

Juvenile Court Health Services

Job Announcement

Registered Nurse III

Emergency Preparedness and Infection Prevention Coordinator

Salary: \$7,152.04 - \$10,419.18 Monthly

Position Information: Juvenile Court Health Services (JCHS) - Administration is seeking an interested individual to fill the position of Registered Nurse III. This is a full-time position and will report to the Quality Improvement/Infection Control/Emergency Preparedness Manager (QI/IC).

Responsibilities include but are not limited to the following:

- Liaison with Probation Department, other County departments, local municipalities and similar entities to implement the JCHS emergency response plan (e.g., attend quarterly meetings at Disaster Resource Centers).
- Coordinate emergency preparedness (e.g., man down drills, disaster drills) and infection prevention activities for JCHS employees.
- Serves as a Stop the Bleed Instructor to teach JCHS staff and partnering agencies.
- Maintains Ever Bridge system for communication across all JCHS employees.
- Conducts site-visits of medical areas within Probation facilities with a specific focus on the detention camps. Mileage reimbursement is available.
- Inspects equipment to determine their operational and functional capabilities for patient/employee safety, emergency situations and the prevention of infection.
- Collaborates with QI/IC team on the development of instructional material and provide education to JCHS and Probation staff on infection prevention and emergency readiness (e.g., New Employee Orientation, in-services).
- Serves as a chairperson for monthly Emergency Preparedness and Infection Control Sub Committee meetings.
- Research and integrate new products/equipment and ensure availability of personal protective equipment to staff.
- Validates public health reporting, compliance with hand hygiene and PPE through direct observation and medical record review.
- Serves as an employee health liaison to conduct exposure investigations, monitor employee influenza vaccination and annual fit testing for all JCHS employees.
- Other duties as assigned.

Desirable Qualifications:

- Ability to work independently with excellent verbal and written communication skills
- Strong computer skills and knowledge of Microsoft Word, Excel and Power Point
- Effective critical thinking, decision making and problem-solving skills

Candidates must currently hold a permanent County of Los Angeles payroll title of Registered Nurse III to be considered for a transfer or are reachable on a DHS certification list to be considered as a new hire.

The most qualified candidates will be contacted for an interview. Interested candidates must submit a cover letter, resume, the last two performance evaluations, and a prime variance time report for the last two years, to:

Jamie Ng

Email: jng@dhs.lacounty.gov

Juvenile Court Health Services

1925 Daly St. 1st Fl

Tel: (323) 986-2240

Resumés will be accepted until the needs of the department are met.

****This is not a civil service examination****

06/09/20