Vacancy Announcement
SUPERVISING CLINIC NURSE I
Perioperative Services – Ambulatory Surgery Center

Martin Luther King, Jr. Outpatient Center / Ambulatory Surgery Center is seeking a highly qualified individual to fill the position of Supervising Clinic Nurse I in the Ambulatory Surgery Center. This position is available for an experienced Supervising nurse who has demonstrated leadership in delivering and improving care through collaborative strategies with others. The Supervisor is responsible for the assigned unit in the assessment, planning, provision and evaluation of nursing services in specified nursing unit(s).

This is a full-time position. Monday through Friday, no weekends or holidays.

Responsibilities:
• Provides supervision and evaluation of patient care in all assigned areas. This includes initiation and evaluation of processes used to assess the needs of the unit and its patients.
• Demonstrates the ability to provide patient care to surgical patients from any of the multiple surgical specialties
• Demonstrate the ability adjust to the complexities of patient care related to the patient acuity level.
• Communicates collaboratively with patients, families, nursing staff and the interdisciplinary team.
• Oversee and provide direction to all paraprofessional staff and unlicensed assistive personnel.
• Provide direct services to patients during periods of critical staff shortage and when doing so acts as a role model of expert and ethical surgical nursing.
• Prepare work schedules and makes daily assignments to nursing staff members to perform the various patient care task per their scope of practice.

Desirable Qualifications:
• Recent experience as an RN supervisor in a hospital or clinic setting.
• Strong communication and critical thinking skills.
• Flexibility and willingness to adapt to changing situations and changes in flow.
• Positive attitude, team-player with effective interpersonal and organizational skills

Candidates must currently hold a permanent County of Los Angeles payroll title of Supervising Clinic Nurse I to be considered for a transfer or are reachable on a DHS certification list to be considered for a promotion or as a new hire.

The most qualified candidates will be contacted for an interview. Interested candidates must submit a cover letter, resume, the last two performance evaluations, and a prime variance time report for the last two years, to:

Tracie Cobbs
Martin Luther King Jr. Outpatient Center-NSB-Suite 2B
1670 E. 120th Street, Los Angeles, CA 90059
Phone: (424) 338-1646/ Fax: (310) 223-1044
Resumes will be accepted until the needs of the department are met.

**This is not a civil service examination**
08/01/2017