



**Vacancy Announcement**  
**Central Service Technician I**

Central Service Department  
Salary: \$2,695.18 – \$3,521.18 Monthly

**Position Information:** LAC+USC Medical Center is seeking highly qualified individual to fill the Central Service Technician I position to perform duties in decontaminating and cleaning reusable medical supplies, instruments, and equipment, sterilizing, sorting linen and supplies, receiving items of supply, and distributing sterile and non-sterile items from stock in the acute care hospital setting. This position reports to the Supervising Staff Nurse.

**Responsibilities Include but are not limited to the following:**

- Disassembles, decontaminates, cleans and reassembles medical, surgical, and patient care supplies.
- Assembles utensil sets, single package instruments, sterile containers, and trays for sterilization.
- Dispenses supplies to authorized individuals according to established procedures.
- Loads and unloads supply carts and delivers sterile processed supplies to certain service areas and collects and delivers used supplies back to processing areas.
- Fills emergency requests for routine supplies.
- Operates steam sterilizers, autoclaves, gamma ray and other processing equipment under guidance of higher level technicians.
- Reads, interprets, and records sterilization parameters from sterilizer recording mechanism and completes records of sterilization process, chemical/biological test results, and sterilizer cleaning.

**Desirable Qualifications:**

- Effective interpersonal skills
- Ability to manage multiple assignments and tasks simultaneously
- Ability to work effectively with a diverse and challenging patient population
- Flexibility and willingness to adapt to various situations and changes in flow
- Willing to work weekends, holidays, nights and evenings

Candidates must currently hold a permanent County of Los Angeles payroll title of Central Service Technician I to be considered for a transfer or are reachable on a DHS certification list to be considered for a promotion or as a new hire.

The most qualified candidates will be contacted for an interview. Interested candidates must submit a cover letter, resume, the last two performance evaluations, and a prime variance time report for the last two years, to:

**Maribel P. Rosas, Nurse Recruiter**  
**Email: [Mprosas@dhs.lacounty.gov](mailto:Mprosas@dhs.lacounty.gov)**  
Nurse Recruitment and Retention Center  
Inpatient Tower – Room C2C112  
1200 North State Street, LA, CA 90033  
Phone: (323) 409-4663

Resumes will be accepted until the needs of the department are met.

\*\*This is not a civil service examination\*\*

07/02/20