

COUNTY OF LOS ANGELES

MARVIN J. SOUTHARD, D.S.W.  
Director

SHEILA A. SHIMA  
Chief Deputy Director

RODERICK SHANER, M.D.  
Medical Director



BOARD OF SUPERVISORS  
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DEPARTMENT OF MENTAL HEALTH

<http://dmh.lacounty.gov>

550 SOUTH VERMONT AVENUE, LOS ANGELES, CALIFORNIA 90020

Reply To: (213) 738-4601  
Fax: (213) 386-1297

**ADOPTED**  
BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

April 26, 2007

The Honorable Board of Supervisors  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

36

MAY 08 2007

*Sachi A. Hamai*  
SACHI A. HAMAI  
EXECUTIVE OFFICER

Dear Supervisors:

**AUTHORIZATION TO AMEND DEPARTMENT OF MENTAL HEALTH  
LEGAL ENTITY AGREEMENTS WITH EXISTING PROVIDERS TO REBASE  
THE COUNTY GENERAL FUND ALLOCATIONS  
FOR FISCAL YEAR 2006-07  
AND  
APPROVAL OF REQUEST FOR APPROPRIATION ADJUSTMENT  
(ALL SUPERVISORIAL DISTRICTS)  
(4 VOTES)**

**IT IS RECOMMENDED THAT YOUR BOARD:**

1. Authorize the Director of Mental Health or his designee to prepare, sign, and execute amendments, substantially similar to Attachment I, effective upon Board approval, to existing Department of Mental Health (DMH) Legal Entity (LE) Agreements as detailed in Attachment II for the rebasing of County General Fund (CGF) allocations identified in existing Maximum Contract Amounts (MCA) for services to the uninsured and those eligible for benefit programs. The rebasing will realign the match and non-match CGF to allow contract providers the ability to draw down additional revenues for services to clients eligible for benefits in Fiscal Year (FY) 2006-07.
2. Delegate authority to the Director of Mental Health or his designee to prepare, sign, and execute future amendments to these LE Agreements, provided that: 1) the County's total payments to a contractor under each Agreement for each applicable fiscal year shall not exceed an increase of 20 percent from the applicable revised MCA; 2) any such increase shall be used to provide additional services or to reflect program and/or policy changes; 3) the Board of Supervisors has appropriated sufficient funds for all changes; 4) approval of County Counsel and the Chief Administrative Officer (CAO) or their designee is obtained prior to

any such Amendment; 5) County and contractor may, by written amendments, reduce programs or services and revise the applicable MCA; and 6) the Director of Mental Health shall notify the Board of Supervisors of Agreement changes in writing within 30 days after execution of each Amendment.

3. Approve the Request for Appropriation Adjustment (Attachment III) for FY 2006-07 in the amount of \$2,888,000 to increase Services and Supplies to provide spending authority for DMH LE Agreements. This appropriation adjustment is fully funded with Early and Periodic Screening, Diagnosis, and Treatment (EPSDT) Federal Financial Participation (FFP) Medi-Cal in the amount of \$505,000, EPSDT-State General Funds (SGF) in the amount of \$425,000, Non-EPSDT-FFP in the amount of \$1,449,000, and Healthy Families revenues in the amount of \$509,000.

#### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTIONS**

Board approval of the recommended actions will enable existing DMH providers the ability to draw down additional FFP, SGF, and Healthy Families revenues by realigning the match and non-match CGF within their respective contracts consistent with the services provided to those eligible for benefit programs and the uninsured. This will align the use of contract dollars based on actual services delivered.

#### **Implementation of Strategic Goals**

The recommended Board actions are consistent with the principles of the Countywide Strategic Plan's Organizational Goal No.1, "Service Excellence," Goal No. 3, "Organizational Effectiveness," and Programmatic Goal No. 7, "Health and Mental Health." These actions are expected to improve the delivery, efficiency, and effectiveness of mental health operations.

#### **FISCAL IMPACT/FINANCING**

There is no increase in net County cost.

The Request for Appropriation Adjustment for FY 2006-07 in the amount of \$2,888,000 will increase Services and Supplies to provide spending authority for DMH LE Agreements. This appropriation adjustment is fully funded with EPSDT-FFP Medi-Cal in the amount of \$505,000, EPSDT-SGF in the amount of \$425,000, Non-EPSDT-FFP in the amount of \$1,449,000, and Healthy Families revenues in the amount of \$509,000.

## **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

In June 2006, the Board approved the LE Amendment for the 15 percent CGF flexibility as a temporary measure to enable contractor's flexibility to shift CGF among the categories of the MCA. DMH also committed to allow a one-time rebasing of each LE MCA for the FY 2006-07 as the Association of Community Human Service Agencies (ACHSA) and DMH jointly agreed to allow this action to address negotiations that did not occur prior to the finalization of the FY 2006-07 MCA.

The MCAs of DMH LE Agreements categorize the CGF allocations between match and non-match dollars. The distinction between the match and non-match dollars serves as a basis for payment of services provided to mental health clients. ACHSA has voiced the need to realign the CGF allocations based on the client mix of actual clients served. Without the realignment of the CGF allocations, as services are provided to clients eligible for benefits with insufficient dollars allocated to the respective category in the MCA, the contract provider will not receive payment for services until after DMH's reconciliation of the State settlement, which is up to 24 months after the close of the fiscal year. In addition, they may have available CGF allocated in other categories that will not be used. The rebasing of the CGF allocations and the addition of the FFP, SGF, and Healthy Families revenues will allow the contract providers the ability to reflect services based on their respective client mix and receive timely payments for services provided. All legal entity contract providers were given the opportunity to submit proposals to DMH to rebase their CGF allocations within their contracts. As a result, out of the nine (9) contract providers who submitted proposals, eight (8) contract providers were approved and one (1) contract provider's request was withdrawn.

The attached Amendment format has been approved as to form by County Counsel. The CAO has reviewed the proposed actions. Clinical and administrative staff of DMH will continue to administer and supervise the programs to ensure that quality services are being provided to clients, and ensure that Agreement provisions and department policies are being followed.

## **IMPACT ON CURRENT SERVICES**

The rebasing of CGF will not interrupt the delivery of, or operations of mental health services and will align County funds according to each contractor's client mix. The shift of funds shall comply with all County, State, and federal regulations for which these categorical funds are given and designated.

The Honorable Board of Supervisors  
April 26, 2007  
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**CONCLUSION**

The DMH will need one (1) copy of the adopted Board actions. It is requested that the Executive Officer of the Board notify DMH Contracts Development and Administration Division at (213) 738-4684 when this document is available.

Respectfully submitted,



Marvin J. Southard, D.S.W.  
Director of Mental Health

MJS:JDC:KN:CK

Attachments (3)

c: Chief Administrative Officer  
County Counsel  
Auditor-Controller  
Chairperson, Mental Health Commission

CONTRACT NO. \_\_\_\_\_

AMENDMENT NO. \_\_\_\_\_

THIS AMENDMENT is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2007, by and between the COUNTY OF LOS ANGELES (hereafter "County") and \_\_\_\_\_ (hereafter "Contractor").

WHEREAS, County and Contractor have entered into a written Agreement, dated \_\_\_\_\_ identified as County Agreement No. \_\_\_\_\_ and any subsequent amendments (hereinafter collectively "Agreement"); and

WHEREAS, for Fiscal Year 2006-07, County and Contractor intend to amend Agreement only as described hereunder; and

WHEREAS, for Fiscal Year 2006-07, County and Contractor intend to amend Agreement to allow Legal Entity (LE) Contract Providers the ability to rebase County General Fund (CGF) allocations within their existing Maximum Contract Amount. Rebasing will enable existing LE Contract Providers the ability to draw down additional Federal Financial Participation (FFP), State General Funds (SGF), and Healthy Families revenues by realigning the match and non-match CGF within their respective contracts consistent with the services provided to the uninsured and those eligible for benefit programs. This will allow a more effective and efficient use of contract dollars based on actual services delivered. At the time of the State settlement, CGF will first be used by the Contract Provider for any mandated County local match to Federal and/or State funds; and

WHEREAS, for Fiscal Year 2006-07, County and Contractor intend to amend Agreement to **reduce** \$\_\_\_\_\_ from Local MHP Non Medi-Cal funds and to **increase** Non-Early and Periodic Screening, Diagnosis, and Treatment (EPSDT)-County General Funds (CGF) by the amount of \$\_\_\_\_\_; and to **add** \$\_\_\_\_\_ in Non-EPSDT-FFP Medi-Cal for a combined total increase of \$\_\_\_\_\_ to the Maximum Contract Amount (MCA); and

WHEREAS, for Fiscal Year 2006-07, County and Contractor intend to amend Agreement to **reduce** \$\_\_\_\_\_ from Local MHP Non Medi-Cal funds and to **increase** EPSDT-CGF by the amount of \$\_\_\_\_\_; and to **add** \$\_\_\_\_\_ in EPSDT-FFP Medi-Cal and \$\_\_\_\_\_ in EPSDT-SGF for a combined total increase of \$\_\_\_\_\_ to the MCA; and

WHEREAS, for Fiscal Year 2006-07, County and Contractor intend to amend Agreement to **reduce** \$\_\_\_\_\_ from Local MHP Non Medi-Cal funds and to **increase** Healthy Families-CGF by the amount of \$\_\_\_\_\_; and to **add** \$\_\_\_\_\_ in Healthy Families-FFP for a combined total increase of \$\_\_\_\_\_ to the MCA; and

WHEREAS, for Fiscal Year 2006-07, County and Contractor intend to amend Agreement to **reduce** \$\_\_\_\_\_ from EPSDT-CGF and to **increase** Healthy Families-CGF by the amount of \$\_\_\_\_\_; and to **decrease** EPSDT-FFP Medi-Cal by the amount of \$\_\_\_\_\_, EPSDT-SGF by the amount of \$\_\_\_\_\_, and **increase** Healthy Families in the amount of \$\_\_\_\_\_, for a combined total decrease of \$\_\_\_\_\_; and

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WHEREAS, for Fiscal Year 2006-07, the MCA will be increased/decreased by a total of \$\_\_\_\_\_ with a revised MCA of \$\_\_\_\_\_.

NOW, THEREFORE, County and Contractor agree that Agreement shall be amended only as follows:

1. Paragraph 4 (FINANCIAL PROVISIONS), Subparagraph C (Reimbursement For Initial Period) shall be deleted in its entirety and the following substituted therefore:  
“C. Reimbursement For Initial Period: The Maximum Contract Amount for the Initial Period of this Agreement as described in Paragraph 1 (TERM) shall not exceed \_\_\_\_\_ DOLLARS (\$\_\_\_\_\_) and shall consist of County, State, and/or Federal funds as shown on the Financial Summary. This Maximum Contract Amount includes Cash Flow Advance which is repayable through cash and/or appropriate Service Function Code (SFC) units and/or actual and allowable costs as authorized by other provisions of this Agreement. Notwithstanding any other provision of this Agreement, in no event shall County pay Contractor more than this Maximum Contract Amount for Contractor's performance hereunder during the Initial Period. Furthermore, Contractor shall inform County when up to 75 percent (75%) of the Maximum Contract Amount has been incurred. Contractor shall send such notice to those persons and addresses which are set forth in Paragraph 61 (NOTICES).”
2. Financial Summary - for Fiscal Year 2006-07 shall be deleted in its entirety and replaced with Financial Summary – \_ for Fiscal Year 2006-07, attached hereto and incorporated herein by reference. All references in Agreement to Financial

Summary - for Fiscal Year 2006-07 shall be deemed amended to state "Financial Summary – \_ for Fiscal Year 2006-07."

3. Contractor shall provide services in accordance with Contractor's Fiscal Year 200 -0 Negotiation Package for this Agreement and any addenda thereto approved in writing by Director.
4. Except as provided in this Amendment, all other terms and conditions of the Agreement shall remain in full force and effect.

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IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles has caused this Amendment to be subscribed by County's Director of Mental Health or his designee, and Contractor has caused this Amendment to be subscribed in its behalf by its duly authorized officer, the day, month, and year first above written.

COUNTY OF LOS ANGELES

By \_\_\_\_\_  
MARVIN J. SOUTHARD, D.S.W.  
Director of Mental Health

\_\_\_\_\_  
CONTRACTOR

By \_\_\_\_\_

Name \_\_\_\_\_

Title \_\_\_\_\_

(AFFIX CORPORATE SEAL HERE)

APPROVED AS TO FORM:  
OFFICE OF THE COUNTY COUNSEL

APPROVED AS TO CONTRACT  
ADMINISTRATION:

DEPARTMENT OF MENTAL HEALTH

By \_\_\_\_\_  
Chief, Contracts Development  
and Administration Division

COUNTY OF LOS ANGELES - DEPARTMENT OF MENTAL HEALTH  
 REBASING AMENDMENTS FOR CONTRACT PROVIDERS  
 FY 2006-07

Attachment II

Agency	CGF REALIGNMENTS				INCREASE/(DECREASE) IN REVENUE ALLOCATIONS				Last Board Approved MCA	Current MCA	Revised MCA	Amend. No.	% Change In MCA	
	Other CGF (Indigen)	EPSDT CGF	Healthy Families CGF	Non EPSDT CGF for Match	Non EPSDT FFP Med-Cal	EPSDT FFP Med-Cal	EPSDT SGF	Healthy Families-FFP						Total
	1	2	3	4	5	6	7	8	9	10	11	12	13	14
Pasadena Unified School District		\$ (12,668)	\$ 12,668			\$ (69,376)	\$ (56,707)	\$ 23,526	\$ (102,557)	\$ 2,000,000	\$ 2,128,806	\$ 2,026,249	2	1%
San Fernando Valley Community MHC, Inc.		48,000		399,067	399,067	282,870	214,870		876,807	21,777,038	24,535,976	25,412,783	10	17%
Telecare Corporation		(171,000)		171,000	171,000				171,000	8,674,276	8,674,276	8,845,276	8	2%
Didi Hirsch Psychiatric Service		(640,518)		40,518	600,000	600,000		75,248	675,248	17,597,791	17,672,791	18,348,039	5	4%
The Los Angeles Child Guidance Clinic		(45,650)	45,650			311,817	286,167		577,984	11,979,489	12,283,789	12,861,773	6	7%
ENKI Health & Research Systems, Inc.		(214,076)		214,076	214,076				214,076	24,922,135	25,334,921	25,548,997	7	3%
Step Up on Second Street, Inc.		(65,000)		65,000	65,000				65,000	2,294,844	2,622,162	2,687,162	4	17%
Child and Family Guidance Center		(221,031)		221,031				410,486	410,486	17,089,423	18,451,379	18,961,865	7	
Total	(1,804,342)	\$ 80,982	\$ 274,217	\$ 1,449,143	1,449,143	\$ 505,311	\$ 424,330	\$ 509,260	\$ 2,888,044	\$ 106,314,996	\$ 111,704,100	\$ 114,592,144		11%

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPARTMENT OF MENTAL HEALTH

DEPT'S. NO. 435

19

AUDITOR-CONTROLLER.

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF ADMINISTRATIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

4 - Votes

Sources:

Department of Mental Health
Federal Aid Mental Health - Medi-Cal
A01-MH-20500-9025
\$1,954,000

Department of Mental Health
Federal Other - Ins. Reimbursement
A01-MH-20500-9033
\$509,000

Department of Mental Health
Other State Aid - Health
A01-MH-20500-8771
\$425,000

Increase Revenue

Justification:

This adjustment is requested to increase Services and Supplies to provide spending authority for contracted services. The Appropriation Adjustment is fully funded with Federal Financial Participation Medi-Cal, Early and Periodic Screening, Diagnosis, and Treatment - State General Funds, and Healthy Families revenue. There is no impact on net County cost.

Increase Appropriation

Marvin J. Southard, D.S.W.
Director of Mental Health

CHIEF ADMINISTRATIVE OFFICER'S REPORT

REFERRED TO THE CHIEF ADMINISTRATIVE OFFICER FOR ACTION

RECOMMENDATION

APPROVED AS REQUESTED

AS REVISED

Handwritten signatures and dates: 4/26 2007, 10/26 2007

CHIEF ADMINISTRATIVE OFFICER

AUDITOR-CONTROLLER NO. 231

BY [Signature] 04/26 2007

APPROVED (AS REVISED): BOARD OF SUPERVISORS

BY [Signature] DEPUTY COUNTY CLERK