## COMPENSATION & BENEFITS

Annual Salary: $125,718 to $190,284

The appointee will receive an annual salary, commensurate with qualifications and earning history, as well as an excellent program of benefits that allows employees to choose the benefits that meet their specific needs.

The package includes:

- Retirement plan - a contributory defined benefit plan
- Cafeteria Benefit Plan
- Flexible Spending Accounts
- Savings Plan (401K)
- Deferred Compensation Plan (457)
- Holidays - 11 paid days per year

## HOW TO APPLY

This position will be open from **June 15, 2016** until filled. Please go to: http://bit.ly/1SpV1AT and submit your application, cover letter, resume, record of accomplishments, verification of degrees, and current salary.

For confidential inquiries, please contact:

Bill Dukes
Department of Human Resources
Talent Solutions Division
(213) 974-2454
wdukes@hr.lacounty.gov

# EXECUTIVE DIRECTOR

# CIVILIAN OVERSIGHT COMMISSION

(Unclassified, At Will Employment)

Open from June 15, 2016 until the position is filled

Annual Salary : $125,718 - $190,284 (MAPP R14)

**To enrich lives through effective and caring service.**

## THE COUNTY OF LOS ANGELES

The County of Los Angeles, listed on Forbes' Best Employers of 2016, has a demographically and geographically diverse population of more than 10 million residents. As the largest employer in Southern California, over 108,000 employees in more than 36 departments provide vital and wide ranging public services.

## THE BOARD OF SUPERVISORS

The County is governed by a five-member Board of Supervisors (Board) who are elected on a non-partisan basis and served four-year staggered terms. As the governing body, the Board serves as both the executive and legislative authority of the largest and most complex county government in the United states. The Board directs the work of the County through 33 appointed department heads that report directly to the Board. In addition to the appointed department heads, the County Assessor, the District Attorney, and the Sheriff are elected by the people.

Commissions are established to help the Board deal with the many and varied duties and responsibilities of local county government. Today there are 172 commissions, committees, task forces, and special district agency boards. These are created by State or Federal law, County ordinance or by action of the Board of Supervisors. The Board relies on these groups to advise it on a wide range of issues affecting its constituencies, and to assure that these bodies are responsive to community inputs and concerns

## THE CIVILIAN OVERSIGHT COMMISSION

On January 12, 2016, the Board voted to implement a Civilian Oversight Commission (Commission) with the mission to improve public transparency and accountability with respect to the Los Angeles County Sheriff's Department. The Commission shall provide robust opportunities for community engagement, ongoing analysis and oversight of the Los Angeles County Sheriff's Department policies, practices, and procedures, and advice to the Sheriff, the Board, and the public.

The Commission shall be comprised of nine members representing the Board, and providing expertise in such areas as custody, community engagement, juvenile justice, and mental health. The Office of Inspector General and its staff will work closely with the Commission and be accountable for investigations. The Executive Director and Commission staff will assist the Commissioners and the Commission's work in a high level administrative and support role.

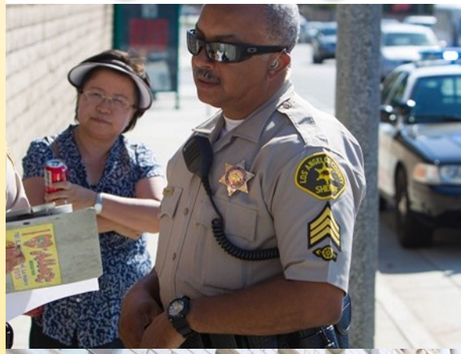
## THE EXECUTIVE DIRECTOR

The Executive Director of the Civilian Oversight Commission provides expert leadership, administration, and technical support to the Commission, including organizing, planning and coordinating all Commission-related directives, programs, projects, services, and activities.

The Executive Director has particular responsibility to work with the Board, the Inspector General, County Counsel, the Chief Executive Office, and other members of the community in order to staff and provide effective administrative support to the Commission.

## MINIMUM REQUIREMENTS

A Bachelor's degree from an accredited college or university in criminal justice, public administration, law, human services or a related discipline and five years of management experience in project management; facilitating the effective functioning of community or volunteer committees; the development of procedures, budget preparation and participation in policy formulation; researching, investigating, analyzing, and reporting on complex issues relevant to the community; and providing direct customer service to members of the community.

## DESIRABLE QUALIFICATIONS

- Administrative experience in investigation or oversight of law enforcement agencies.
- A Juris Doctor and licensed to practice law in the state of California.
- An advanced degree in human services, public administration, criminal justice, or similar discipline.
- Experience in establishing and maintaining relations with community stakeholders, governmental agencies, law enforcement, and the public in highly sensitive programs and priorities.
- Strong written, and oral communications skills, with an ability to listen to a variety of viewpoints openly.
- Experience in the areas of civil and human rights, specifically in law enforcement-community relations.
- Demonstrated understanding and success working with a diverse population, including various ethnic communities, homeless individuals and families, and residents with mental illness.