

**2012-2017 FIVE-YEAR INFORMATION TECHNOLOGY  
ACTION PLAN AND TIMELINE**

| ID | Task Mode | Task Name   | Start               | Target Completion Date | Comments                 | Oct 11 | November 21 |       |      | March 1 |      | June 11 |      | September 21 |      | Jan |
|----|-----------|---|---------------------|------------------------|--------------------------|--------|-------------|-------|------|---------|------|---------|------|--------------|------|-----|
|    |           |   |                     |                        |                          | 9/16   | 11/4        | 12/23 | 2/10 | 3/31    | 5/19 | 7/7     | 8/25 | 10/13        | 12/1 |     |
| 0  |           | <b>Action Plan Timeline</b>   | <b>Wed 8/1/12</b>   | <b>Sun 12/31/17</b>    | <b>5 Year Timeline</b>   |        |             |       |      |         |      |         |      |              |      |     |
| 1  |           | Day-to-day IT support   | Mon 10/22/12        | Sun 12/31/17           | Ongoing                  |        |             |       |      |         |      |         |      |              |      |     |
| 2  |           | <b>Web Applications</b>   | <b>Mon 10/22/12</b> | <b>Sun 12/31/17</b>    | <b>Ongoing</b>           |        |             |       |      |         |      |         |      |              |      |     |
| 3  |           | Routine Maintenance   | Mon 10/22/12        | Sun 12/31/17           | Ongoing                  |        |             |       |      |         |      |         |      |              |      |     |
| 4  |           | Content Updates   | Mon 10/22/12        | Sun 12/31/17           | Ongoing                  |        |             |       |      |         |      |         |      |              |      |     |
| 5  |           | <b>Internet Redesign/Migration</b>                                  | <b>Wed 7/24/13</b>  | <b>Wed 12/31/14</b>    | <b>In progress</b>       |        |             |       |      |         |      |         |      |              |      |     |
| 6  |           | Organize Project  | Wed 7/24/13         | Thu 10/31/13           | In progress              |        |             |       |      |         |      |         |      |              |      |     |
| 7  |           | CIO & Designated Site Webmaster Training                            |                     | Tue 12/31/13           | Pending                  |        |             |       |      |         |      |         |      |              |      |     |
| 8  |           | <b>New intranet Web site</b>  | <b>Wed 3/6/13</b>   | <b>Wed 12/31/14</b>    | <b>In progress</b>       |        |             |       |      |         |      |         |      |              |      |     |
| 9  |           | <b>CIO SharePoint Training</b>                                      | <b>Wed 3/6/13</b>   | <b>Tue 7/1/14</b>      | <b>Ongoing</b>           |        |             |       |      |         |      |         |      |              |      |     |
| 10 |           | Secure Web site   | Tue 1/1/13          | Wed 3/6/13             | Completed 3/6/13         |        |             |       |      |         |      |         |      |              |      |     |
| 11 |           | Design Web Site   | Wed 5/1/13          | Wed 12/31/14           | In progress              |        |             |       |      |         |      |         |      |              |      |     |
| 12 |           | Move old site contents  | Mon 10/22/12        | Wed 12/31/14           | In progress              |        |             |       |      |         |      |         |      |              |      |     |
| 13 |           | Move to production  |                     | Wed 12/31/14           | Pending                  |        |             |       |      |         |      |         |      |              |      |     |
| 14 |           | Create Site training/user guide                                     |                     | Wed 12/31/14           | Pending                  |        |             |       |      |         |      |         |      |              |      |     |
| 15 |           | Conduct training and evaluate                                       |                     | Wed 12/31/14           | Pending                  |        |             |       |      |         |      |         |      |              |      |     |
| 16 |           | <b>Safend - USB Encrypted Flash Drive Project</b>                   | <b>Mon 11/5/12</b>  | <b>Fri 8/30/13</b>     | <b>Completed 6/4/13</b>  |        |             |       |      |         |      |         |      |              |      |     |
| 17 |           | Organize Project  | Mon 2/4/13          | Fri 8/30/13            | Completed 3/31/13        |        |             |       |      |         |      |         |      |              |      |     |
| 18 |           | Prepare list/request USB  | Mon 2/4/13          | Fri 8/30/13            | Completed 3/31/13        |        |             |       |      |         |      |         |      |              |      |     |
| 19 |           | Obtain/Distribute Flash Drives                                      | Wed 5/29/13         | Fri 8/30/13            | Completed 6/4/13         |        |             |       |      |         |      |         |      |              |      |     |
| 20 |           | Ongoing Support   | Tue 6/4/13          | Sun 12/31/17           | Ongoing                  |        |             |       |      |         |      |         |      |              |      |     |
| 21 |           | <b>GroupWise Migration to MS Outlook</b>                            | <b>Tue 11/27/12</b> | <b>Sun 3/31/13</b>     | <b>Completed 3/31/13</b> |        |             |       |      |         |      |         |      |              |      |     |
| 23 |           | <b>Upgrading MS Office to 2010</b>                                  | <b>Mon 11/5/12</b>  | <b>Mon 12/31/12</b>    | <b>Completed 4/13/13</b> |        |             |       |      |         |      |         |      |              |      |     |
| 24 |           | Organize Project  | Mon 11/5/12         | Mon 12/31/12           | Completed 4/13/13        |        |             |       |      |         |      |         |      |              |      |     |
| 25 |           | Distribute installation guide                                       | Thu 12/13/12        | Mon 12/31/12           | Completed 4/13/13        |        |             |       |      |         |      |         |      |              |      |     |
| 26 |           | Follow up on completion   | Thu 12/13/12        | Mon 12/31/12           | Completed 4/13/13        |        |             |       |      |         |      |         |      |              |      |     |
| 27 |           | <b>PC Refresh</b>   | <b>Mon 11/5/12</b>  | <b>Tue 12/31/13</b>    | <b>Completed 5/31/13</b> |        |             |       |      |         |      |         |      |              |      |     |
| 28 |           | Hardware assessment   | Mon 11/5/12         | Mon 12/31/12           | Completed 11/30/12       |        |             |       |      |         |      |         |      |              |      |     |
| 29 |           | Hardware inventory  | Thu 11/29/12        | Mon 12/31/12           | Completed 12/31/12       |        |             |       |      |         |      |         |      |              |      |     |
| 30 |           | Planning and collaboration with Server, Operation, PC support team, | Tue 11/27/12        | Wed 7/31/13            | Completed 5/31/13        |        |             |       |      |         |      |         |      |              |      |     |
| 31 |           | Deployment of PCs/Monitors  | Sat 4/6/13          | Tue 12/31/13           | Completed 4/6/13         |        |             |       |      |         |      |         |      |              |      |     |
| 32 |           | PCs Lock down/security  | Sat 4/6/13          | Wed 12/31/14           | In progress              |        |             |       |      |         |      |         |      |              |      |     |
| 33 |           | <b>Thin Client Refresh</b>  | <b>Thu 8/1/13</b>   | <b>Fri 9/27/13</b>     | <b>Completed 5/31/13</b> |        |             |       |      |         |      |         |      |              |      |     |
| 34 |           | Replaced with workstations  | Sat 4/6/13          | Fri 5/31/13            | Completed 5/31/13        |        |             |       |      |         |      |         |      |              |      |     |
| 35 |           | <b>Order New Printer/Scanner</b>                                    | <b>Wed 5/8/13</b>   | <b>Thu 10/2/14</b>     | <b>In progress</b>       |        |             |       |      |         |      |         |      |              |      |     |

Project: Five-Year IT Action Plan Timeline  
Date: Tue 1/21/14

|                 |  |                    |  |                       |  |             |  |
|-----------------|--|--------------------|--|-----------------------|--|-------------|--|
| Task            |  | External Tasks     |  | Manual Task           |  | Finish-only |  |
| Split           |  | External Milestone |  | Duration-only         |  | Deadline    |  |
| Milestone       |  | Inactive Task      |  | Manual Summary Rollup |  | Baseline    |  |
| Summary         |  | Inactive Milestone |  | Manual Summary        |  | Progress    |  |
| Project Summary |  | Inactive Summary   |  | Start-only            |  | Slippage    |  |

**2012-217 FIVE-YEAR INFORMATION TECHNOLOGY  
ACTION PLAN AND TIMELINE**

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|----|-----------|--|---------------------|------------------------|---------------------------|------------|-------------|-------|---------|------|---------|-----|--------------|-------|---------|
|    |           |  |                     |                        |                           | 9/16       | 11/4        | 12/23 | 2/10    | 3/31 | 5/19    | 7/7 | 8/25         | 10/13 | 12/1    |
| 36 |           | All-in-one printer   | Wed 5/8/13          | Tue 12/31/13           | Pending Acquisition       |            |             |       |         |      |         |     |              |       |         |
| 37 |           | <b>Printer Refresh</b>   | <b>Tue 5/7/13</b>   | <b>Wed 12/31/14</b>    | <b>In progress</b>        |            |             |       |         |      |         |     |              |       |         |
| 38 |           | Hardware assessment  | Mon 11/5/12         | Tue 11/6/12            | Completed                 |            |             |       |         |      |         |     |              |       |         |
| 39 |           | Hardware inventory   | Wed 11/7/12         | Fri 11/9/12            | Completed                 |            |             |       |         |      |         |     |              |       |         |
| 40 |           | Planning and collaboration with Operation & PC support team          |                     | Wed 12/31/14           | Pending                   |            |             |       |         |      |         |     |              |       |         |
| 41 |           | Replace  |                     | Wed 12/31/14           | Pending                   |            |             |       |         |      |         |     |              |       |         |
| 42 |           | <b>FRC -Copy Machine Replacement</b>                                 | <b>Tue 5/7/13</b>   | <b>Wed 10/30/13</b>    | <b>Completed 6/13/13</b>  |            |             |       |         |      |         |     |              |       |         |
| 43 |           | Hardware assessment  | Tue 5/7/13          | Tue 5/7/13             | Completed                 |            |             |       |         |      |         |     |              |       |         |
| 44 |           | Planning and collaboration   | Tue 5/7/13          | Wed 10/30/13           | Completed 6/13/13         |            |             |       |         |      |         |     |              |       |         |
| 45 |           | Replace  | Tue 5/7/13          | Wed 10/30/13           | Completed 6/13/13         |            |             |       |         |      |         |     |              |       |         |
| 46 |           | <b>Download and Set up Software</b>                                  | <b>Thu 6/13/13</b>  | <b>Wed 10/30/13</b>    | <b>Completed 6/13/13</b>  |            |             |       |         |      |         |     |              |       |         |
| 47 |           | CIO & Staff Training   | Thu 6/13/13         | Wed 10/30/13           | Completed 6/13/13         |            |             |       |         |      |         |     |              |       |         |
| 48 |           | <b>CAMS Implementation</b>   | <b>Wed 11/21/12</b> | <b>Thu 10/31/13</b>    | <b>In progress</b>        |            |             |       |         |      |         |     |              |       |         |
| 49 |           | Plan and collaborate with Vendor, Server, Operation, PC support team | Wed 11/21/12        | Tue 3/26/13            | In progress               |            |             |       |         |      |         |     |              |       |         |
| 50 |           | Organize Project   | Wed 11/21/12        | Thu 10/31/13           | Completed 6/30/13         |            |             |       |         |      |         |     |              |       |         |
| 51 |           | Install/download/testing Software                                    | Fri 8/23/13         | Thu 10/31/13           | Completed 9/18/13         |            |             |       |         |      |         |     |              |       |         |
| 52 |           | Move contents to new environment/database conversion for testing     | Fri 9/20/13         | Thu 10/31/13           | In progress               |            |             |       |         |      |         |     |              |       |         |
| 53 |           | Evaluate database & System Performance                               | Tue 10/1/13         | Sat 11/30/13           | In progress               |            |             |       |         |      |         |     |              |       |         |
| 54 |           | Move final contents to new environment/database conversion           |                     | Wed 3/12/14            | Pending                   |            |             |       |         |      |         |     |              |       |         |
| 55 |           | Move to production   |                     | Thu 10/31/13           | Pending                   |            |             |       |         |      |         |     |              |       |         |
| 56 |           | Arrange training   |                     | Thu 10/31/13           | Pending                   |            |             |       |         |      |         |     |              |       |         |
| 57 |           | Undergo Training   |                     | Fri 8/30/13            | Pending                   |            |             |       |         |      |         |     |              |       |         |
| 58 |           | <b>CAMS Maintenance Enterprise</b>                                   | <b>Wed 3/6/13</b>   | <b>Thu 10/31/13</b>    | <b>Pending</b>            |            |             |       |         |      |         |     |              |       |         |
| 59 |           | CAMS Routine Maintenance & Support                                   |                     | Thu 10/31/13           | Pending                   |            |             |       |         |      |         |     |              |       |         |
| 60 |           | <b>Testing scanner</b>   | <b>Thu 12/6/12</b>  | <b>Wed 12/31/14</b>    | <b>Completed 10/25/13</b> |            |             |       |         |      |         |     |              |       |         |
| 61 |           | Acquired new scanner   | Thu 12/6/12         | Fri 10/25/13           | Completed 10/25/13        |            |             |       |         |      |         |     |              |       |         |
| 62 |           | Training   | Fri 10/25/13        | Tue 11/5/13            | Completed 11/2/13         |            |             |       |         |      |         |     |              |       |         |
| 63 |           | <b>ERC Software/Equipment Currency</b>                               | <b>Wed 8/1/12</b>   | <b>Sun 12/31/17</b>    | <b>Ongoing</b>            |            |             |       |         |      |         |     |              |       |         |
| 64 |           | Audio/Visual Equipment   | Wed 8/1/12          | Sun 12/31/17           | Ongoing                   |            |             |       |         |      |         |     |              |       |         |
| 65 |           | Educational Software   | Wed 8/1/12          | Sun 12/31/17           | Ongoing                   |            |             |       |         |      |         |     |              |       |         |
| 66 |           | Simulation and Lab Equipment   | Wed 8/1/12          | Sun 12/31/17           | Ongoing                   |            |             |       |         |      |         |     |              |       |         |
| 67 |           | <b>Onsite Equipment Maintenance</b>                                  | <b>Wed 8/1/12</b>   | <b>Sun 12/31/17</b>    | <b>Ongoing</b>            |            |             |       |         |      |         |     |              |       |         |

**I LAC+USC IT Staff**

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Date: Tue 1/21/14

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|    |           |  |          |                        |                     | 9/16       | 11/4 | 12/23       | 2/10 | 3/31    | 5/19 | 7/7     | 8/25 | 10/13        | 12/1 |     |
| 68 |           | Survey Scanner Hardware Onsite Maintenance | Annually | Wed 11/7/12            | Expires: 11/06/2013 |            |      |             |      |         |      |         |      |              |      |     |
| 69 |           | Survey software Contract (Classs Climate   | Annually | Wed 8/1/12             | Expires: 07/31/2013 |            |      |             |      |         |      |         |      |              |      |     |
| 70 |           | Renewal Contract for ParTest/ParScore      | Annually | Sat 9/1/12             | Expires: 08/31/2013 |            |      |             |      |         |      |         |      |              |      |     |
| 71 |           | CAMS Windows Application                   | Annually | Thu 10/31/13           |                     |            |      |             |      |         |      |         |      |              |      |     |

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