Los Angeles County College of Nursing and Allied Health
Program Review Process
COLLEGE STRATEGIC PLAN 2016-2019

OBJECTIVES & STRATEGIES	STANDARD	ACCOUNTABILITY	KEY PERFORMANCE INDICATOR/ METRIC	ANNUAL PROGRESS		
				Fall 2016 - Spring 2017	Fall 2017- Spring 2018	Fall 2018- Spring 2019
GOAL I: Promote Student Success						
I.A. Improve resource availability						
1. Implement CAMS database	ACCJC Std I. AB, II.ABC, III.C BRN Sect 1424(d)	Administration, CAMS Team, OES	OES Program SLO/APER, SON Program SLO/APER	• Admissions and Registration portals utilized in fall 2016 and spring 2017. • Semester 1 faculty and students utilized the Student and Faculty Portals spring 2017.	▪ Application Portal launched July 1, 2017 till 8/15/17. ▪ All semester students loaded on CAMS database ▪ Financial database implementation in progress	
2. Implement electronic card catalog	ACCJC Std I. AB, II. ABC, III.C BRN Sect 1424(d)	ERC, IT	ERC Program SLO/APER, IEPRP (IT)	• Implemented Electronic Card Catalog project via PIR process and is being considered by DHS IT leadership council	▪ Electronic catalog ready for implementation ▪ College librarian has been hired and will start working on loading the system with information needed for the card catalog database	
3. Increase electronic educational resources	ACCJC Std I. AB, II.ABC, III.C BRN Sect 1424(d)	ERC, IT	ERC Program SLO/APER, IEPRP (IT)	• CINAHL Complete nursing journal database– upgraded 2017 • Bate's Visual Guide, nursing assessment video data base – added 2017 • Clinical e-book database. Expanded to 1,500 resource titles	▪ Adopted three Lippincott e-books to be implemented by Fall 2018 for Semester I Students	

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I.B. Provide supportive learning environment for students and faculty						
1. Ensure high risk students are assessed and provided support services (e.g. tutoring, remediation, counselling, clinical enhancement)	ACCJC Std I. AB, II.ABC, III.C BRN Sect 1424(a), 1425.1(a, c), 1426(f)	Semester Coordinators, Faculty	Remediation Plan for High Risk Students, Semester Course SLOs/ACER, Tutoring attendance	• SON continue to implement mandatory clinical remediation for returning students that included: • Skills Practice to strengthen assessment & psychomotor skills • Patient Care to strengthen clinical reasoning, and application of the nursing process in providing patient care. • EDCOS adapted critical care clinical workshops to meet specific student cohort needs	• At Risk students added to CAMS database • Added Tutoring and Mentoring Program to enhance student learning outcomes • Added Advisor and Counselor position to provide emotional, psychological, and academic support for At Risk students	
2a. Provide ongoing faculty development 2b. Provide ongoing educational programs by bringing in industry leaders and experts or sending faculty to attend conferences and seminars	ACCJC Std I.C, II.A, III.A BRN Sect 1425.1(d	Faculty Development Committee, Faculty	Faculty Development meeting minutes – classes provided, College Planning meeting minutes, Faculty CEUs	• Faculty Development committee provided a presentation on" Human Team Communication" • K. Hill, DHS consultant did a presentation on TeamSTEPPS and conducted a survey on faculty development needs	• Faculty Development Committee actively exploring ways to provide educational seminars. lectures, and resource materials to enhance faculty development • Conducted Active Shooter seminar attended by faculty and students • Conducted faculty presentation on Strategic Planning Process and Change Process	

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4. Ensure use of state of the art technology in teaching & learning activities.	ACCJC Std I. AB, II.ABC, III.C BRN Sect 1424(d)	Administration, ERC, IT, Faculty, Context Expert Ad hoc (textbook reviewers)	Semester Course SLOs/ACER, IEPRP (IT), SON Program SLO/APER, ERC Program SLO/APER, Content Expert meeting minutes	• Ad Hoc committee is exploring use of e-books and other e-resources. Textbook representatives have provided presentation to the faculty regarding available resources	• Adopted three Lippincott e-books to be implemented by Fall 2018 for Semester I students • Large TV screens mounted • Purchased new podiums and presentation lecterns • Provided faculty with Microsoft Surface Pros	
GOAL II: Enhance Physical Infrastructure						
II. A. Provide supportive learning environment for students and faculty						
1. Replace aging equipment (e.g. TV in classrooms, flooring, carpeting, etc.	ACCJC Std III B & C BRN Sect 1424(d)	Provost ERC	Program Resource Needs Form & Resource Request & Allocation Policy. SLO's APER, ACER, and Surveys	• Replaced LCD's interactive/smart TV's and mounted in large classrooms. • Replaced carpet with tile in hallways and conference rooms. • Enhanced lighting, removed deadbolts from private offices to ensure safety. • Supply room well stocked. • Each semester coordinator and committee chair has been provided with a surface pro (portable laptop) .	• Retiling of classrooms, offices, lobby, and admissions office completed • Painting of lobby, major classrooms, and admission office completed • Purchased new desks and chairs for Carlson classroom • Purchased new desks and chairs for library with charging capabilities	
2. Sim LAB – install a portable camera with audio to improve	ACCJC Std III B & C	Simulation lab committee	Program Resource Needs Form & Resource Request & Allocation	• Sim Committee exploring use of GoPro technology for Sim Lab experience	• Installed card key access to the SIM Lab but awaiting clearance for the alarm system.	

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communication and enhance student and faculty interaction.	BRN Sect 1424(d)		Policy. SLO's APER, ACER, and Surveys.		• Purchased high fidelity Lucina Childbirth simulator with replay • Purchased high fidelity Pedia SIM with replay	
3 Skills LAB – explore the use of computerized work stations to enhance student learning .	ACCJC Std III B & C BRN Sect 1425(d)	IERP IT ERC	Program Resource Needs Form & Resource Request & Allocation Policy. Utilize: SLO's APER, ACER, and Surveys .	• Pending assessment report from IT. Requested 4-6 portable work stations .	• Two workstations delivered to the Skills Lab in fall 2017 • Purchased the following equipment and supplies for the Skills Lab: 1)Geri manikin and a set of CPR family 2)Horizontal Patient Consoles 3)laryngoscopes 4)suction aspirators 5)IV training arm with blood pump 6)AED and rhythm simulators 7)stackable skills lab chairs	
GOAL III: Promote Collaborations and Partnerships						
III.A. Pursue partnership with other academic institutions						
1. Identify academic institution for BSN partnership	ACCJC Std I	Dean of Student Services	Number of BSN partnerships	• Collaborative Project with CSULA	• Continuing our collaboration with Cal State LA	
2. Expand collaboration with CAL State system	ACCJC Std I	Dean of Student Services, Dean IERP	Number of students enrolled	• Nine students graduated in spring 2017 with the CSULA Collaborative project and 12 to finish in May 2018		

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3. Improve opportunity for career advancement and professional development for DHS nursing workforce.	CG	Dean of Education and Consulting Services	Number of courses leading to certification / CEU	• EDCOS offered 219 classes to 4128 participants		
III.B. Strengthen community partnership						
1. Provide educational training and support for correctional health nurses	CG	Dean of Education and Consulting Services, Director, Allied Health	Number of courses for corrections health nurses		• Developed an 8-hour Emergency Response Team training class and provided 3 sessions for 62 nursing staff members from 8 facilities • Collaborated with Corrections Health nursing leadership team on a course to enhance RN assessment skills	
2. Explore collaboration with technology companies that offer educational platforms	ACCJC Std III	Director of ERC, CIO	Number of technology/approved educational platforms			
3. Explore grant funding opportunities	ACCJC Std III	Dean of Student Services, Dean IERP	Number of grant acquisition			
4. Explore donations from Los Angeles County business owners	ACCJC Std III	Provost	Number of donations	• Alumni and ASB agreed to fund the Lobby Improvement Project	• Completed the purchase of lobby furniture funded by DHS, fall 2017 • Alumni and ASB agreed to fund the Courtyard Improvement Projects	
GOAL IV: Enhance Institutional Effectiveness Through Continuous Quality Improvement						
IV.A. maintain continuous quality improvement activities related to institutional effectiveness and student learning outcomes						
1. Track, trend and evaluate student data	ACCJC Std 1B: 5	Deans of SON; IE; Student Services;	Course Pass rates Attrition rates	Tracked & used student data for program improvement:	• Added Advisor and Counselor position to enhance student	

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for comparative studies	BRN Sect: 1424 (b) (1) 1431	EDCOS	On- Time Completion rates NCLEX Pass rates; Faculty/committee meeting minutes; Surveys, e.g. students; graduates; employers, and/or other methods used for measuring the performance of graduates meeting the community need	• Course pass rates • Petition/grievances • Course completion • Academic status • Retention & attrition rates • On time completion rate • NCLEX pass rates Working on providing more student support to increase percentage of on-time completion rate	learning outcomes	
2. Utilize data findings for programmatic evaluation and improvements	ACCJC Std 1B: 5,6 & 8 BRN Sect 1431	Provost; Deans of SON; IE; EDCOS & Faculty	Evaluations i.e. course; instructors; & student success workshops, NCLEX pass rates; Graduate surveys	• Data findings from student, faculty and staff surveys utilized in making sure the following are implemented: ○ Full implementation of CAMS database ○ Classroom enhancements ○ Facility improvement	• CAMS database fully operational	
3. Maintain accreditation readiness	ACCJC Std 1B: 9 BRN Sect 1431	Provost; Deans; Faculty; OES; ERC; FA	BRN & WASC Self Study report; supporting documents i.e. Faculty/committee minutes/reports etc.	• Faculty received assignments on BRN continuing approval self- study due January 2018.	• ISER steering committee convened • Standards sub-committees convened to review documents • BRN Continuing Approval recommendations being addressed by Dean, SON and Semester Coordinators	
4. Address any recommendations identified by regulatory and	ACCJC Std 1B: 5 & 6 BRN Sect 1431	Provost; Dean of SON	Midterm reports; Follow up WASC & BRN reports	▪ No follow-up report required from the Midterm Report submitted spring 2016		

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accrediting agencies						
5. Explore obtaining national certification	ACCJC Std 1B: 6	Provost; Dean	Explore National Certification preparation time line; Develop a timeline for becoming a Bachelor Degree Program		• Currently at the exploration phase to transition CONAH from ADN to BSN program • Provost working with DHS leadership on approval from the Board of Supervisors to fund the project • Gathering information related to requirements for NLN accreditation	

LEGEND:

ACCJC: Accrediting Commission for Community & Junior Colleges	CONAH: College of Nursing & Allied Health	LAUSD: Los Angeles Unified School District
ACER: Annual Committee Report	CV: CONAH Values	LMS: Learning Management System
APER: Annual Program Report	CSULA: California State University, Los Angeles	NPA: Nursing Practice Act
AH: Allied Health	DHS: Department of Health Services	OES: Office of Educational Services
BOT: Board of Trustees	EDCOS: Education Consulting Services	Ops: Operations
BSC: Balance Score Card/LAC+USC Strategy Map	ERC: Educational Resource Center	SON: School Of Nursing
BSN: Bachelor of Science in Nursing	FAA: Financial Aid Administrator	SSS-A: Student Support Services Administration
BRN: Board of Registered Nursing	IERP: Institutional Effectiveness, Research and Planning	
CG-Yr: College Goals – Year & Goal Number	IT: Information Technology	
CCR: California Code of Regulations Title 16	LAC SP: Los Angeles County Strategic Plan Goal	

DATA SOURCES:

ACCJC Accreditation Reference Handbook	CONAH Mission, Vision, & Values	Los Angeles County + USC Strategic Plan 2016
ACCJC Guide to Evaluating Institutions	College Committee Minutes	Program Student Learning Outcome Assessments
Annual Program Evaluation Reports	County of Los Angeles Strategic Plan 2016	Request for Program Needs
Balance Score Card /LACUSC Strategy Map	Department of Health Services Strategic Plan 2016	School of Nursing Annual Reports
California Board of Registered Nursing Regulations	LACCNAH Midterm Report, 2016	Strategic Plan 2016 -2019 Evaluation
CONAH Annual Goals		

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Reviewed: 10/11/16; 05/31/17; 06/19/17; 01/29/18; 06/05/18