



**HOUSING FOR HEALTH  
VACANCY ANNOUNCEMENT  
REGISTERED NURSE II**

**Salary: \$6,707.32 - \$9,771.26 Monthly**

**POSITION INFORMATION:**

Housing for Health (HFH) provides interim, permanent housing and Enriched Residential Care (ERC) and supportive services for individuals experiencing homelessness, and who have complex medical health, mental health and substance use disorders. The Registered Nurse II will assist in reviewing/assessing medical records of clients who are eligible for the Interim Housing program and will provide clinical support and consultation to the Interim Housing providers and the multi-disciplinary team. This is a full-time permanent position that reports to the Supervising Staff Nurse and the Interim Housing Program Director. This position does not involve providing direct patient care.

**RESPONSIBILITIES INCLUDE BUT ARE NOT LIMITED TO THE FOLLOWING:**

- Screens, triages and vets Interim Housing referrals.
- Assists the Interim Housing team with monitoring and oversight of Interim Housing facilities as assigned.
- Assists in identifying appropriate placement for Interim housing referrals.
- Reviews all available information including medical records, history and other documentation when doing an assessment.
- Collaborates with multi-disciplinary team members including Case Managers and Program Managers in managing client issues or needs. This includes conducting regularly scheduled case conferencing with providers.
- Conducts contract monitoring activities of Interim Housing providers, annually and on an as-needed basis.
- Communicates pertinent information to supervisors and Clinical Oversight team as needed.
- Acts as a resource person to the non-clinical multi-disciplinary team and provides clinical consultation and training to Interim Housing providers, Case Managers, community partners, and HFH team.
- Effectively documents all assessment, planning, implementation and evaluation activities using CHAMP, the in-house electronic data system.
- Creates logs and compiles data related to activities performed and- submits written reports on project activities as requested.
- Other duties as assigned.

**DESIRABLE QUALIFICATIONS:**

- Minimum two years recent acute clinical experience in providing care to adults with physical, mental and/or substance abuse disorders
- Highly motivated with excellent and strong organizational, interpersonal, team building, critical thinking, and conflict resolution skills
- Flexible and able to manage multiple tasks simultaneously
- Excellent written and verbal communication skills
- Knowledgeable with electronic medical record (ORCHID, Powerchart) and Microsoft software (Word, Excel, Outlook)
- Bilingual (Spanish)

Candidates must currently hold a permanent County of Los Angeles payroll title of Registered Nurse II to be considered for a transfer or are reachable on a DHS certification list to be considered for a promotion or as a new hire.

The most qualified candidates will be contacted for an interview. Interested candidates must submit a cover letter, resume, the last two performance evaluations and a prime variance time report for the last two years, to:

**Cindy Callado, DHS' HFH Supervising Staff Nurse ([ccallado@dhs.lacounty.gov](mailto:ccallado@dhs.lacounty.gov))**

Housing For Health 238 E. 6<sup>th</sup> Street, Los Angeles, CA 90014

Telephone: 323-274-3218 Fax: 213-895-6296

Resumes will be accepted until the needs of the department are met.

**\*\*This is not a civil service examination\*\***

06/28/19