SERVICES AGREEMENTS

SERVICE AREA	CONTRACTOR	SUPV. DIST.	CONTRACTOR PSYCHIATRIC BED CAPACITY ADULT CHILD ADOL. TOTAL	TYPE OF HOSP.	AGREEMENT TERM	CONTRACT ALLOWABLE RATE *APIHS	CONTRACT ALLOWABLE RATE **ADS
1	Antelope Valley Hospital 1600 West Avenue J Lancaster, CA 93534 (1)	5	18 - - - 18	+GACH	1/1/05 - 6/30/05 7/1/05 - 6/30/06 7/1/06 - 6/30/07	\$ 475	\$ 296.03
3	Aurora Charter Oak 1161 E. Covina Boulevard Covina, CA 91724 (2)	5	50 - 45 95	++APH	1/1/05 - 6/30/05 7/1/05 - 6/30/06 7/1/06 - 6/30/07	\$ 475	\$ 296.03
3	Aurora Las Encinas Hospital 2900 E. Del Mar Boulevard Pasadena, CA 91107 (3)	5	118 20 - 138	++APH	1/1/05 - 6/30/05 7/1/05 - 6/30/06 7/1/06 - 6/30/07	\$ 475	\$ 296.03
7	Bellflower Medical Center 9542 E. Artesia Boulevard Bellflower, CA 90706 (4)	4	32 - - 32	+GACH	1/1/05 - 6/30/05 7/1/05 - 6/30/06 7/1/06 - 6/30/07	\$ 475	\$ 296.03
3	BHC Alhambra Hospital 4619 Rosemead Boulevard Rosemead, CA 91770 (5)	1	30 55 - 85	++APH	1/1/05 - 6/30/05 7/1/05 - 6/30/06 7/1/06 - 6/30/07	\$ 475	\$ 296.03
5	Brotman Medical Center 3828 Delmas Terrace Culver City, CA 90231 (6)	2	70 - - 70	+GACH	1/1/05 - 6/30/05 7/1/05 - 6/30/06 7/1/06 - 6/30/07	\$ 475	\$ 296.03

\* Acute Psychiatric Inpatient Hospital Services (APIHS)  
 \*\* Administrative Day Services (ADS)  
 + General Acute Care Hospital (GACH)  
 ++ Acute Psychiatric Hospital (APH)  
 +++ Child beds included in the Adolescent (ADOL.) column



COUNTY OF LOS ANGELES - DEPARTMENT OF MENTAL HEALTH  
 CONTRACTS DEVELOPMENT AND ADMINISTRATION DIVISION

FEE-FOR-SERVICES MEDI-CAL  
 PSYCHIATRIC INPATIENT HOSPITAL SERVICES AGREEMENTS

SERVICE AREA	CONTRACTOR	SUPV. DIST.	CONTRACTOR PSYCHIATRIC BED CAPACITY ADULT CHILD ADOL. TOTAL	TYPE OF HOSP.	AGREEMENT TERM	CONTRACT ALLOWABLE RATE *APIHS	CONTRACT ALLOWABLE RATE **ADS
4	Cedars-Sinai Medical Center 8730 Alden Drive Los Angeles, CA 90048 (7)	3	68 - - 68	+GACH	1/1/05 - 6/30/05 7/1/05 - 6/30/06 7/1/06 - 6/30/07	\$ 475	\$ 296.03
3	Intercare Health Systems City of Angeles Med. Ctr. - IngleSide Campus 7500 E. Hellman Avenue Rosemead, CA 91770 (8)	1	70 - - 70	++APH	1/1/05 - 6/30/05 7/1/05 - 6/30/06 7/1/06 - 6/30/07	\$ 475	\$ 296.03
7	College Hospital-Cerritos 1802 College Place Cerritos, CA 90703 (9)	4	97 28 - 125	++APH	1/1/05 - 6/30/05 7/1/05 - 6/30/06 7/1/06 - 6/30/07	\$ 475	\$ 296.03
9	College Hospital-Costa Mesa 301 Victoria Street Costa Mesa, CA 92627 (10)	++++ Orange County	88 - 37 125	+GACH	1/1/05 - 6/30/05 7/1/05 - 6/30/06 7/1/06 - 6/30/07	Orange County	Orange County
4	Community Hospital LB 1720 Terrino Ave. Long Beach, CA 90804 (11)	8	28 - - 28	++APH	1/1/05 - 6/30/05 7/1/05 - 6/30/06 7/1/06 - 6/30/07	\$ 475	\$ 296.03

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 ++ Acute Psychiatric Hospital (APH)  
 +++ Child beds included in the Adolescent (ADOL.) column

COUNTY OF LOS ANGELES - DEPARTMENT OF MENTAL HEALTH  
 CONTRACTS DEVELOPMENT AND ADMINISTRATION DIVISION

FEE-FOR-SERVICES MEDI-CAL  
 PSYCHIATRIC INPATIENT HOSPITAL SERVICES AGREEMENTS

SERVICE AREA	CONTRACTOR	SUPV. DIST.	CONTRACTOR PSYCHIATRIC BED CAPACITY			TYPE OF HOSP.	AGREEMENT TERM	CONTRACT ALLOWABLE RATE *APIHS	CONTRACT ALLOWABLE RATE **ADS
			ADULT	CHILD	ADOL. TOTAL				
8	Del Amo Hospital 23700 Camino Del Sol Torrance, CA 90505 (12)	4	146	20	-	166	1/1/05 - 6/30/05 7/1/05 - 6/30/06 7/1/06 - 6/30/07	\$ 475	\$ 296.03
5	East Valley Medical Center 150 West Route 66 Glendora, CA 91740 (13)	3	21	-	-	21	1/1/05 - 6/30/05 7/1/05 - 6/30/06 7/1/06 - 6/30/07	\$ 475	\$ 296.03
2	Encino Tarzana 16237 Ventura Blvd. Encino, CA 91436 (14)	3	14	-	-	14	1/1/05 - 6/30/05 7/01/05 - 6/30/06 7/1/06 - 6/30/07	\$ 475	\$ 296.03
2	Glendale Adventist Medical Center 1509 Wilson Terrace Glendale, CA 91206 (15)	5	60	-	-	60	1/1/05 - 6/30/05 7/1/05 - 6/30/06 7/1/06 - 6/30/07	\$ 475	\$ 296.03
3	Huntington Memorial Hospital 100 W. California Boulevard Pasadena, CA 91109 (16)	5	56	-	-	56	1/1/05 - 6/30/05 7/1/05 - 6/30/06 7/1/06 - 6/30/07	\$ 475	\$ 296.03
3	Inter-Community Medical Center 210 W. San Bernardino Covina, CA 91723 (17)	5	30	-	-	30	1/1/05 - 6/30/05 7/1/05 - 6/30/06 7/1/06 - 6/30/07	\$ 475	\$ 296.03

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COUNTY OF LOS ANGELES - DEPARTMENT OF MENTAL HEALTH  
 CONTRACTS DEVELOPMENT AND ADMINISTRATION DIVISION

FEE-FOR-SERVICES MEDI-CAL  
 PSYCHIATRIC INPATIENT HOSPITAL SERVICES AGREEMENTS

SERVICE AREA	CONTRACTOR	SUPV. DIST.	CONTRACTOR PSYCHIATRIC BED CAPACITY			TYPE OF HOSP.	AGREEMENT TERM	CONTRACT ALLOWABLE RATE *APIHS	CONTRACT ALLOWABLE RATE **ADS
			ADULT	CHILD	ADOL.				
8	Little Company of Mary San Pedro Hospital 4101 Torrance Blvd. Torrance, CA 90503 (18)	4	25	-	-	25	+GACH 1/1/05 - 6/30/05 7/1/05 - 6/30/06 7/1/06 - 6/30/07	\$ 475	296.03
6	Los Angeles Metropolitan Med. Center 13300 So. Hawthorne Blvd. Hawthorne, CA 90250 (19)	2	39	-	-	39	+GACH 1/1/05 - 6/30/05 7/1/05 - 6/30/06 7/1/06 - 6/30/07	\$ 475	\$ 296.03
2	Mission Community Hospital 14850 Roscoe Boulevard Panorama City, CA 91402 (20)	3	56	-	-	56	+GACH 1/1/05 - 6/30/05 7/1/05 - 6/30/06 7/1/06 - 6/30/07	\$ 475	\$ 296.03
8	Pacific Hospital of Long Beach 2776 Pacific Avenue Long Beach, CA 90806 (21)	4	35	-	-	35	+GACH 1/1/05 - 6/30/05 7/1/05 - 6/30/06 7/1/06 - 6/30/07	\$ 475	\$ 296.03
2	Pacifica Hospital of the Valley 9449 San Fernando Road Sun Valley, CA 91352 (22)	3	39	-	-	39	+GACH 1/1/05 - 6/30/05 7/1/05 - 6/30/06 7/1/06 - 6/30/07	\$ 475	\$ 296.03
7	Robert F. Kennedy Medical Center 4500 W. 116th Street Hawthorne, CA 90250 (23)	2	67	-	-	67	+GACH 1/1/05 - 6/30/05 7/1/05 - 6/30/06 7/1/06 - 6/30/07	\$ 475	\$ 296.03

\* Acute Psychiatric Inpatient Hospital Services (APIHS)  
 \*\* Administrative Day Services (ADS)  
 + General Acute Care Hospital (GACH)  
 ++ Acute Psychiatric Hospital (APH)  
 +++ Child beds included in the Adolescent (ADOL.) column

COUNTY OF LOS ANGELES - DEPARTMENT OF MENTAL HEALTH  
 CONTRACTS DEVELOPMENT AND ADMINISTRATION DIVISION

FEE-FOR-SERVICES MEDI-CAL  
 PSYCHIATRIC INPATIENT HOSPITAL SERVICES AGREEMENTS

SERVICE AREA	CONTRACTOR	SUPV. DIST.	CONTRACTOR PSYCHIATRIC BED CAPACITY			TYPE OF HOSP.	AGREEMENT TERM	CONTRACT ALLOWABLE RATE *APIHS	CONTRACT ALLOWABLE RATE **ADS
			ADULT	CHILD	ADOL.				
6	St. Francis Medical Center 3630 E. Imperial Highway Lynwood, CA 90262 (24)	2	40	-	-	40	1/1/05 - 6/30/05 7/1/05 - 6/30/06 7/1/06 - 6/30/07	\$ 475	\$ 296.03
5	UCLA Neuro. Institute Hospital 760 Westwood Plaza Los Angeles, CA 91030 (25)	2	20	-	19	39	1/1/05 - 6/30/05 7/1/05 - 6/30/06 7/1/06 - 6/30/07	\$ 475	\$ 296.03
2	Verdugo Hills Hospital 1812 Verdugo Blvd. Glendale, CA 91208 (26)	5	24	-	-	24	1/1/05 - 6/30/05 7/01/05 - 6/30/06 7/1/06 - 6/30/07	\$ 475	\$ 296.03
4	White Memorial Medical Center 1720 Cesar E. Chavez Avenue Los Angeles, CA 90033 (27)	1	35	-	-	35	1/1/05 - 6/30/05 7/1/05 - 6/30/06 7/1/06 - 6/30/07	\$ 475	\$ 296.03

EPS Contractor Bed Capacity FY2004-2005 (10/21/04)

- \* Acute Psychiatric Inpatient Hospital Services (APIHS)
- \*\* Administrative Day Services (ADS)
- + General Acute Care Hospital (GACH)
- ++ Acute Psychiatric Hospital (APH)
- +++ Child beds included in the Adolescent (ADOL.) column

ATTACHMENT III

76R 352M (11/83)

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPT'S. NO. 435

DEPARTMENT OF MENTAL HEALTH

19

AUDITOR-CONTROLLER.

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF ADMINISTRATIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

4-Votes

Sources:

Department of Mental Health
State Aid - Mental Health
A01-MH-20500-8905
\$4,000,000

Department of Mental Health
Federal Aid - Mental Health
A01-MH-20500-9025
\$4,000,000

Uses:

Department of Mental Health
Services & Supplies
A01-MH-20500-2000
\$8,000,000

This adjustment is requested to increase Services & Supplies appropriation by \$8,000,000 to provide spending authority for Fee-For-Service (FFS) contract providers. This appropriation increase is fully funded by the Mental Health Managed Care State allocation \$4,000,000, and Federal Financial Participation (FFP) Medi-Cal revenue, \$4,000,000. There is no increase in net County cost.

Handwritten signature of Marvin J. Southard, D.S.W.

Marvin J. Southard, D.S.W.

Director of Mental Health

CHIEF ADMINISTRATIVE OFFICER'S REPORT

REFERRED TO THE CHIEF ADMINISTRATIVE OFFICER FOR —

ACTION

APPROVED AS REQUESTED

AS REVISED

RECOMMENDATION

November 23, 2004

Handwritten signature of David S. Anssen

CHIEF ADMINISTRATIVE OFFICER DAVID S. ANSSEN

19

AUDITOR-CONTROLLER

BY Handwritten signature

APPROVED (AS REVISED): BOARD OF SUPERVISORS

NO. 201

NOV. 22 2004

BY

DEPUTY COUNTY CLERK

**COUNTY OF LOS ANGELES - DEPARTMENT OF MENTAL HEALTH**  
**BUDGET & REIMBURSEMENT DIVISION**  
**RECAP OF MENTAL HEALTH MANAGED CARE STATE ALLOCATION**  
 Revenue Source Code: 8905  
 FY 2004-2005

<u>DESCRIPTION</u>	<u>AMOUNT</u>
Mental Health State Allocation	\$ 73,931,070
Final Adopted Budget for Fee For Service Consolidation	<u>68,081,000</u>
Funding Available	\$ 5,850,070
Less:	
Amount for BA	<u>(4,000,000)</u>
Remaining Balance	<u>\$ 1,850,070</u>

LOS ANGELES

PROGRAM	CURRENT ALLOCATION	ADJUSTMENT	TOTAL ALLOCATION
Community Services	\$16,864,472	\$0	\$16,864,472
Children's Mental Health Services	\$0		\$0
Adult System of Care	\$0	\$0	\$0
Community Services: Other Treatment for Mental Health Managed Care	\$73,931,070	\$0	\$73,931,070
Services	(\$73,708,056)	\$0	(\$73,708,056)
Federal Regulations Implementation	(\$223,014)	\$0	(\$223,014)
<b>TOTAL COMMUNITY SERVICES</b>	<b>\$90,795,542</b>	<b>\$0</b>	<b>\$90,795,542</b>

PROGRAM DATA BY FUND SOURCES			
4440-101-0001(1) Community Services - Other Treatment	\$16,864,472	\$0	\$16,864,472
4440-101-0001(1.5) Children's Mental Health Services	\$0	\$0	\$0
4440-101-0001 Adult System of Care	\$0	\$0	\$0
4440-103-0001 Community Services - Other Treatment for Mental Health Managed Care	\$73,931,070	\$0	\$73,931,070
Services	(\$73,708,056)	\$0	(\$73,708,056)
Federal Regulations Implementation	(\$223,014)	\$0	(\$223,014)
<b>TOTAL FUND SOURCES</b>	<b>\$90,795,542</b>	<b>\$0</b>	<b>\$90,795,542</b>

PURPOSE: Initial Allocation FY 2004-05

DATE: September 8, 2004





COUNTY OF LOS ANGELES - DEPARTMENT OF MENTAL HEALTH  
CONTRACTS DEVELOPMENT AND ADMINISTRATION DIVISION

CONTRACTING WITH MINORITY/WOMEN-OWNED FIRMS  
PERCENTAGE OF OWNERSHIP IN FIRM

	Contractor/Firm	Firm Status	Black/African American		Hispanic/Latin American		Asian American		White	
			% Men	% Women	% Men	% Women	% Men	% Women	% Men	% Women
20	Mission Community Hospital	NP								
21	Pacific Hospital of Long Beach	NP								
22	Pacific Hospital of the Valley	P							100	
23	Robert F. Kennedy Med. Ctr.	NP								
24	St. Francis Medical Center	NP								
25	UCLA Neuro. Inst. Hospital	NP								
26	Verdugo Hills Hospital	NP								
27	White Memorial Hospital	NP								

Form Status: NP = Non Profit  
P = For Profit  
G = Governmental

**\*NOTE:** Non-Profit firms and governmental institutions are not owned; hence, the data on percentage of ownership in firm by ethnicity and gender is not required per instructions from the Office of Affirmative Action Compliance.