

County of Los Angeles – Department of Mental Health
OFFICE OF THE MENTAL HEALTH COMMISSION
 Executive Committee Highlights
 Thursday, July 13, 2017
 Caroline Kelly, Chair
APPROVED UNANIMOUS BY VOTE – AUGUST 10, 2017

Present:

Commissioners

Caroline Kelly
 Larry Lue
 Merilla Scott

Staff

Rod Shaner
 Canetana Hurd

Guest

Elizabeth S. Dandino
 Mirian Avalos
 Mark Cheng
 Sharon Vinh

Call in

Reba Stevens
 Pam Inaba

DISCUSSION	ACTION
Chair’s Report – Caroline Kelly, JD	
Commission Vacancies Two appointments: <ul style="list-style-type: none"> • Patrick Ogawa – 4th District • Susan F. Friedman – 1st District Three vacancies remain available on the commission.	ACTION: None
Approval of Past Minutes <ul style="list-style-type: none"> • In support of the Goal to increase communication, Executive Committee meeting minutes will be posted on the Commission website once they are approved. • Commissioners approved April, May, and June minutes. 	ACTION – post approved minutes and current agenda on the website
Board and Cares – Next Steps Chair will schedule ad hoc meetings with Barbara Wilson and Kerry Morrison to review board and cares research material for the written report.	
Strategic Plan FY 2018-2020 – “Shaping of Action Plans for Substantive Topics” – No update	
Agenda for July, September, and October full meetings July agenda – <ul style="list-style-type: none"> • Service Area 6/ Women’s Reintegration Program Update • Update on IT • Dr. Sherin’s DMH report • Approval of Bylaws • Approval of Values • Commission Appointments • Annual report review 	ACTION: Approve value statement at July meeting

<p>ACTION – Mission and Vision, and Values statements are complete. The values statement is pending approval.</p> <p>August</p> <ul style="list-style-type: none"> • Training/orientation for new and current Commissioners on Thursday, August 24, from 11 am – 1:30 pm at DMH Headquarters in the 12th Floor Executive Conference Room. <p>September</p> <ul style="list-style-type: none"> • DMH IT provide update on webpage enhancements at Executive Committee meeting on September 14 	
<p>October - TBA</p>	
<p>December 2017 Annual Town Hall Meeting – December 14, 2017</p> <ul style="list-style-type: none"> • December offsite will be held in Service Area 8. Date is confirmed for Thursday, December 14, 2017 	<p>ACTION: Send save the date and begin planning process.</p>
<p>DMH IT – Mirian Avalos, Chief Information Officer, Mark Cheng and Sharon Vinh Ms. Avalos has hired by Dr. Sherin three months ago. She shared her vision for DMH.</p> <ul style="list-style-type: none"> • Excited about the shift in dialogue for mental health • Hopes to make the user experience seamless • Meeting DMH volunteers and peers was motivating <p>Ms. Avalos and staff discussed the recent changes made to DMH website and ideas for the Commission website.</p> <p>Recommendations made to move forward</p> <ol style="list-style-type: none"> 1. Send mission/vision/values statement 2. MHC – Write 3-4 line introduction for webpage 3. Commissioners – write 3-4 line bio for webpage 4. MHC - Minimize WIC wording 5. MHC – Develop FAQ 6. MHC – Add links to FAQ 7. Set up area to regularly post meeting handouts and links 8. Send commission orientation manual and bylaws to post on website 9. Send duties of commissioners to post on website 10. Add line to go to board “landing page” for those interested in applying for commissioner <p>Ms. Avalos will research other commission websites and propose ideas and recommendations for the commission website.</p> <p>CIOB – Recommendations and Actions</p> <ol style="list-style-type: none"> 1. Review possibility of shared calendar for service area activities 2. Look into shared system for Chair to communicate with staff emails 3. Look at Commission working environment 4. Provide a mockup of ideal webpage 	<p>ACTION – Follow up with CIO on Recommendations 1-10</p> <p>ACTION – Sept Executive Committee agenda-IT Update</p>
<p>DMH Report - Dr. Rod Shaner</p>	<p>ACTION: Sherin provide 1-2</p>

<p>Commission proposed questions/concerns from the June 22 meeting to Dr. Shaner for follow up:</p> <ol style="list-style-type: none"> 1. Consumer and Family Advocacy staff present at the meeting to assist with public comment issues left immediately after public comments ended. The Commission would like Dr. Shaner to inform the Consumer and Family staff to stay until the meeting ends. 2. Dr. Kay announced the men’s reintegration opening was a “soft” opening. – Why was the opening considered a “soft” opening? What areas of DMH will be responsible for the men’s reintegration program? <p>Dr. Shaner provided an update on the following: DMH will plan a fundamental departmental reorganization at an upcoming retreat to develop a different way of maximizing resources:</p> <ul style="list-style-type: none"> • changing large bureaus • centralizing administration of directly operated programs • centralizing contract agencies • establish a more robust critical care and hospital rooms • change the manner in which fee-for-service is used • look at ways to allocate resources to disciplines, create Discipline Chiefs under the Office of the Director Increase the number of psychiatrists, psychologists, social workers, and nurses to an average of 200 plus staff in each category. • Coordinate disciplines and monitor skill sets. <p>ACTION: Commission asks Dr. Sherin to write 1-2 paragraphs on the topic he will report on at upcoming meetings. Commission will post the information on the website.</p>	<p>paragraphs on the topic he will report on at upcoming meetings.</p>
<p>Public comments – (2)</p> <ol style="list-style-type: none"> 1. Provided contact information on One Degree 2. Shared concern about illegitimate organizations infiltrating into the communities 	<p>ACTION - None</p>
<p>Next Meeting – Thursday, August 10, 2017 10 am – 12 pm DMH Headquarters- 12th Floor Executive Conference Room</p> <p>Highlights prepared by – Canetana Hurd</p>	