County of Los Angeles - Department of Health
My Health LA Dental Record Review Dental Audit Tool

Agency Name: #N/A

Site Name:

Site Address: #N/A

Lead Nurse Auditor:

Audit Date:

Fiscal Year 2022-23

		1	2	3	4	5	6	7	8	9	10
Dental Record Number											
Date of Birth (mm/dd/yy)											
Age											
Gender											
I. Format Criteria											
A.	Personal biographical information is documented.										
B.	Emergency contact is documented.										
II. Cultural & Linguistic Service Criteria											
A.	Preferred written and spoken language of LEP and/or hearing impaired members is captured.										
III. Documentation Criteria											
A.	Food and drug allergies are documented.										
B.	Signed informed consents are present when any invasive procedure is performed.										
C.	Dental Material Fact Sheet present in chart										
D.	Documentation on "Time Out" before surgical procedures in the patient's dental record/progress notes.										
IV. Coordination/Continuity of Care Criteria											
A.	Current continuous medications are listed (Including pharmaceutical services or dental supplies) are documented.										
B.	Instructions for medically necessary dental follow-up care is documented.										
C.	Timely and appropriate consultation and referral if necessary.There is evidence of follow-up of specialty referrals made.										
D.	Clinic provides a disclaimer and obtains patients' signature after a referral is made.										

Revised 1/8/2021

Sources: MHLA Contract

		1	2	3	4	5	6	7	8	9	10
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V. Preventive Criteria for Dental Patients

A.	Anesthetics										
B.	Education on: Patient knowledge of disease and dental care										
C.	Documentation on cleaning prophylactic										
D.	Documentation on provision of oral cancer screening										

VI. Claims Processing Criteria

A.	Was the encounter with a dental health professional?										
B.	Billed service(s) concurs with documentation in the patient's dental record and are within the contract term.										

Criterion Met: Y = 1 point

Criterion Not Met: N = 0 point

D= Dental