

**Los Angeles County College of Nursing and Allied Health**

**College Credentials Committee**

August 17, 2017

	<b>Members Present:</b> L. Martinez, B. McLawyer (Co-Chair), G. Meza, R. Nott, M. Puckett, L. Thompson (Chair)	<b>Excused/Absent:</b> Z. Ivory	
<b>Topic</b>	<b>Discussion/Conclusions/Recommendations</b>	<b>Actions</b>	<b>Follow-Up</b>
<b>CALL TO ORDER</b>	1300 meeting called to order Administration Building Room 45		
<b>APPROVAL OF MINUTES</b>	Minutes of May 2017 were reviewed and approved with minor corrections. Addendum for minutes of December 2016 were reviewed and approved with minor corrections.	As stated	L. Thompson will post these minutes.
<b>ANNOUNCEMENTS</b>	<ul style="list-style-type: none"> <li>• L. Thompson welcomed L. Martinez as a new member of the Credentials Committee.</li> <li>• L. Thompson provided members with the 2018 Credentials Committee meeting schedule.</li> <li>• Interviews for Nursing Instructors are being scheduled.</li> </ul>	<p>As stated</p> <p>As stated</p> <p>As stated</p>	<p>None</p> <p>None</p> <p>None</p>
<b>MINUTES FOLLOW UP</b>	L. Thompson stated that Peer Review form was reviewed by Credentials Committee and approved by Administration. The approved form with changes included needs to be disseminated to all faculty.	L. Thompson to send an email to the College of Nursing Faculty informing them of the changes.	L. Thompson
<b>POLICIES REVIEW</b>	<p>Peer review policy #220 now includes the change that the faculty peer review form cover sheet, comment, and recommendation sections (pages 2-5) is submitted to the Dean (EDCOS) / Semester Coordinator (SON). These changes are to be presented to College Governance Committee meeting to be held on August 31, 2017.</p> <p>Policy # 505, Interview Process was reviewed and suggestions for change were made.</p>	<p>L. Thompson to present changes to the next College Governance Committee meeting</p> <p>Policy #505 will be presented to College Governance</p>	<p>L. Thompson</p> <p>L. Thompson</p>

Agenda Item	Discussion/Conclusions/Recommendations	Actions	Follow-Up
<b>OTHER</b>	<p>Credentials Committee Bylaws were reviewed. Much discussion was generated regarding this Committee's involvement with the office staff.</p> <p>One change was made to the Credentials Committee Bylaws to reflect the change from College Administration Committee to College Governance Committee.</p>	L. Thompson to clarify the the committee's involvement with the office staff during the College Governance Committee meeting.	L. Thompson
<b>NEXT SEMESTER COMMITTEE MEETING</b>	<p>Date: November 16, 2017  Time: 1300  Place: Rm 45  Minutes: Z. Ivory</p>		
<b>ADJOURNMENT</b>	1450		

Prepared by: G. Meza, MSN RN. (Signature on file)