



**Los Angeles County  
Board of Supervisors**

**Hilda L. Solis**

First District

**Mark Ridley-Thomas**

Second District

**Sheila Kuehl**

Third District

**Janice Hahn**

Fourth District

**Kathryn Barger**

Fifth District

**Committee Members**

**Rachelle Anema**

LA County

Department of Auditor-Controller

**Christina Ghaly, M.D.**

LA County

Department of Health Services

**Jon O' Brien**

LA County Fire Department

**Erick H. Cheung, M.D.**

LA County EMS Commission

**Jaime Garcia**

Hospital Association of California

**Marcia Santini**

California Nurses Association

**Lydia Lam**

Southern California Chapter of the  
American College of Surgeons

**Stella Fogleman**

Department of Public Health

**Co-Chairs**

**Mason Matthews**

CEO - Health and Mental Health Services

**Cathy Chidester**

Director - DHS/ LA County EMS Agency

**COUNTY OF LOS ANGELES  
Measure B Advisory Board**

**10100 Pioneer Boulevard, Suite 200, Santa Fe Springs, CA 90670**

**(562) 378-1500 FAX (562) 941-5835**

**<http://ems.dhs.lacounty.gov/>**

**DATE: January 28, 2019**

**TIME: 10:00 AM – 12:00 PM**

**LOCATION: Los Angeles County EMS Agency  
10100 Pioneer Blvd., EMSC Hearing Room – 1<sup>st</sup> Floor  
Santa Fe Springs, CA 90670**

*The Measure B Advisory Board meetings are open to the public. You may address the Board on any agenda item before or during consideration of that item, and on other items of interest which are not on the agenda, but which are within the subject matter jurisdiction of the Board. Public comment is limited to three (3) minutes and may be extended by the Chair as time permits.*

**NOTE: Please SIGN IN if you would like to address the Board.**

**AGENDA**

**CALL TO ORDER – Cathy Chidester, Co-Chair**

**INTRODUCTIONS/ANNOUNCEMENTS**

**1. APPROVAL OF MINUTES**

- November 26, 2018

**2. BUSINESS (old)**

2.1 Update on 2018 proposals

**3. BUSINESS (new)**

3.1 Annual Measure B Report (Fiscal Year 2017-18)

3.2 By-laws review

3.3 Funding proposal process review

3.4 Application submission

**4. ADJOURNMENT**

**(To the meeting of April 2019)**



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*DHS/ LA County EMS Agency*

**COUNTY OF LOS ANGELES**  
**Measure B Advisory Board Meeting Minutes**  
November 26, 2018

**10100 Pioneer Boulevard, Suite 200, Santa Fe Springs, CA 90670**

**(562) 378-1500 FAX (562) 941-5835**

<http://ems.dhs.lacounty.gov/>

COMMITTEE	ORGANIZATION
<input checked="" type="checkbox"/> Rachelle Anema	L.A. County Department of Auditor-Controller
<input checked="" type="checkbox"/> Erick H. Cheung, M.D.	L.A. County EMS Commission
<input checked="" type="checkbox"/> Cathy Chidester	L.A. County EMS Agency
<input checked="" type="checkbox"/> Stella Fogleman	Department of Public Health
<input checked="" type="checkbox"/> Jaime Garcia	Hospital Association of Southern California
<input checked="" type="checkbox"/> Christina Ghaly, M.D.	L.A. County Department of Health Services
<input checked="" type="checkbox"/> Meghan Lewis, M.D.	Southern California Chapter of the American College of Surgeons
<input checked="" type="checkbox"/> Mason Matthews	Health and Mental Health Services
<input checked="" type="checkbox"/> Jon O' Brien	L.A. County Fire Department
<input checked="" type="checkbox"/> Marcia Santini	California Nurses Association
GUEST AND ORGANIZATION	GUEST AND ORGANIZATION
Paul Stenke - Providence Holy Cross	Johnny Wong – DHS Finance
Roger Seaver - Henry Mayo Newhall Hospital	Manal Dudar – DHS-Finance
Brian Hammel - Northridge Hospital	Todd LeGassick – UCLA
Heidi Hotz – Cedars-Sinai Med. Center & LA Association of Trauma Program Managers	Paul Young – Hospital Association Southern California
Mike Taylor – Northridge Hospital	Jon Steging – CHLA
John Goeders – Huntington Hospital	Erika Bonilla – LA County CEO
Gilda Cruz-Manglafus – Henry Mayo Newhall Hospital	Anil Jain – Saint Francis Medical Center

**CALL TO ORDER:** The meeting was called to order at 10:12am by Cathy Chidester

**INTRODUCTIONS/ANNOUNCEMENTS:** Self-introductions were made by all members and guests.

**1. APPROVAL OF MINUTES:**

The meeting minutes for October 9, 2018 were approved as submitted with the corrections of adding Michael Contreras and Nicole Green from Department of Public Health to the guest attendance list.

**2. BUSINESS (OLD):**

**2.1 Ranking of funding proposals**

Project representatives submitted additional documentation that was requested following the October 9<sup>th</sup> meeting. Information was sent to the MBAB members to review. All proposals were ranked as high priority, medium priority, or low priority. The ranking of the proposals was based on consensus of the voting members of the MBAB, which excludes the MBAB Co-Chairs. If a consensus was not reached, a majority vote determined the ranking.

### **Ranking of Proposals**

<b>Requesting Entity</b>	<b>Project Name/Description</b>	<b>Ranking</b>
Physician Reimbursement Advisory Committee	Allow PSIP to expend the full \$5.3 million allocated to PSIP for trauma claims to also cover ER claims if not fully expended on trauma claims.	High Priority
LAC+USC Medical Center	Long-term Recovery from Traumatic Injury	Medium Priority
Los Angeles Fire Department Air Operations	Helicopter Terrain Awareness Warning System (HTAWS)	High Priority
Northridge Hospital Medical Center	Pediatric Level II Trauma Center in San Fernando Valley	High Priority
Hospital Association of Southern California on behalf of the Non-County Trauma Hospitals	Securing funds for the 13 non-county trauma hospitals.	Tie - High and Medium Priority
Antelope Valley Hospital	Stop the Bleed program	Low Priority
Los Angeles County Fire Department	Air Ambulance/Helicopters	Withdrawn
Los Angeles County Fire Department	Assistant Medical Directors (2)	Medium Priority
Los Angeles County Fire Department	Advanced Provider Response Units (2)	Medium Priority
Los Angeles County Fire Department	EMS Update 2018 Training	Tie - High and Medium Priority
The Regents of the University of California Los Angeles Campus	Immersive Trauma Simulation Program	Medium Priority
Los Angeles County EMS Agency	Disaster Services Specialist position	Withdrawn
Los Angeles County Department of Public Health EPRP	Response Vehicles (3)	High Priority
Los Angeles County Department of Public Health Laboratory	Laboratory equipment and supplies	High Priority

Cathy Chidester, EMS Agency Director and MBAB Co-Chair will draft a letter to the Board of Supervisors (BOS) that summarizes the work of the MBAB and the priority ranking each proposal was assigned. Cathy will work with DHS finance and the CEO's office regarding the funds that would be expended with these projects. It is the discretion of the BOS which proposals will receive funding and the amount of funding allocated to each project.

**3. BUSINESS (NEW):**

**4. ADJOURNMENT**

Meeting adjourned to the next meeting at 11:23am.



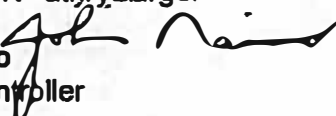
JOHN NAIMO  
AUDITOR-CONTROLLER

**COUNTY OF LOS ANGELES  
DEPARTMENT OF AUDITOR-CONTROLLER**

KENNETH HAHN HALL OF ADMINISTRATION  
500 WEST TEMPLE STREET, ROOM 525  
LOS ANGELES, CALIFORNIA 90012-3873  
PHONE: (213) 974-8301 FAX: (213) 626-5427

December 18, 2018

TO: Supervisor Janice Hahn, Chair  
Supervisor Hilda L. Solis  
Supervisor Mark Ridley-Thomas  
Supervisor Sheila Kuehl  
Supervisor Kathryn Barger

FROM: John Naimo   
Auditor-Controller

SUBJECT: **MEASURE B SPECIAL TAX REVENUE FUND FOR TRAUMA CENTERS,  
EMERGENCY MEDICAL SERVICES, AND BIOTERRORISM RESPONSE**

Section 8 of the Los Angeles County Board of Supervisors (Board) Measure B Resolution requires the County Auditor-Controller to file an annual statement of financial activity with your Board no later than January 1<sup>st</sup> of each year. Accordingly, Attachment I reflects the Statement of Financial Activity for the Health Services Measure B Special Tax Fund for the Fiscal Year (FY) ended June 30, 2018. The Statement includes a summary of the amount of funds collected and expended pursuant to Measure B.

Section 8 also requires a status of projects required or authorized to be funded pursuant to Sections 3, 6, and 7 of the Resolution. Accordingly, Attachment II presents the Status of Measure B Projects for FY 2017-18 as provided by the Department of Health Services (DHS).

If you have any questions related to the Statement of Financial Activity please contact me, or your staff may call Rachel Anema at (213) 974-8327. Questions related to the Status of Measure B Projects may be directed to Manal Dudar of DHS at (213) 288-7875.

JN:AB:CY:RL:RA:cd  
H:\Special Funds\Special Funds Unit\MEASURE B-BW9\FY2017-2018

**Attachments**

c: Sachi A. Hamal, Chief Executive Officer  
Celia Zavala, Executive Officer, Board of Supervisors  
Christina R. Ghaly, M.D., Director, Department of Health Services  
Jeffrey Prang, Assessor  
Joseph Kelly, Treasurer and Tax Collector

**Measure B Special Tax Revenue Fund**  
**For Emergency Medical Services, Trauma Centers, and Bioterrorism Response**  
**Statement of Financial Activity**  
**For the Fiscal Year (FY) Ended June 30, 2018**

**Revenues:**

Voter Approved Special Taxes - Current Year	\$	273,580,445
Voter Approved Special Taxes - Prior Year		1,098,408
Penalties, Interest & Costs - Delinquent Taxes		909,125
Interest Earnings		1,843,849
Prior Years' Refunds - County Trauma IGTs		19,917,745 <sup>(a)</sup>
Prior Years' Refunds - Physician and Hospital Claims		450,838
<b>Total Revenues</b>	<b>\$</b>	<b>297,800,410</b>

**Current Year Expenditures:****Services and Supplies:**

## Non-County Trauma Hospitals (Direct Payment)

## Trauma Center Services Agreement (TCSA)

Antelope Valley Hospital

\$ 4,719,210

Ronald Reagan UCLA Medical Center

4,794,981

Total Non-County Public Trauma Hospitals

\$ 9,514,191

UCLA - Mobile Stroke Unit Pilot

244,000

## Enhanced Trauma Access

County Fire Department - East SGV Paramedic Air Squad

\$ 642,000

Sheriff's Department - Air Search and Rescue

1,226,000

City of Los Angeles Fire Dept.- Trauma Air Transport

356,010

Total Enhanced Trauma Access

2,224,010

## Physician Services for Indigents Program (PSIP)

PSIP - Trauma

\$ 2,359,197 <sup>(b)</sup>

PSIP - Emergency Room at St. Francis Medical Center

453,085 <sup>(c)</sup>

PSIP - Refunds / Canceled Warrants

(3,609)

Total PSIP

2,808,673

Auditor-Controller Services

767,597

Total Services and Supplies

\$

15,558,471

## Other Charges - Inter-Governmental Transfers (IGT):

IGT for non-County Trauma Hospitals - FY 2017-18 (TCSA)

\$ - <sup>(d)</sup>

Total Other Charges

-

## Other Financing Uses - Operating Transfers Out:

## County Hospitals

LAC+USC Medical Center

\$ 124,243,000

Harbor-UCLA Medical Center

55,386,000

Olive View-UCLA Medical Center

28,893,000

Total County Hospitals

208,522,000

## Public Health:

## Bioterrorism

Salaries &amp; Employee Expenses

\$ 7,717,986

Other Operating Expenses

2,144,014

\$ 9,862,000

**Measure B Special Tax Revenue Fund**  
**For Emergency Medical Services, Trauma Centers, and Bioterrorism Response**  
**Statement of Financial Activity**  
**For the Fiscal Year (FY) Ended June 30, 2018**

Trauma Prevention Initiative - Base			
Salaries & Employee Expenses	\$ 358,042		
Other Operating Expenses	<u>814,820</u>		
		1,172,862	
Trauma Prevention Initiative - Expansion			
Salaries & Employee Expenses	\$ 384,507		
Other Operating Expenses	<u>703,290</u>		
		\$ 1,087,797	
Risk Communication			
Salaries & Employee Expenses	\$ 283,918		
Other Operating Expenses	<u>81,224</u>		
		365,142	
Emergency Preparedness (OT EH Strike Team)			
Salaries & Employee Expenses	\$ 410,045		
Other Operating Expenses	<u>89,955</u>		
		500,000	
Emergency Preparedness Equipment			
Total Public Health		<u>562,189</u>	
			\$ 13,549,990
Emergency Medical Services			
Salaries & Employee Expenses	\$ 1,721,193		
Other Operating Expenses	<u>34,807</u>		
		1,756,000	
Trauma & Emergency Medicine Information System (TEMIS)			
Total Emergency Medical Services		<u>955,796</u>	
			<u>2,711,796</u>
Total Other Financing Uses - Operating Transfers Out			\$ <u>224,783,786</u>
Total FY 2017-2018 Expenditures			\$ 240,342,257
Prior Year Expenditures:			
IGT for non-County Hospitals - FY 2016-17		\$ 16,810,987	
Reversal of prior year over-accrued PSIP expenditures		<u>(1,274,073)</u>	
Total Prior Year Expenditures			<u>15,536,914</u>
Grand Total Expenditures			\$ 255,879,171
Revenue Over Expenditures			41,921,239
Less: Contractual Obligations			
Prior Year Commitments as of July 1, 2017		\$ 17,281,280	
Outstanding Commitments as of June 30, 2018		<u>(34,546,369) <sup>(a)</sup></u>	
Net Change in Contractual Obligations			<u>(17,265,089)</u>
Net Change in Fund Balance			\$ 24,656,150
Available Fund Balance, July 1, 2017			<u>19,906,751</u>
Available Fund Balance, June 30, 2018			<u>\$ 44,562,901 <sup>**</sup></u>

**Measure B Special Tax Revenue Fund  
For Emergency Medical Services, Trauma Centers, and Bioterrorism Response  
Statement of Financial Activity  
For the Fiscal Year (FY) Ended June 30, 2018**

**FOOTNOTES:**

- (a) As a result of the Affordable Care Act, the State refunded prior year intergovernmental transfer (IGT) payments for fiscal years 2013-2017 due to an increase of federal share in enhanced trauma payments.
- (b) Includes FY 2017-18 net payments of \$619,903 and accrued expenditures of \$1,739,294 for estimated pending claims to be received in FY 2018-19.
- (c) Includes FY 2017-18 net payments of \$143,813 and accrued expenditures of \$309,272 for estimated pending claims to be received in FY 2018-19.
- (d) FY 2017-18 IGT payments for non-County trauma hospitals were issued in October 2018.
- (e) Includes the following: City of Los Angeles Fire Department, \$(932); FY 2017-18 Trauma IGT to the State, \$(34,545,437).

Prepared by Los Angeles County:  
Department of Auditor-Controller, Accounting Division  
Department of Health Services, Finance



**Measure B Special Tax Revenue Fund  
For Emergency Medical Services, Trauma Centers, and Bioterrorism Response  
Status of Measure B Projects  
For the Fiscal Year (FY) Ended June 30, 2018**

**COUNTYWIDE SYSTEM OF TRAUMA CENTERS: \$208.5 million allocated to County hospitals; \$44.06 million allocated to non-County hospitals**

County Hospitals

A total of \$208.5 million in budgeted Measure B funds was allocated for trauma and emergency care services provided by the three County hospitals to eligible indigent patients as follows:

LAC+USC Medical Center	\$110.9 million
Harbor-UCLA Medical Center	54.5 million
Olive View-UCLA Medical Center	<u>43.1 million</u>
Total	<u>\$208.5 million</u>

Status: FY 2017-18 funds were distributed to the three County Hospitals based on actual unreimbursed costs at each hospital. On average, Measure B funding covered about 91.4% of the total unreimbursed trauma and emergency costs for the Department of Health Services (DHS).

LAC+USC Medical Center	\$124.2 million
Harbor-UCLA Medical Center	55.4 million
Olive View-UCLA Medical Center	<u>28.9 million</u>
Total	<u>\$208.5 million</u>

Non-County Hospitals

DHS extended the Trauma Center Services Agreement (TCSA) with 13 non-County hospitals with no payment terms for another year ending on June 30, 2018. On June 6, 2018, the Board approved the FY 2017-18 funding methodology for the allocation of 13 non-County trauma hospitals. Measure B funds were used for the following payments (in millions):

	<u>Measure B</u>	<u>Fed. Match</u>	<u>Total</u>
Direct Payments	\$ 9.51	\$ -	\$ 9.51
Supplemental Payments	<u>34.55</u>	<u>34.55</u>	<u>69.10</u>
Total	<u>\$44.06</u>	<u>\$34.55</u>	<u>\$78.61</u>

**Measure B Special Tax Revenue Fund  
For Emergency Medical Services, Trauma Centers, and Bioterrorism Response  
Status of Measure B Projects  
For the Fiscal Year (FY) Ended June 30, 2018**

Measure B funds totaling \$44.06 million were allocated for payments to 13 non-County trauma hospitals under the TCSA. Of this amount, \$34.55 million was sent in August 2018 as an intergovernmental transfer (IGT) to the California Department of Health Care Services (CDHCS) to draw down an additional \$34.55 million of federal matching funds. CDHCS issued Supplemental Medi-Cal Payments totaling \$69.10 million to 11 non-County trauma hospitals in September 2018. DHS also made direct payments to Antelope Valley Hospital (AVH) and Ronald Reagan UCLA Medical Center (UCLA) totaling \$9.51 million. As public hospitals, AVH and UCLA participate in a program that precludes them from receiving these Medi-Cal matching funds.

Status: Only the direct payments of \$9.51 million were issued to AVH and UCLA for providing FY 2017-18 trauma center services.

Balance: At the close of FY 2017-18, \$34.55 million remained in the encumbrance awaiting the State's instruction to send the IGT to CDHCS in FY 2018-19, to draw down an additional \$34.55 million of federal matching funds for 11 non-County private trauma hospitals, based on the applicable Federal Medical Assistance Percentage (FMAP) rate of 50%.

**LEVEL I TRAUMA CENTER START-UP COSTS: \$2.5 million allocated**

On March 8, 2017, the Board approved the allocation and rollover of \$2.5 million of FY 2016-17 unspent Measure B funds to reimburse the allowable start-up costs for the first hospital that attains a Level I Trauma Center designation in or adjacent to Service Planning Area 6 by December 31, 2018. This amount was included in the FY 2017-18 Adopted Final Budget.

Status: At the close of FY 2017-18, no expenditure was incurred.

Balance: \$2.5 million was unexpended and rolled over to the FY 2018-19 budget for reimbursement of the first hospital attaining a Level I Trauma Center by December 31, 2018.

**PHYSICIAN SERVICES FOR INDIGENTS PROGRAM: \$5.3 million allocated**

The FY 2017-18 Board Adopted Final Budget included an allocation of \$5.3 million from Measure B revenues to fund non-County physician trauma services provided to eligible indigent patients within Los Angeles County, and non-County physician emergency

**Measure B Special Tax Revenue Fund  
For Emergency Medical Services, Trauma Centers, and Bioterrorism Response  
Status of Measure B Projects  
For the Fiscal Year (FY) Ended June 30, 2018**

services provided to eligible indigent patients at St. Francis Medical Center.

The status of these projects is as follows:

Status: At the close of FY 2017-18, payments totaling \$0.76 million were issued to non-County physicians for trauma and emergency services, and \$2.05 million was established as accrued liabilities for estimated pending trauma and emergency claims.

Balance: \$2.49 million was unexpended and unencumbered, and remained in the Measure B fund.

**TRAUMA ACCESS EXPANSION TO UNDERSERVED AREAS: \$4.4 million allocated**

The FY 2017-18 Board Approved Adopted Final Budget included \$4.4 million for expanded access to trauma services in order to maintain the infrastructure and facilitate the emergency air transport of trauma patients in the Antelope Valley, East San Gabriel Valley, San Fernando Valley, and Malibu. Air transport of trauma patients is sometimes necessary in these areas due to distance, traffic, weather conditions, etc. The budgeted funds were allocated as follows:

Los Angeles County Fire Department	\$0.6 million
Los Angeles County Sheriff's Department	1.2 million
City of Los Angeles Fire Department	0.4 million
Unallocated	<u>2.2 million</u>
Total	<u>\$4.4 million</u>

The status of these projects is as follows:

Air Trauma Transport – A total of \$2.2 million was allocated for funding to the Los Angeles County Fire Department, the Los Angeles County Sheriff's Department, and the City of Los Angeles Fire Department for providing expanded trauma and paramedic air transport services to patients for timely access to trauma care.

Status: A total of \$2.2 million was transferred from the Measure B fund to the following departments: the Los Angeles County Fire Department for expanding the delivery of paramedic air squad services to the East San Gabriel Valley, \$0.6 million; the Los Angeles County Sheriff's Department for staffing and operational costs related to air search and rescue services

**Measure B Special Tax Revenue Fund  
For Emergency Medical Services, Trauma Centers, and Bioterrorism Response  
Status of Measure B Projects  
For the Fiscal Year (FY) Ended June 30, 2018**

in the Antelope Valley, \$1.2 million; the City of Los Angeles Fire Department for providing trauma air transport services in the San Fernando Valley and surrounding communities, \$0.4 million.

Balance: At the close of FY 2017-18, an encumbrance balance of \$931.67 remained in the Measure B fund for the City of Los Angeles Fire Department. This amount was canceled in October 2018.

Unallocated: \$2.2 million was unexpended and unencumbered, and remained in the Measure B fund.

**MOBILE STROKE UNIT PROGRAM: \$0.2 million allocated to UCLA**

The Board motion dated June 26, 2017 directed DHS to allocate approximately \$1.5 million in one-time Measure B funding to be used for the UCLA Medical Center Mobile Stroke unit in a 30-month pilot and follow-up evaluation. The FY 2017-18 Board Adopted Final Budget included an allocation of \$0.2 million for the first year of this pilot.

Status: A total of \$0.2 million was paid to UCLA to cover the actual costs incurred during FY 2017-18.

Balance: None.

**BIOTERRORISM RESPONSE: \$9.9 million allocated**

The FY 2017-18 Board Adopted Final Budget included an allocation of \$9.9 million to support the County's Public Health programs for bioterrorism preparedness activities and addressing the medical needs of people exposed to bioterrorist or chemical attacks.

Status: A total of \$9.9 million was transferred to the Department of Public Health (DPH) to cover the following actual costs incurred for the bioterrorism preparedness activities: salaries and benefits, \$7.7 million; equipment, supplies and expenses, \$2.2 million.

Balance: None.

**Measure B Special Tax Revenue Fund  
For Emergency Medical Services, Trauma Centers, and Bioterrorism Response  
Status of Measure B Projects  
For the Fiscal Year (FY) Ended June 30, 2018**

**TRAUMA PREVENTION PROGRAM: \$1.3 million allocated**

The FY 2017-18 Board Adopted Final Budget included an allocation of \$1.3 million (consisting of annual allocation of \$0.7 million and rollover of \$0.6 million unspent funds from FY 2016-17) to support the County's Public Health programs for trauma prevention activities in regions of the County that experience a disproportionately high burden of trauma.

Status: A total of \$1.2 million was transferred to DPH to cover the actual costs incurred for the trauma prevention activities.

Balance: \$0.1 million was not expended and rolled over to FY 2018-19 for future obligations.

**VARIOUS PUBLIC HEALTH PROGRAMS: \$6.1 million allocated**

On May 2, 2017, the Board approved the allocation of unspent and unallocated Measure B funds identified by DHS in FY 2016-17 to DPH for the one-time purchase of equipment and supplies for a variety of field-based emergency response situations that relate to terrorism or possible terrorism (biological, chemical, and nuclear). The Board also approved an allocation of Measure B funds to fund the following programs annually: \$1.3 million for Trauma Prevention Initiative expansion beginning in FY 2017-18; \$0.4 million for risk communications; \$0.5 million for overtime costs of Environmental Health Strike Team members in response to possible terrorism events; and approved rollover of any unspent funds to future fiscal years to fund DPH.

The budgeted funds of \$6.1 million were allocated as follows:

Trauma Prevention Initiative Expansion	\$1.3 million
Risk Communication	0.4 million
Emergency Preparedness Equipment	3.9 million
Environmental Health Strike Team	<u>0.5 million</u>
Total	<u>\$6.1 million</u>

**Measure B Special Tax Revenue Fund  
For Emergency Medical Services, Trauma Centers, and Bioterrorism Response  
Status of Measure B Projects  
For the Fiscal Year (FY) Ended June 30, 2018**

Status: A total of \$2.5 million was transferred to DPH to cover the following program actual expenditures:

Trauma Prevention Initiative Expansion	\$1.0 million
Risk Communication	0.4 million
Emergency Preparedness Equipment	0.6 million
Environmental Health Strike Team	<u>0.5 million</u>
Total	<u>\$2.5 million</u>

Balance: \$3.6 million was not expended and rolled over to FY 2018-19 for future obligations.

**EMERGENCY MEDICAL SERVICES AGENCY (EMS): \$1.8 million allocated**

The FY 2017-18 Board Adopted Final Budget included an allocation of \$1.8 million to support the County's Emergency Medical Services (EMS) Agency for the administration and coordination of trauma and emergency services related to pre-hospital and hospital emergency care, including the care provided in, en route to, from or between acute care hospitals and other health care facilities.

Status: A total of \$1.8 million was transferred to the County's EMS Agency to cover the actual costs incurred for the administration and coordination of trauma services: salaries and benefits, \$1.8 million.

Balance: None.

**TRAUMA & EMERGENCY MEDICINE INFORMATION SYSTEM: \$1.0 million allocated**

On June 6, 2017, the Board approved the allocation of unspent Measure B funds to cover the cost of the agreement with Lancet Technologies, LLC for the maintenance and support of the EMS Agency's Trauma and Emergency Medicine Information System (TEMIS) for FYs 2016-17 to 2018-19. The FY 2017-18 Board Adopted Final Budget included an allocation of approximately \$1.0 million.

Status: \$1.0 million was transferred to the County's EMS Agency to cover the actual costs of TEMIS.

Balance: None.

**Measure B Special Tax Revenue Fund  
For Emergency Medical Services, Trauma Centers, and Bioterrorism Response  
Status of Measure B Projects  
For the Fiscal Year (FY) Ended June 30, 2018**

**ADMINISTRATIVE COSTS: \$0.8 million allocated**

The FY 2017-18 Board Adopted Final Budget included an allocation of \$0.8 million to cover the administrative costs incurred pertaining to the assessment, collection and accounting services for the Measure B Special Tax revenues.

Status: Approximately \$0.8 million was transferred to the Auditor-Controller to cover the service costs for placement of direct assessments on secured tax roll and distribution of collections.

Balance: None.

Prepared By:  
Los Angeles County  
Department of Health Services  
Financial Operations, Special Funds  
November 30, 2018

**BYLAWS OF  
COUNTY OF LOS ANGELES · Measure B Advisory Board**

**ARTICLE I – NAME OF ORGANIZATION**

The name of this organization shall be the *Los Angeles (LA) County Measure B Advisory Board (MBAB)*.

**ARTICLE II – PURPOSE AND FUNCTION**

*Section 1:* As directed by the July 11, 2017 Board of Supervisor's (Board) Motion, the MBAB will provide advice to the Board on options and/or recommendation for spending future unallocated funds generated from the special tax on the structural improvements located within the County, known as Measure B, passed by the voters in November 2002.

*Section 2:* The MBAB will annually draft a report to the Board with a list of optional projects that are prioritized to be shared publicly at least two weeks prior to a final document being sent to the Board. The actual allocation of unallocated Measure B funding will be at the sole discretion of the Board and contingent upon Board approval.

**ARTICLE III - REPRESENTATION AND MEMBERSHIP**

*Section 1:* As defined in the July 3, 2017 report back to the Board from the Chief Executive Office and approved by the Board on July 11, 2017.

- Co-chair: Chief Executive Office, Health and Mental Health Services
- Co-chair: LA County Emergency Medical Services Agency
- Member: LA County Auditor-Controller
- Member: LA County Department of Health Services
- Member: LA County Department of Public Health



- Member: LA County Fire Department
- Member: Representative of the non-county designated trauma hospitals, as appointed by the Hospital Association of Southern California
- Member: Chair (or designee) of the LA County Emergency Medical Services Commission
- Member: Surgeon practicing at a designated trauma hospital in the County as appointed by the Southern California Chapter of the American College of Surgeons
- Member: Registered Nurse practicing in an emergency department of a designated trauma hospital in the County appointed by the California Nurses Association

The co-chairs and each member may assign an alternate to attend a scheduled meeting as their representative in their absence to ensure a quorum is achieved. The alternate representative must represent the entity as described above.

*Section 3: Staffing* - The Co-chairs shall appoint staff to serve as the administrative assistant to the committee.

*Section 4: Member Attendance and Termination* - Committee members with two (2) unexcused absences, in any fiscal year, shall be sent a letter of inquiry of their interest in continued committee participation, with a copy sent to their designating entity.

- Any member who does not reply to the letter of inquiry, within 30 days, will be considered no longer interested in participating on the MBAB and will be removed from the committee.
- A written request for member replacement will be sent to the designating entity

*Section 5: Member Resignation* - Resignations must be submitted in writing to the committee chair and copied to the designating entity at least 30 days prior to the resignation effective date.

*Section 6: Member Vacancies* - Vacancies shall be filled, as soon as possible, by the co-chairs submitting a written request for designation of a representative to the appropriate entity.

#### **ARTICLE IV - MEETINGS OF MEMBERS**

*Section 1: Regular meetings:* Regular meetings of the members shall be scheduled on a quarterly basis, or more frequently, as the need arises, at a time and place designated by the co-chairs. MBAB meetings are conducted in compliance with the Brown Act and according to Robert's Rules of Order.

*Section 2: Notice of Meetings:* Meeting Agenda's must be posted 72 hours in advance of the meeting in compliance with the Brown Act.

*Section 3: Quorum:* A quorum of the committee is met when a majority of the appointed members, excluding the chairs, are present. For the MBAB a quorum is met when five (5) or more members are present.

#### **ARTICLE V - TENURE**

*Section 1:* Members shall serve at the will of the designating entity.

#### **ARTICLE VI – DUTIES**

*Section 1:* The MBAB shall be staffed by two (2) co-chairs and one (1) administrative assistant. Only one (1) of the co-chairs needs to be present to hold a meeting.

*Chairperson's Duties:*

- Preside over all meetings by:
  - Calling the meeting to order at the scheduled time.

- Verifying the presence of a quorum.
  - “Processing” all motions including (stating the motion prior to discussion, restating the motion just prior to the vote, and announcing the result of the vote, specifying who voted in favor, who voted against, and any abstentions and recusals).
  - Facilitating meetings by staying on track and adhering to time constraints.
  - Conducting the meeting in a fair and equitable manner.
  - Restraining the members when engaged in debate, within the rules of order to enforce the observance of order and decorum among the members.
  - Maintaining neutrality to facilitate debate.
  - Ensuring the work of the MBAB is consistent with its intended purpose and mission.
- Be familiar with and conduct the meetings according to Robert’s Rules of Order and in Compliance with the Brown Act.
  - Provide information on the amount of unallocated Measure B funds available to be considered by the MBAB.
  - Provide information on the state of emergency medical services, trauma services, and bioterrorism preparedness in the County.

*Administrative Assistant Duties:*

- Prepare and post meeting agenda.
- Document meeting attendance of the Committee.
- Document meeting activities, decisions, coordinate public comment and presentations.
- Record minutes of the meetings.
- Draft other correspondence as delegated by the chairpersons.
- Draft the annual report, which contains the MBAB recommendations and final options for use of the unallocated Measure B funds, for submission to the Board.

*Section 2:* The duties of the MBAB members are to act in an advisory capacity to the Board regarding the use of unallocated Measure B funds.

*Members Duties:*

- Review documents and data and receive presentations related to the use of Measure B funds and the state of emergency medical services, trauma services, and bioterrorism preparedness in the County.
- Address issues and evaluate trends and data on important indicators of the health of the system, determine unmet needs within the County’s system of care.
- Utilize information from the meetings to participate in the preparation a report for the Board which provides recommendations and options for the use of the unallocated Measure B funds.

**CERTIFICATION**

These bylaws were approved at a meeting of the MBAB members on 4-10-2018:

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Date

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Date

**MEASURE B ADVISORY BOARD  
10100 Pioneer Boulevard, Suite 200  
Santa Fe Springs, CA 90670**

**Measure B Funding  
Process for Submitting Funding Proposal**

**Background**

Measure B is a special property assessment that was passed by the voters of Los Angeles on November 5, 2002. This assessment is imposed upon all improved parcels located in Los Angeles County and is added to Los Angeles County property taxes and generates revenue for use by the County as specified in the original resolution. The use of Measure B funds is restricted to four areas as follows:

1. Used in part to maintain all aspects of the Countywide System of Trauma Centers, to expand the system to cover all areas of the County, to provide financial incentives to keep existing Trauma Centers within the system, to pay for the costs of Trauma Centers, including physician and other personnel costs, to defray administrative expenses related to the foregoing, including payment of salaries and benefits of Department of Health Services (DHS) personnel and other incidental expenses.
2. Used in part to coordinate and maintain a countywide system of emergency medical services (EMS), to pay for the costs of EMS, including physician and other personnel costs; to defray administrative expenses related to the foregoing, including the payment of salaries and benefits of DHS personnel and incidental expenses.
3. Used in part to enable the stockpiling of safe and appropriate medicines to treat persons affected by a bioterrorist or chemical attack, to train healthcare workers and other emergency personnel in dealing with the medical needs of those exposed to a bioterrorist or chemical attack; to provide medical screenings and treatment for exposure to biological or chemical agents in the event of bioterrorist attacks, to ensure the availability of mental health services in the event of terrorist attacks, to defray administrative expenses related to the foregoing including the payment of salaries and benefits of DHS personnel and other incidental expenses.
4. Reasonable costs incurred by the County in spreading, billing and collecting the special tax.

**Submitting a Proposal**

The Measure B Advisory Board (MBAB) will review all submitted requests for Measure B funding at the October meeting of each year. If the request for use of the funding does not meet 1, 2 or 3 above the proposal will be rejected. Below are the steps for submitting a proposal:

1. Complete the attached Measure B Proposal form and submit it, along with any supporting documents, to the EMS Agency by August 15 of the year to allow adequate time for the proposals to be distributed and reviewed prior to the October MBAB meeting.
2. Proposers should attend the October MBAB meeting to be available to answer any questions the members of the MBAB may have related to the proposal.

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3. Following the October MBAB meeting, the proposer will be notified whether the proposal was determined to meet proposed usage of Measure B funds and whether it will be recommended to the Board of Supervisors for consideration.

### **Evaluating and Rank Ordering of the Proposals**

After reviewing all proposals submitted for a given year, the MBAB will rank the proposals using a three level ranking system, each qualified proposal will be given a high, medium or low priority. The ranking will be done by MBAB voting members through a consensus process. If a consensus cannot be reached, a simple majority vote of the members will determine the ranking.

The committee may take into consideration the following when evaluating each proposal:

- Consistency with the original intent of Measure B
- Regional or system-wide application and impact
- Improve overall services of trauma, EMS or bioterrorism
- Address any major gap in the system to ensure access and health equity
- Feasibility of proposed project, given the available time and resources

If you have any questions regarding submitting a proposal please contact Kay Fruhwirth, EMS Agency Assistant Director at [kfruhwirth@dhs.lacounty.gov](mailto:kfruhwirth@dhs.lacounty.gov) or 562-378-1596.

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## Measure B Funding Proposal

Requesting Agency Name: \_\_\_\_\_

Point of Contact Name: \_\_\_\_\_

Point of Contact Phone: \_\_\_\_\_

Point of Contact email: \_\_\_\_\_

Brief Project Description:

Describe the gap in Emergency  
Medical Services, Trauma Services  
or Bioterrorism Preparedness that  
the requested funds address:

Is this request for one time  
or on-going funding?

☐ One time funding   ☐ On-going funding

Amount of Funding Requested: \$ \_\_\_\_\_

Is project scalable, if unable to  
fund entire cost?

☐ Yes   ☐ No

If scalable, what is the minimal amount of funding needed to  
support the project?

\$ \_\_\_\_\_

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Provide as a separate attachment the following documents:

- Budget detail for the requested project identifying the following cost categories: Personnel, Employee Benefits, Supplies, Equipment (unit cost of \$5,000 or more) and/or Services.
- Project Timeline: include how soon project would begin once funded, for one-time funding indicate the total time needed to complete project and major milestones along the timeline.

Submit all documents no later than August 15 of the year to:

Los Angeles County  
Emergency Medical Services Agency  
Measure B Advisory Board  
10100 Pioneer Boulevard, Suite 200  
Santa Fe Springs, CA 90670