



**Los Angeles County  
Board of Supervisors**

**Hilda L. Solis**

First District

**Mark Ridley-Thomas**

Second District

**Sheila Kuehl**

Third District

**Janice Hahn**

Fourth District

**Kathryn Barger**

Fifth District

**Committee Members**

**Rachelle Anema**

LA County

Department of Auditor-Controller

**Christina Ghaly, M.D.**

LA County

Department of Health Services

**Jon O' Brien**

LA County Fire Department

**John Hisserich, Dr. PH**

LA County EMS Commission

**Jaime Garcia**

Hospital Association of California

**Marcia Santini**

California Nurses Association

**Lydia Lam**

Southern California Chapter of the  
American College of Surgeons

**Stella Fogleman**

Department of Public Health

**Co-Chairs**

**Mason Matthews**

Los Angeles County Chief Executive Office

**Cathy Chidester**

Director - DHS/ LA County EMS Agency

**COUNTY OF LOS ANGELES  
Measure B Advisory Board**

**10100 Pioneer Boulevard, Suite 200, Santa Fe Springs, CA 90670**

**(562) 378-1500 FAX (562) 941-5835**

<http://ems.dhs.lacounty.gov/>

**DATE: September 16, 2019**

**TIME: 9:00 AM – 1:00 PM**

**LOCATION: Los Angeles County EMS Agency  
10100 Pioneer Blvd., EMSC Hearing Room – 1<sup>st</sup> Floor  
Santa Fe Springs, CA 90670**

***The Measure B Advisory Board meetings are open to the public. You may address the Board on any agenda item before or during consideration of that item, and on other items of interest which are not on the agenda, but which are within the subject matter jurisdiction of the Board. Public comment is limited to two (2) minutes and may be extended by the Chair as time permits.***

**NOTE: Please SIGN IN if you would like to address the Board.**

**AGENDA**

**CALL TO ORDER – Cathy Chidester, Co-Chair**

**INTRODUCTIONS/ANNOUNCEMENTS**

**1. APPROVAL OF MINUTES**

- January 28, 2019

**2. BUSINESS (old)**

2.1 Update 2018 Funding

**3. BUSINESS (new)**

3.1 2019 Funding Proposals Proceedings

3.2 Proposal Presentations

3.3 Evaluating and Rank Ordering of Proposals

**4. ADJOURNMENT**

**(To the meeting of October 2019)**



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**COUNTY OF LOS ANGELES**  
**Measure B Advisory Board Meeting Minutes**  
January 28, 2019

**10100 Pioneer Boulevard, Suite 200, Santa Fe Springs, CA 90670**  
(562) 378-1500 FAX (562) 941-5835  
<http://ems.dhs.lacounty.gov/>

COMMITTEE	ORGANIZATION
<input checked="" type="checkbox"/> Rachelle Anema	L.A. County Department of Auditor-Controller
<input checked="" type="checkbox"/> Erick H. Cheung, M.D.	L.A. County EMS Commission
<input checked="" type="checkbox"/> Cathy Chidester	L.A. County EMS Agency
<input checked="" type="checkbox"/> Stella Fogleman	L.A. County Department of Public Health
<input checked="" type="checkbox"/> Jaime Garcia	Hospital Association of Southern California
<input checked="" type="checkbox"/> Christina Ghaly, M.D.	L.A. County Department of Health Services
<input checked="" type="checkbox"/> Meghan Lewis, M.D.	Southern California Chapter of the American College of Surgeons
<input checked="" type="checkbox"/> Mason Matthews	L.A. County Health and Mental Health Services
<input checked="" type="checkbox"/> Jon O' Brien	L.A. County Fire Department
<input checked="" type="checkbox"/> Marcia Santini	California Nurses Association
GUEST	ORGANIZATION
Johnny Wong	L.A. County Department of Health Services Finance
Erika Bonilla	L.A. County CEO
Manal Dudar	L.A. County Department of Health Services Finance

**CALL TO ORDER:** The meeting was called to order at 10:20am by Cathy Chidester.

**INTRODUCTIONS/ANNOUNCMENTS:** Self-introductions were made by all members and guests.

**1. APPROVAL OF MINUTES:**

The meeting minutes for November 26, 2018 were approved as submitted.

**2. BUSINESS (OLD):**

**2.1 Update on 2018 proposals**

Cathy Chidester updated the committee regarding the November 29, 2018 letter sent to Chief Osby, Los Angeles County Fire, requesting verification that County Fire is prepared to pay ongoing costs of positions requested for the project they submitted. Chief Osby's response, verifying the ability to add positions and ongoing funding was shared. There have been a lot of inquiries from Measure B proposers about the final Board of Supervisors (BOS) approval process and when funds would be made available. We have been working with the Chief Executive and BOS offices to finalize the process. The final approval and funding is ultimately up to the BOS. Regarding timing, it looks like the approvals won't go through until Spring 2019.

### 3. BUSINESS (NEW):

#### 3.1 Annual Measure B Report (Fiscal Year 2017-18)

Manal Dudar, Department of Health Services Fiscal Services shared the 2017-18 annual Measure B report. The report is posted on both the EMS Agency and Auditor-Controller website.

#### 3.2 By-laws review

The MBAB Committee by-laws were reviewed and discussed. Mason Matthews suggested that the by-laws should clarify who the voting members are when ranking proposals. Article IV, Section 3 states that a quorum is met when five (5) or more members are present, this is excluding the chairs. Currently both co-chairs are voting members. It was decided that only the co-chair representing the EMS agency will be a voting member.

***Motion by Co-Chair Cathy Chidester that there will be a clarification to the voting members and the Emergency Medical Services (EMS) Agency co-chair will be a voting member and the CEO co-chair will not be a voting member. Vote carried unanimously.***

Christina Ghaly, Director of Los Angeles County Health Services suggested that we change the voting process by ranking of proposals with a score of one (low priority), two (medium priority) or three (high priority) and the average of all scores will be assigned value of the project. A section will be added to the by-laws to include the updated ranking system and clarify the voting members.

#### 3.3 Funding proposal process review.

Kay Fruhwirth, EMS Agency Assistant Director suggested that we improve the process of informing the constituent groups about the Measure B funding application. Christina Ghaly said that the Board offices need to know about the application process so that they could send it out to their various constituent groups. Departments need to be asked to do a larger distribution to the various commissions. Cathy Chidester suggested that we compile a list of all the entities that were notified and add entities that should be notified for the upcoming year. MBAB members will distribute the proposal memo and applications to all groups that they represent. Stella Fogleman recommended that the group should figure out the schedule for when the 2019 proposals can be submitted; this will allow the entities time to get their applications completed and submitted on time.

#### 3.4 Application submission

The timeline was discussed for the submission of proposals. It was agreed that a memo with the application will be sent on April 1, 2019 to all constituent groups. The application for proposals will be due to Kay Fruhwirth by July 15, 2019. Late submissions will not be accepted. This will allow enough time to get proposals together and distribute to MBAB members for their review before the September meeting. A meeting will be set up in September to review and rank all submitted proposals. A follow-up meeting will be set up in October. On-going funding proposals that are approved for funding, will need to re-submit their proposals every year. It is up to the entity to re-submit the proposal. The Measure B fund amount is not consistent from year to year, but there is a projection of how much funds are available on the Annual Measure B Report, which is updated on a monthly basis. It was also discussed that if an entity is allocated funding, there should be a time frame in which the funding should be spent. The application should state that all

funds are to be expended within one year, unless there is a written exemption, of the date the BOS grants the funding. Manal Dudar stated that all funding for approved proposals will be tracked. The members would also like a more robust budget sheet with more detail to know exactly what the requested funding is going toward. Cathy and Kay will work on updating the application.

**4. ADJOURNMENT**

Meeting adjourned to the next meeting at 11:32am.