

**LOS ANGELES COUNTY COLLEGE OF NURSING AND ALLIED HEALTH
BOARD OF TRUSTEES
POLICY & PROCEDURE MANUAL**

Subject: SELF APPRAISAL	Original Issue Date: May 24, 2013	Policy #: 300
	Supersedes: May 24, 2013	Effective Date: August 19, 2016
Individuals / Committees Consulted: Administrative Committee	Reviewed & Approved by: Board of Trustees	Approved by: President, Board of Trustees (signature on file)

PURPOSE:

To delineate the process for conducting periodic appraisal of Board of Trustees effectiveness in performing designated functions

POLICY:

The Board conducts a triennial/scheduled self appraisal of its performance and productivity

PROCEDURE:

The Board:

- Completes a scheduled self appraisal
- Assesses their performance and productivity by functional categories:
 - Organization and dynamics
 - Decision making process
 - Orientation and development
 - Relationship to the program
 - Goals, objectives, priorities
 - Member participation
 - Method for gaining information about the College
- Reviews the findings and develops improvement plans as indicated
- Evaluates the policy, procedure, and effectiveness of improvement plans.

The Research Director facilitates the Board self appraisal:

- Distributes Self Appraisal according to schedule
- Aggregates, tracks and trends findings
- Submits report to the Board
- Revises process and form as needed.

PROCEDURE DOCUMENTATION:

Self Appraisal Form
Board of Trustees Self Appraisal Record Summary

REFERENCES:

ACCJC: WASC Standard IV.C. Leadership and Governance: Governing Board
Board of Trustees Bylaws

REVISION DATES:

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SELF APPRAISAL

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