



CBO DISPATCH

The “B” means *BUSINESS*

CBO Dispatch No.: NGA 16-041

Issue Date: December 1, 2016



To facilitate your training needs, the Central Business Office (CBO) would like to provide you with the training calendar for December 2016 to help you schedule which trainings you would like to attend and plan accordingly. In December, CBO will be conducting the following training exclusively for contract providers:

Financial Screening

Attached is the calendar for all CBO trainings in December. A CBO Dispatch along with registration forms will be sent out for each training.

Register as soon as possible.

Seating for all trainings is limited to **30** per session and filled on a first come, first served basis.

Other important information:

- ✓ Arrive 30 minutes prior to your training.
- ✓ You will not be admitted without your confirmed registration in hand.
- ✓ Only one (1) name per registration form will be accepted.
- ✓ Registration requests may be denied if you have attended the requested training in the last six (6) months in order to make room for new registrants.

WE'RE WORKING FOR YOU...

If you have any questions or require further information, please contact CBO at (213) 480-3444 or RMDTraining@dmh.lacounty.gov.



DOES NOT APPLY TO FEE-FOR-SERVICE PROVIDERS





CENTRAL BUSINESS OFFICE TRAINING CALENDAR

DECEMBER 2016

SUNDAY MONDAY TUESDAY WEDNESDAY THURSDAY FRIDAY SATURDAY

					1	2	3
4	5	6	7	8	9	10	
11	12	13 Financial Screening Training #1613 9:00am - 12:00pm	14	15	16	17	
18	19	20	21	22	23	24	
25	26	27	28	29	30	31	

*We're working
for you...*

NOTES:

Unless otherwise noted in a training announcement or registration confirmation, CBO trainings for the month of December will be conducted at:

695 S. Vermont Ave., 16th Floor
Los Angeles, CA 90005

Parking is available in the garage at 695 S. Vermont Ave. or in one of the lots across the street for a fee.

All staff must register in advance to attend trainings. Space in the conference room is limited to 30 attendees per session. Registration forms will be sent out with each training announcement as CBO Dispatches. Those without confirmed registration will not be admitted to the training.