

County of Los Angeles - Department of Health Services

My Health LA

Annual Dental Site Review Audit Tool

Agency

Name: #N/A _____

Site

Name: _____

Site

Address: #N/A _____

Lead Nurse Auditor: _____

Fiscal Year: FY 2022-23 _____

Audit Date: _____

Requirement		Score	Comments
A. Infection Control			
1	Policy & Procedure: Infection Control protocol for dental operatories/rooms.		
2	Verify staff is trained annually on operatory infection control procedures (cleaning duties and setting up dental treatment rooms).		
3	Clinic has weekly log for cleaning suction lines with enzymatic solution.		
4	Policy & Procedure: Monitoring the quality of dental unit waterlines (DUWL) per manufacturer's instructions.		
5	Clinic has log for in-house DUWL testing performed for each unit.		
6	Documentation of DUWL testing annually by outside vendor is available. Each unit should be evaluated. Date of result: _____		
7	Disinfectant used to clean dental operatory is effective against Mycobacterium Tuberculosis. Dwell Time _____ (<5min is acceptable)		
		Total Points	
B. Sterilization/Autoclave			
1	Clinic has autoclave/sterilization log.		
2	Documentation of most recent autoclave calibration report per manufacturer's instructions is available.		

County of Los Angeles - Department of Health Services

My Health LA

Annual Dental Site Review Audit Tool

3	Clinic has weekly spore testing log. Auditor: Most recent month of weekly logs for spore testing must be reviewed if applicable.		
4	Clinic has a log for changing ultrasonic cleaning solution.		
		Total Points	
C. Radiation Safety			
1	# of X-ray machines: _____		
2	<u>For x-ray machines that have been registered/operating within five years or less:</u> 1. FDA report of assembly of diagnostic x-ray system for each x-ray machine; and 2. Letter of approval from the County of Los Angeles Radiation Management for the Radiation Shielding Application (LOS ANGELES COUNTY ORDINANCE 11.22.620)		
3	<u>For x-ray machines that have been registered/operating more than five years:</u> Documentation of last x-ray safety inspection performed by the County of Los Angeles Radiation Management or California Remote Radiation Dose (CaRRD) Program - DIQUAD Report from California Department of Public Health (CDPH) Radiologic Health Branch is available. Date: _____ (required every 5 years) [Health and Safety Code-HSC, Division 104, Part 9, Charter 8, Article 4, Section 115085]		
4	Documentation of x-ray machine registration with CDPH is available for each unit. Expires: _____		
5	Documentation of the most recent quarter dosimetry report or proof that occupational exposure to employees is less than 10% of the maximum annual occupational dose limits (5rem).		
		Total Points	
D. Lead (or Lead Alternative) Aprons			
1	Documentation or report of annual lead (or lead alternative) apron inspection (visual or x-ray) is available.		
2	Lead (or lead alternative) aprons have a thyroid collar.		
		Total Points	
E. Waste and Toxic Substance Management			
1	Verify Safety Data Sheets (SDS) are reviewed annually with staff.		
		Total Points	

**County of Los Angeles - Department of Health Services
My Health LA
Annual Dental Site Review Audit Tool**

F. Medication and Medical Emergency Management			
1		Anesthetics, prescription, sample and over-the-counter medications, are securely stored in a lockable space (cabinet or room) within the office/dental clinic.	
2		Clinic has a Medical Emergency Kit. Medical Emergency Kit must include the following: Epinephrine 1:1,000 (injectable), Histamine-blocker (injectable), Oxygen with positive-pressure administration capability, Nitroglycerin (sublingual tablet or aerosol spray), Bronchodilator (asthma inhaler), Sugar (rapid source of glucose such as orange juice), Aspirin.	
3		Clinic has a log of Medical Emergency Kit contents with expiration dates.	
4		Oxygen tank log is labeled with remaining volume in psi.	
5		Emergency eyewash station is installed which can provide 15min of continuous irrigation and is no more than 10 seconds (approx. 55ft) from the potential hazard.	
6		Clinic has monthly log for testing emergency eyewash station when the eyewash station is plumbed into existing plumbing.	
7		Verify staff is trained annually on Management of Medical Emergencies in the Dental Office.	
Total Points			