LOS ANGELES COUNTY COLLEGE OF NURSING AND ALLIED HEALTH
STEERING COMMITTEE MINUTES
October 2, 2018

PRESENT	Members Present: Tammy Blass Maria Caballero, ALO Frances Cervantes Sarah Granger Vivian Branchick Joan Kohl Herminia Honda, Recorder	Guests:	Excused/Absent:
Topic	**Discussion/Conclusions/Recommendations**	**Actions**	**Follow-Up**
CALL TO ORDER	1330		
APPROVAL OF MINUTES	Minutes of September 4, 2018 approved.	Post on the intranet and internet	H. Honda
MINUTES FOLLOW-UP	None	None	None
ANNOUNCEMENTS	Draft # 4 was sent to the Standards Committee for review on 10/1/18. Recommendations will need to be submitted by 10/18/18.	None	None
STEERING COMMITTEE ASSIGNMENTS	Committee members were asked to review draft and submit recommendations by 10/18/18. M. Caballero will contact G. Momjian on the following: ➢ Completion QFE Assessment and Evaluation section ➢ Clarification on the new guideline regarding conclusion after each section of the Standards ➢ Number of USB to be sent to the Commission	Contact G. Momjian	M. Caballero
DRAFT # 3 UPDATE / EVIDENCE	Committee reviewed the document with the following changes and discussion: ➢ Update CDR with the latest data ➢ M. Caballero will revise CCCP II ➢ H. Honda will revise graphs to ensure percentage is more visible ➢ Revise statement on IB6 ➢ Revise statement on IIA2 ➢ Revise IIA3 ➢ M. Caballero will send the Course Equivalency grid to be included as the evidence ➢ V. Branchick clarified that CONAH does receive the Medicare Education Pass Through Funds ➢ V. Branchick will revise IIID3 regarding budget development ➢ Evidence for financial status will include KPI, ACCJC Annual report and etc. ➢ Revise section IIID6	1. As stated	1. H. Honda, M. Caballero and V. Branchick
EDITING /FORMATTING	M. Ortiz will assist H. Honda with formatting the TOC.	Information	None
TIMELINE	Currently meeting the timeline. Copy of the ISER need to be presented to the Board before the November meeting.	Information	None
OFF AGENDA	None	None	None
ADJOURNMENT	1545		

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NEXT MEETING	Date: November 12, 2018 Time: 0900-1100 Place: Administration Bldg., Room # 130 Minutes: H. Honda		

Approved by: Vivian Branchick (signature on file)

Prepared by: H. Honda (signature on file)