

**VACANCY ANNOUNCEMENT  
CLINIC LICENSED VOCATIONAL NURSE I  
(Part Time)  
PRIMARY CARE CLINIC  
SALARY: \$20.11 - \$24.94 HOURLY**



**POSITION INFORMATION:** Olive View-UCLA Medical Center is seeking a highly qualified individual to fill the **PART TIME** position of Clinic Licensed Vocational Nurse I to provide nursing care to a group of patients in the Primary Care Clinic. This position reports to Supervising Staff Nurse I.

**RESPONSIBILITIES INCLUDE BUT ARE NOT LIMITED TO THE FOLLOWING:**

- Reviews patients' records to determine the purpose of the visit and prepares the patient for examination and for treatment by the physician.
- Interviews patients to obtain medical history, observes patient's condition and takes appropriate nursing action as needed.
- Prepares the examination area to be used by the physician by obtaining and arranging the required supplies, equipment and instruments.
- Takes and records patient's vital signs.
- Administers medications, immunization, and treatments safely and accurately following policies and procedures in accordance with physician's order.
- Informs the clinician of significant factors affecting the patient's condition in a timely manner.
- Counsels patient and family members regarding medical and psychosocial issues and provides literature.

**DESIRABLE QUALIFICATIONS:**

- Excellent customer service and strong problem solving skills
- Ability to interact effectively with co-workers, physicians and patients
- Self-motivator
- Strong verbal, written and telephone communication skills
- Able to handle multiple tasks simultaneously
- Able to work with minimal supervision
- Bilingual (Spanish)

Candidates must currently hold a permanent County of Los Angeles payroll title of Clinic Licensed Vocational Nurse I to be considered for a transfer or are reachable on the DHS Certification List to be considered.

The most qualified candidates will be contacted for an interview. Interested candidates must submit a cover letter, resume, the last two performance evaluations, and a prime variance time report for the last two years, to:

Keiko Izawa, Nurse Recruiter  
kizawa@dhs.lacounty.gov  
Olive View-UCLA Medical Center  
14445 Olive View Dr., Sylmar, CA 91342  
Tel: 747-210-3317



Resumes will be accepted until the needs of the department are met.

**\*\*This is not a civil service examination\*\***

07/18/19