



**ACCREDITING
COMMISSION
for COMMUNITY and
JUNIOR COLLEGES**

*Western Association
of Schools and Colleges*

10 COMMERCIAL BOULEVARD
SUITE 204
NOVATO, CA 94949
TELEPHONE: (415) 506-0234
FAX: (415) 506-0238
E-MAIL: accjc@accjc.org
www.accjc.org

Chairperson
SHERRILL L. AMADOR
Public Member

Vice Chairperson
STEVEN KINSELLA
Administration

President
BARBARA A. BENO

Vice President
SUSAN B. CLIFFORD

Vice President
KRISTA JOHNS

Vice President
GARMAN JACK POND

Associate Vice President
JOHN NIXON

Associate Vice President
NORVAL WELLSFRY

July 3, 2013

Dr. Nancy Miller
Provost
Los Angeles County College of Nursing and Allied Health
1237 North Mission Road
Los Angeles, CA 90033

Dear Provost Miller:

The Accrediting Commission for Community and Junior Colleges, Western Association of Schools and Colleges, at its meeting on June 5-7, 2013, considered the Institutional Self Evaluation Report and the Report of the External Evaluation Team that visited Los Angeles College of Nursing and Allied Health March 4-7, 2013.

The Commission took action to **reaffirm accreditation**, with a requirement that the College complete a **Follow-Up Report by March 15, 2014**. Reaffirmation is granted when an institution is found to substantially meet or exceed the Eligibility Requirements, Accreditation Standards and Commission policies, but recommendations on a number of issues should be addressed. The Report should demonstrate that the institution has addressed the recommendations noted below, resolved the deficiencies, and now meets Eligibility Requirements and Accreditation Standards.¹

Recommendation #1

Planning and Decision-Making Processes

To meet the Standards, the team recommends that the College document its planning, governance, and decision-making processes to provide improved clarity about its structure, function, and linkages; and produce written policies to delineate the roles of faculty, staff, administrators, and students participating in the decision-making process (Standards I.B.3, I.B.4, I.B.6, IV.A.2, IV.A.3).

Recommendation #2

Planning and Communication

To meet the Standards, the team recommends that the College conduct regular analyses and evaluation of its planning, governance, and decision-making processes in order to assess the efficacy of these systems and ensure their effectiveness. Results of these analyses and findings should be documented, broadly communicated across the institution, and used as a basis for improvement, as appropriate (Standards I.B.6, I.B.7, IV.A.5).

Dr. Nancy Miller
Los Angeles County College of Nursing and Allied Health
July 3, 2013

Recommendation #5

Technology

To meet the Standards, the team recommends that the College develop and implement a technology plan that includes the regular and ongoing assessment of technology equipment, software, and training needs; the evaluation of whether technology needs are being met; and an equipment replacement plan (Standards II.C.1.a, II.C.1.b, II.C.1.c, III.C.1.b, III.C.1.c, III.C.1.d, III.C.2).

I wish to inform you that under U.S. Department of Education regulations, institutions out of compliance with Standards or on sanction are expected to correct deficiencies within a two-year period or the Commission must take action to terminate accreditation. Los Angeles County College of Nursing and Allied Health must correct the deficiencies noted in Recommendations above no later than March 15, 2015, or the Commission will be required to take adverse action. In its Follow-Up Report, Los Angeles County College of Nursing and Allied Health must demonstrate that the institution has fully addressed the recommendations noted above, resolved each of the deficiencies, and now meets all Eligibility Requirements, Accreditation Standards, and recommendations identified in the External Evaluation Team Report.

Los Angeles County College of Nursing and Allied Health conducted an educational quality and institutional effectiveness review as part of its self evaluation. The Commission suggests that the plans for improvement of the institution included in its self evaluation efforts be taken into account in the continuing improvement of the College.

The External Evaluation Report that was sent to the institution provides details of the team's findings with regard to each Eligibility Requirement and Accreditation Standard and should be read carefully and used to understand the team's findings.

The recommendations contained in the Evaluation Report represent the best advice of the peer evaluation team at the time of the visit, but may not describe all that is necessary to come into compliance. Institutions are expected to take all action necessary to comply with Eligibility Requirements, Accreditation Standards, and Commission policies. The Commission wishes to remind you that while an institution may concur or disagree with any part of the Report, Los Angeles County College of Nursing and Allied Health is expected to use the External Evaluation Report to improve educational programs and services and to resolve issues identified by the Commission.

A **final copy** of the External Evaluation Report is enclosed. Additional copies may now be duplicated. The Commission requires that the College give the Institutional Self Evaluation Report, the External Evaluation Team Report, and this letter appropriate dissemination to College staff and to those who were signatories of the College Self Evaluation Report. This group should include the campus leadership and the Board of Trustees.

Dr. Nancy Miller
Los Angeles County College of Nursing and Allied Health
July 3, 2013

The Commission also requires that the College's Institutional Self Evaluation Report, the External Evaluation Team Report, and this Commission action letter be made available to students and the public by placing a copy on the College website. *Please note that in response to public interest in disclosure, the Commission now requires institutions to post accreditation information on a page no farther than one click from the institution's home page.* If you would like an electronic copy of the External Evaluation Team Report, please contact Commission staff.

On behalf of the Commission, I wish to express continuing interest in the institution's educational programs and services. Professional self-regulation is the most effective means of assuring integrity, effectiveness, and educational quality.

Sincerely,



Barbara A. Beno, Ph.D.
President

BAB/tl

cc: Ms. Maria Caballero, Accreditation Liaison Officer
President, Board of Trustees, Los Angeles County College of Nursing and Allied Health
Dr. Susan L. Lorimer, Vice Chancellor Los Rios Community College District, Team Chair

Enclosure

¹ Institutions preparing and submitting Midterm Reports, Follow-Up Reports, and Special Reports to the Commission should review *Guidelines for the Preparation of Reports to the Commission*. It contains the background, requirements, and format for each type of report and presents sample cover pages and certification pages. It is available on the ACCJC website under College Reports to ACCJC at: (<http://www.accjc.org/college-reports-accjc>).