Vacancy Announcement

**Position:** Seeking a qualified Central Service Supervisor I for Central Sterile Processing to perform duties and responsibilities as a supervisor that supports the hospital’s reprocessing department.

**Responsibilities Include But Are Not Limited To:**
- Supervising central sterile processing technicians to ensure policies & procedures including manufacturer recommendations are followed.
- Communicates and collaborates effectively as a team member of interdisciplinary central sterile processing supervisory team.
- Weekend rotational coverage in order to ensure department standards are maintained.

**Desirable Qualifications:**
- Effective interpersonal, organizational skills, verbal and written skills.
- Well-developed critical thinking skills with excellent attention to detail.
- Ability to manage multiple assignments/tasks simultaneously.
- Current IAHCSMM certification (International Association of Healthcare Central Service Materiel Management).

Candidates must currently be a permanent County of Los Angeles employee who hold the payroll title of Central Sterile Supervisor I to be considered for a lateral transfer or a reachable candidate on the DHS certification list to be considered for a promotion or as a new-hire.

Resumes will be accepted until the needs of the department are met.

The highest reviewed and qualified candidates will be contacted for interviews. Interested candidates, please submit a cover letter, resume, two years performance evaluations and last two years of time records to:

Richard Guitché, RN  (rguitche@dhs.lacounty.gov)
Alan Noel  (alnoel@dhs.lacounty.gov)
Harbor-UCLA Medical Center
Nurse Recruitment and Retention Center
1000 West Carson Street, Building D3.5 Torrance, CA,
90509 Telephone: 310-222-2512 Fax: 310-787-0065

**This is not a civil service exam**

Date: 4/25/17