



## Community Worker

### Ambulatory Care Services- Women's Clinics

(VACANCY ANNOUNCEMENT)

**POSITION:** LAC+USC Medical Center's Ambulatory Care Services has a position available for a Community Worker for our Women's Ambulatory Care Clinics.

#### RESPONSIBILITIES INCLUDE BUT ARE NOT LIMITED TO:

- Facilitates relations between the agency and the community by communicating agency policies and programs to clients, patients, family members, and community residents and conveying community cultural patterns and attitudes to agency professional staff.
- Receives service referrals from social workers and eligibility workers to assist welfare recipients in a variety of ways such as obtaining food stamps and housing.
- Assists clients, patients, family members, and caregivers in obtaining and completing application forms for benefits and services.
- Provides emergency services to clients by making referrals to appropriate supportive agencies and arranging for emergency shelter.
- Takes medical, mental health, family, social, and employment histories and assists clients and patients in completing necessary forms.
- Provides services to chronically ill children and their families and refers them to various doctors or clinics.
- Screens referrals and places clients in proper groups for counseling.
- Performs clinical duties such as taking patients' temperature and measuring height and weight.

#### DESIRABLE QUALIFICATIONS:

- One year recent experience working in an inpatient or outpatient medicine/medical-surgical area
- Effective interpersonal and organizational skills
- Effective critical thinking, decision making, and problem solving skills
- Able to speak and write in Spanish

**Interested candidates must be currently DHS Community Worker Exam Certification List or currently hold a Community Worker item within DHS.** Candidates need to submit a letter of intent along with a current resume, brief cover letter indicating the area of interest, last two years of time records and last two years performance evaluations to:

Nurse Recruitment and Retention Center  
Inpatient Tower – Room C2C112  
1200 North State Street, LA, CA 90033  
Phone: (323) 409-4664  
Fax: (323) 441-8039  
EOE/POSTED 12/15/14

Resumes will be accepted until the needs of the department are met.  
**VACANCY ANNOUNCEMENT, NOT AN EXAMINATION BULLETIN**