



**LOS ANGELES COUNTY  
DEPARTMENT OF MENTAL HEALTH**

JONATHAN E. SHERIN, M.D., Ph.D., Director  
ROBIN KAY, Ph.D., Chief Deputy Director  
RODERICK SHANER, M.D., Medical Director



**ADOPTED**

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

30 June 6, 2017

LORI GLASGOW  
EXECUTIVE OFFICER

June 06, 2017

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**APPROVAL TO AMEND THE MULTI-YEAR CONTRACT FOR THE PROVISION AND  
COMPENSATION OF SERVICES FOR PARENT-CHILD INTERACTION THERAPY PROGRAM  
SERVICES AND AMEND EXISTING LEGAL ENTITY AGREEMENTS TO IMPLEMENT AND  
EXPAND SERVICES  
IN FISCAL YEARS 2017-18 AND 2018-19  
(ALL SUPERVISORIAL DISTRICTS)  
(3 VOTES)**

**SUBJECT**

Request approval to amend the Multi-Year Contract for the Provision and Compensation of Services for Parent-Child Interaction Therapy Program Services with the Los Angeles County Children and Families First-Proposition 10 Commission and amend existing Legal Entity provider Agreements to implement and expand services in Fiscal Years 2017-18 and 2018-19.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Approve and authorize the Chief Deputy Director of Mental Health (Chief Deputy Director), or her designee, to prepare, sign, and execute an amendment, substantially similar to Attachment I, to the Multi-Year Contract for the Provision and Compensation of Services (Agreement) with the Los Angeles County Children and Families First-Proposition 10 Commission (First 5 LA) to extend the term of the Agreement ending June 30, 2017 to June 30, 2019 for the provision of Parent-Child Interaction Therapy (PCIT) Program Services.
2. Delegate authority to the Chief Deputy Director, or her designee, to prepare, sign, and execute future amendments to the Agreement in Recommendation 1, provided that: 1) sufficient grant funds are available; 2) approval as to form is obtained from County Counsel prior to any such amendment;

and, 3) the Chief Deputy Director, or her designee, notifies your Board and the Chief Executive Office (CEO) of contract changes in writing within 30 days after the execution of each amendment.

3. Delegate authority to the Chief Deputy Director, or her designee, to prepare, sign, and execute future amendments to existing Department of Mental Health (DMH) Legal Entity (LE) agreements for the provision of PCIT Program Services and/or other compatible Evidence Based Practices (EBPs) approved by DMH and First 5 LA to implement and expand such services to children and caregivers, which may include increasing the Maximum Contract Amount (MCA), revising the scope of work, and permitting reimbursement for training of provider personnel and for facility upgrades/modifications, as necessary, in order to render PCIT Program Services and/or other compatible EBPs, provided that: 1) DMH has sufficient appropriation available; 2) the County's total payment to each LE Contractor for each FY will not exceed an increase of 25 percent from the applicable MCA; 3) approval as to form is obtained from County Counsel prior to such amendments; and, 4) the Chief Deputy Director, or her designee, notifies your Board and the CEO of the amendment in writing within 30 days after the execution of each amendment.

4. Delegate authority to the Chief Deputy Director, or her designee, to award First 5 LA grant funding, and to prepare, sign and execute future amendments to existing DMH LE agreements that do not currently provide PCIT Program Services but who are deemed qualified through an approved process to provide PCIT Program Services and/or other compatible EBPs approved by DMH and First 5 LA to implement such services, which may include increasing the MCA, revising the scope of work, and permitting reimbursement for training of provider personnel and for facility upgrades/modifications, as necessary, in order to render PCIT Program Services and/or other compatible EBPs, provided that: 1) DMH has sufficient appropriation available; 2) the County's total payment to each LE Contractor for each FY will not exceed an increase of 25 percent from the applicable MCA; 3) approval as to form by County Counsel is obtained prior to such amendments; and 4) the Chief Deputy Director, or her designee, notifies your Board and the CEO of the amendment in writing within 30 days after the execution of each amendment.

#### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The PCIT Program is a unique parent/caregiver-child treatment program for caregivers and children ages 0 through 5 who are demonstrating behavior problems and are at risk of physical abuse. PCIT is an evidence-based therapy that focuses on promoting healthy parent/caregiver-child relationships, increasing the child's pro-social behaviors and increasing the parent/caregivers' behavior management skills. For the duration of this project, other County approved EBPs, determined in collaboration with First 5 LA to be compatible with the program's scope, could be added to enhance services to the target population.

On July 31, 2012, your Board authorized the CEO, or designee, to execute an Agreement with First 5 LA commencing on July 31, 2012 and ending on June 30, 2017. As this Agreement is approaching its expiration date and funding for the program is still available, DMH is seeking your Board's approval to amend the existing agreement to extend the term to June 30, 2019, in order to fully expend remaining grant funds.

Board approval of Recommendation 1 is required to continue the provision of PCIT Program services and to fully expend remaining grant funds by June 30, 2019.

Board approval of Recommendation 2 is required to further amend the Agreement, as needed,

without further Board involvement. This will enable DMH to respond more effectively to changes in the scope of program services, service capacity, and/or the availability of future grant funds.

Board approval of Recommendation 3 will confer broad delegated authority to DMH to revise MCAs, as needed, which enables the Department to execute changes associated with the availability of funds and changes in planned service delivery to the extent sufficient appropriation is available.

Board approval of Recommendation 4 will enable DMH to enter into agreements with LEs that are not currently PCIT Program providers, but may qualify to provide Program services through an approved solicitation process. This action will facilitate DMH's ability to expand PCIT services to the target population and ensure grant funds are fully spent to the extent sufficient appropriation is available.

### **Implementation of Strategic Plan Goals**

The recommended actions are consistent with County's Strategic Plan Goal I, Make Investments That Transform Lives, specifically Strategy I.1 – Increase Our Focus on Prevention Initiatives, I.1.1 – Promote Supportive Parenting.

### **FISCAL IMPACT/FINANCING**

No additional funds are required in the current fiscal year. Funding for services to be provided in fiscal years 2017-18 and 2018-19 will be requested through DMH's annual budget process.

The PCIT program is fully grant funded and no net County cost is associated with the recommended actions.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

On July 31, 2012, your Board approved the CEO's recommendation to execute an Agreement with First 5 LA to accept funds for program services from the Departments of Public Health and Mental Health effective July 1, 2012 through June 30, 2017. On this date, your Board also delegated authority to the CEO, or designee, to execute amendments to the Agreement to revise program scopes of work with no change to the Agreement amount and/or to extend the terms of the projects through June 30, 2017. The Agreement approved by your Board permits minor amendments and, further, allows the CEO to designate other individuals to agree to these minor amendments. On October 1, 2014, by memorandum to First 5 LA, the CEO designated the Chief Deputy Director, or her designee, to execute these minor amendments for the Agreement with First 5 LA as they relate to the PCIT Program.

The attached amendment format (Attachment I) has been approved as to form by County Counsel. DMH clinical and administrative staff will continue to administer and monitor the Agreement with First 5 LA; evaluate program requirements to ensure that quality services are being provided to consumers; and ensure that Agreement provisions and Departmental policies are being followed.

### **CONTRACTING PROCESS**

The Honorable Board of Supervisors

6/6/2017

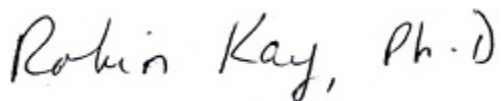
Page 4

DMH offers First 5 LA grant funding to any existing DMH LE contractor interested in and qualified to provide PCIT Program services. DMH determines whether a LE contractor is qualified to provide PCIT Program services through a Statement of Eligibility and Interest (SEI) process, which was available to the LE providers until October 31, 2016. The SEI may be extended as needed to ensure LE contractors can apply during the extension periods of the Agreement, should sufficient funds be available for this Program.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Board approval of the recommended actions will enhance mental health services for children and families.

Respectfully submitted,



Robin Kay, Ph.D.

Chief Deputy Director

RK:BM:MM:SLD:

oh

Enclosures

c: Executive Office, Board of Supervisors  
Chief Executive Office  
County Counsel  
Jonathan E. Sherin, M.D., Ph.D.  
Chairperson, Mental Health Commission  
Deputy Directors, DMH  
Margo Morales, DMH

ATTACHMENT I

CONTRACT NO. 08379

AMENDMENT NO. \_\_

THIS AMENDMENT is made and entered into this \_\_ day of \_\_, 2017, by and between the COUNTY OF LOS ANGELES (hereafter "COUNTY") and the LOS ANGELES COUNTY CHILDREN AND FAMILIES FIRST-PROPOSITION 10 COMMISSION (aka First 5 LA) (hereafter "COMMISSION").

WHEREAS, COUNTY and COMMISSION have entered into a written Agreement, effective July 1, 2012, identified as County Agreement No. 08379, and any subsequent amendments (hereafter collectively "Agreement"); and

WHEREAS, on July 31, 2012, the Los Angeles County Board of Supervisors authorized the COUNTY to enter into an agreement with COMMISSION to accept funds for, among other things, the provision by the Department of Mental Health (DMH) of Parent-Child Interaction Therapy (PCIT) Program services through June 30, 2017; and

WHEREAS, PCIT is one of four program multi-year (PM) services, adopted through the agreement between COUNTY and COMMISSION, and its Scope of Work is labeled PM-4 in the contract between COUNTY and COMMISSION; and

WHEREAS, COUNTY and COMMISSION intend to amend Agreement only as described hereunder; and

WHEREAS, COUNTY and COMMISSION intend to amend Agreement to add two one-year optional Agreement extensions through June 30, 2019; and

WHEREAS, COUNTY and COMMISSION intend to exercise the first year optional extension effective July 1, 2017 through June 30, 2018.

NOW, THEREFORE, COUNTY and COMMISSION agree that Agreement shall be amended only as follows:

1. Paragraph II. TERM OF CONTRACT shall be deleted in it's entirely and the following substituted therefore:

“The term (“Term”) of this Contract will be from July 1, 2012 (“Effective Date”) through June 30, 2017, or such earlier date upon which either Party gives written notice of termination as provided in Section XXIV (“Termination Date”). The COUNTY and COMMISSION shall have the option to extend the Term of this Contract through a written amendment approved by authorized representatives of the COUNTY and the COMMISSION as follows:

- A. First Year Extension (optional): July 1, 2017 through June 30, 2018; and
- B. Second Year Extension (optional): July 1, 2018 through June 30, 2019.

This contract shall expire without further notice on June 30, 2019.”

2. The term of the Agreement shall be extended effective July 1, 2017 through June 30, 2018.
3. Except as provided in this Amendment, all other terms and conditions of the Agreement shall remain in full force and effect.

/

/

/

IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles has caused this Amendment to be subscribed by County's Chief Deputy Director of Mental Health or her designee, and Contractor has caused this Amendment to be subscribed on its behalf by its duly authorized officer, on the day, month, and year first above written.

COUNTY OF LOS ANGELES

LOS ANGELES COUNTY CHILDREN  
AND FAMILIES FIRST PROPOSTION  
10 COMMISSION

By \_\_\_\_\_  
ROBIN KAY, Ph.D.  
Chief Deputy Director

By \_\_\_\_\_  
KIM BELSHE  
Executive Director  
Los Angeles County Children and  
Families First Proposition 10  
Commission (aka First 5 LA)

APPROVED AS TO FORM:  
OFFICE OF THE COUNTY COUNSEL

APPROVED AS TO FORM:

APPROVED AS TO CONTRACT  
ADMINISTRATION:

By: \_\_\_\_\_  
Craig A. Steele  
Legal Counsel

DEPARTMENT OF MENTAL HEALTH

By \_\_\_\_\_  
Chief, Contracts Development and  
Administration Division