



Vacancy Announcement

**Central Services Technician I**  
**Central Sterile Processing**

**Salary: \$2,610.00 - \$3,452.18 Monthly**

**Position Information:** Harbor UCLA Medical Center is seeking a qualified Central Service Technician I to perform duties and responsibilities in central sterile processing. This position will reports to a Central Service Supervisor.

**Responsibilities Include But Are Not Limited to The Following:**

- Disassembles, decontaminates, cleans and reassembles medical, surgical, and patient care supplies.
- Assembles utensil sets, single package instruments, sterile containers, and trays for sterilization.
- Dispenses supplies to those authorized to obtain them according to established procedures.
- Loads and unloads supply carts and delivers sterile processed supplies to certain service areas and collects and delivers used supplies back to the processing area.
- Operates steam and hydrogen plasma sterilizers, autoclaves, and other processing equipment under guidance of high level technicians.
- Reads, interprets, and records sterilization parameters from sterilizer recording mechanism and completes records of sterilization process, chemical/biological test results, and sterilizer cleaning.
- Uses computerized instrument/equipment tracking system to document contents of trays and process steps.

**Desirable Qualifications:**

- Experience as a Central Service Technician
- Effective communication, interpersonal, and organizational skills
- Excellent customer care ethics, flexibility and willingness to adapt to various changes in work flow procedures

Candidates must currently hold a permanent County of Los Angeles payroll title of Central Service Technician I to be considered for a transfer or are reachable on a DHS certification list to be considered for a promotion or as a new hire.

The most qualified candidates will be contacted for an interview. Interested candidates must submit a cover letter, resume, the last two performance evaluations, and a prime variance time report for the last two years to:

**Richard Guitche, RN ([rguitche@dhs.lacounty.gov](mailto:rguitche@dhs.lacounty.gov))**  
**Alan Noel, RN ([anoel@dhs.lacounty.gov](mailto:anoel@dhs.lacounty.gov))**  
Nursing Recruitment and Retention Center-D3.5  
1000 West Carson Street, Torrance, CA

Resumes will be accepted until the needs of the department are met.

**\*\*This is not a civil service examination\*\***

08/07/19