



**LAC+USC MEDICAL CENTER  
Vacancy Announcement  
Registered Nurse II  
UTILIZATION REVIEW NURSE**

**Position: Performs patient care review activities to ascertain the medical necessity for admission and continued hospital stays, as well as appropriateness of the level of care needed. Requires extensive knowledge of procedures for diagnosing, monitoring and treating patients with disorders or conditions associated with various body systems.**

**Responsibilities**

- Performs pre-admission reviews, in collaboration with physicians, managed care plans and financial service workers.
- Using established criteria, reviews medical records for patients admitted to the hospital to determine if documentation justifies continued acute hospitalization.
- Refers cases to identified secondary reviewers for medical necessity review when the documentation in the medical record does not support the current level of care.
- Communicates with the patient's primary medical provider when documentation and medical necessity reviews determine a patient no longer meets criteria for continued inpatient stay.
- Facilitates discharge planning for patients as a member of the patient's care team.
- Interfaces with managed care or commercial insurance plans to obtain authorization for care and coordinates transitions/transfers to outside providers/facilities at the direction of the Plan.
- Based on established criteria for prepares billing allocation forms.
- Appeals and arbitrates unfavorable payment decisions by outside payor sources, such as CCS, Medi-Cal, Medicare, commercial insurance or managed care plans.

**Qualifications**

- Must be currently on the DHS RN II item OR reachable on a Registered Nurse II Certification List.
- Three years of full-time experience at the level of the County classification Registered Nurse I.
- Recent experience in an acute care hospital treating medical-surgical or intensive care patients.
- Case Management or Utilization Review experience is highly desirable.

Interested RNII candidates should submit a brief letter of interest, a current resume, copy of their last two performance evaluations, and a copy of time records for the past 24 months to:

LAC+USC Medical Center  
Nurse Recruitment and Retention Center  
1200 North State Street, Los Angeles, CA 90033  
Inpatient Tower- Room C2C112  
Telephone: (323) 409-4664 Fax: (323) 441- 8039  
EOE/Posted 10/15/13

**Will remain open until the needs of the department are met**