

**Harbor-UCLA Medical Center**  
Vacancy Announcement  
**Supervising Staff Nurse I**  
**Psychiatric Department (Night Shift)**  
Salary: \$7,815.24 - \$11,385.32 Monthly

**POSITION SUMMARY:** Harbor-UCLA Medical Center is seeking a qualified Supervising Staff Nurse I (SSN I) to supervise nursing activities, patient care, and perform professional nursing duties in the Psychiatric Unit. The Supervising Staff Nurse I will report directly to the Nurse Manager.

**RESPONSIBILITIES INCLUDE BUT ARE NOT LIMITED TO THE FOLLOWING:**

- Supervises shift operations and coordinates admissions, transfers and discharges.
- Makes assignments based on patient care needs and employee competencies.
- Supervises staff and performs direct patient care when necessary.
- Interprets, communicates and enforces hospital and nursing policies and standards of practice.
- Formally evaluates employee performance.
- Conducts patient care rounds and audits for safety, medical record, pain management, and environmental rounds.
- Develops education plan for employees and patients.
- Updates daily staffing schedule and projects staffing needs.
- Communicates daily with nurse manager.
- Acts as unit resource.

**DESIRABLE QUALIFICATIONS:**

- Excellent Interpersonal Skills, professional and positive demeanor
- Strong organizational, team building, critical thinking and conflict resolution skills
- Management of Combative Behavior (MAB) and Behavioral Response Team certification
- Ability to manage multiple assignments simultaneously

Candidate must currently hold a permanent County of Los Angeles payroll title of Supervising Staff Nurse I to be considered for transfer or are reachable on a DHS certification list to be considered for a promotion or a new hire.

The most qualified candidate will be contacted for an interview. Interested candidates must submit a cover letter, resume, the last two performance evaluations, and prime variance time report for the last two years:

Deanna Jackson-Keeble, RN ([djacksonkeeble@dhs.lacounty.gov](mailto:djacksonkeeble@dhs.lacounty.gov))  
Alan Noel, RN ([alnoel@dhs.lacounty.gov](mailto:alnoel@dhs.lacounty.gov))  
Nurse Recruitment and Retention Center – Building D3.5  
Harbor-UCLA Medical Center  
1000 West Carson Street  
Torrance, CA 90509  
Phone: (424) 306-8640

Resumes will be accepted until the needs of the department are met.

\*\*THIS IS NOT A CIVIL SERVICE EXAMINATION\*\*

04/16/20