



January 14, 2020

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*To ensure timely,  
compassionate and quality  
emergency and disaster  
medical services.*



Health Services  
<http://ems.dhs.lacounty.gov>

**TO:** CEO Private Paramedic Provider Agencies  
Paramedic Coordinator, Private Paramedic Provider Agencies  
QI Coordinators, Private Paramedic Provider Agencies

**FROM:** Marianne Gausche-Hill, MD  
Medical Director

**SUBJECT: TREATMENT PROTOCOL SYSTEMWIDE QUALITY  
IMPROVEMENT FALLOUT TRACKING**

The Emergency Medical Services (EMS) Agency launched the Treatment Protocol (TP) systemwide quality improvement (QI) process in December 2018. To facilitate the evaluation and effectiveness of the new TPs, ALL private provider agencies approved for Advanced Life Support (ALS) were required to participate.

Moving forward with private provider TP QI for 2020, the EMS Agency is requiring private provider agencies to utilize the same, 2019, reporting format as outlined below.

The most up-to-date version of the TP QI tracking tool (Excel spreadsheets) can be accessed on the EMS Agency website under Prehospital Care, provider impressions, or by selecting the following links- ([Adult QI Tracking Tool](#), [Pediatric QI Tracking Tool](#)).

These spreadsheets are to be utilized for the standardized data collection and submission to the EMS Agency on a 100% of all ALS runs that **Base Hospital Contact** was established.

The instructions for entering data can be found on the EMS Agency Website, under Prehospital Care, Provider Impressions or by selecting the following link- [Instruction for QI Tools](#). It is important to read the instructions thoroughly prior to entering data on the tracking tool for the first time.

Reference No.1373, Treatment Protocol Quality Improvement Fallout Data Dictionary has been incorporated into the TP QI tracking tool. Data will auto-calculate as it is entered on the tracking tool.

Data utilizing the revised tracking tool will begin January 1, 2020 and submission to the EMS Agency is due on a quarterly basis, thirty (30) days after the end of each quarter as outlined below:

- 1<sup>st</sup> quarter data (January 1<sup>st</sup> – March 31<sup>st</sup>) due April 30, 2020
- 2<sup>nd</sup> quarter data (April 1 – June 30<sup>th</sup>) due July 31, 2020
- 3<sup>rd</sup> quarter data (July 1<sup>st</sup> – September 30<sup>th</sup>) due October 31, 2020
- 4<sup>th</sup> quarter data (October 1<sup>st</sup> – December 31<sup>st</sup>) due January 31, 2020

Private Paramedic Provider Agencies  
January 14, 2020  
Page 2

Data should be submitted electronically to Gary Watson at [gwatson@dhs.lacounty.gov](mailto:gwatson@dhs.lacounty.gov) and copied to John Telmos at [jtelmos@dhs.lacounty.gov](mailto:jtelmos@dhs.lacounty.gov).

Additionally, **all calls with Notification to the hospital must be recorded on a log** and evaluated by the provider agency for QI purposes and follow-up if needed. The Notification logs shall be accessible during the annual Program Review or when requested by the EMS Agency for purposes of systemwide evaluation.

If you have any questions or concerns, please contact John Telmos, Chief Prehospital Operations, at (562) 378-1677 or Gary Watson, Prehospital Programs Coordinator at (562) 378-1679 or Susan Mori, System EMS QI Manager at (562) 378-1681.

MGH:JT:sm  
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