COMPENSATION & BENEFITS

Annual Salary: $241,032 to 364,822

The appointee will receive an annual salary, commensurate with qualifications and earning history, as well as an excellent program of benefits that allows employees to choose the benefits that meet their specific needs.

The package includes:

- Retirement plan - a contributory defined benefit plan
- Cafeteria Benefit Plan
- Flexible Spending Accounts
- Savings Plan (401K)
- Deferred Compensation Plan (457)
- Holidays - 11 paid days per year

HOW TO APPLY

This position will be open from **March 28, 2016**, until **April 8, 2016**. Please go to: http://hr.lacounty.gov/ and submit your application, cover letter, resume, record of accomplishments, verification of degrees, and current salary.

For confidential inquiries, please contact:

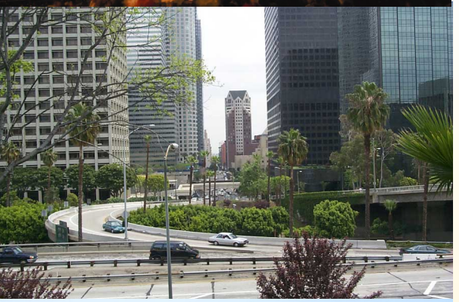
Bill Dukes
Department of Human Resources
Talent Solutions Division
(213) 974-2454
wdukes@hr.lacounty.gov

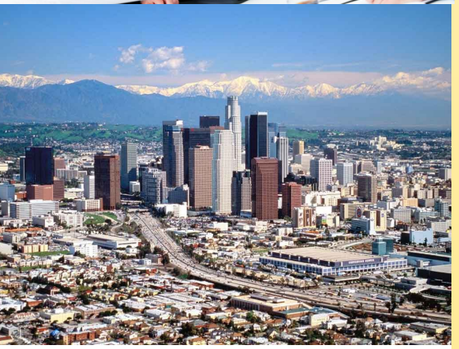
CHIEF DEPUTY COUNTY COUNSEL (UC)

Open from March 28, 2016 through April 8, 2016

Restricted to employees of the Office of the County Counsel

To enrich lives through effective & caring service.





THE OPPORTUNITIES

Due to expansion of duties, the Office of the County Counsel has two vacant positions for Chief Deputy County Counsel.

One will assist the County Counsel in providing legal services to the Board of Supervisors, County and District officers, the Metropolitan Transportation Authority, and a number of special districts.

The other will assist in planning and directing all operations of the Office of the County Counsel, which has exclusive charge and control of all civil actions in which the County or any County officer or employee is a party.

THE OFFICE OF THE COUNTY COUNSEL

The Office of the County Counsel acts as the legal advisor to the Board of Supervisors, County officers and departments, special districts, and certain other public agencies, such as the Metropolitan Transportation Authority.

The Office works to protect the County from risk and loss associated with its day-to-day operations. Legal assistance encompasses advising on the law as it applies to County operations; drafting legal documents; representing the County in civil actions, workers' compensation matters, and dependency court cases; and serving as issuer's counsel in public financing transactions. County Counsel also assists in presenting the County's position in the State Legislature and before State and federal regulatory agencies and administrative hearing boards.

The Office's current operating budget is over $100 million and includes funding for approximately 580 positions.

THE COUNTY

The County of Los Angeles, listed on Forbes' Best Employers of 2015, has a demographically and geographically diverse population of more than 10 million residents. As the largest employer in Southern California, over 100,000 employees in more than 35 Departments provide vital and wide-ranging public services.

THE QUALIFICATIONS

Admitted to practice law in the State of California, on active status, and in good standing.

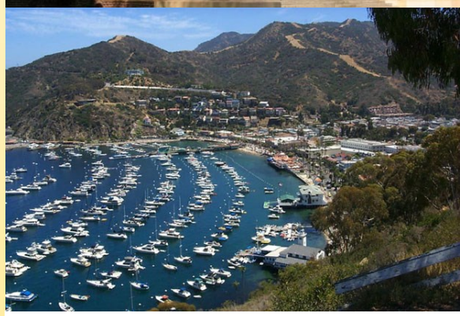
At least 15 years' experience with the County of Los Angeles as an attorney; OR at least two years' experience with the County of Los Angeles as a manager at the Senior Assistant level.

LICENSE:
1) Admission to practice law in all courts of California;
2) A California Class "C" driver license or the ability to utilize an alternative method of transportation when needed to carry out job-related essential functions.

OTHER: U.S. citizenship is required for appointment to this position.

Desirable qualifications include:

- Experience providing legal advice to governing boards of public agencies and other public officials in the State of California, particularly in the areas of ethics, conflict of interest, the California Public Records Act, and the Ralph M. Brown Act (Open Public Meetings Law).
- Experience in the preparation for and trying of civil suits; the management of litigation in a cost-effective manner, including knowledge or understanding of internal audit controls, risk management, and contract management; the technical and administrative direction of attorneys; and the preparation of budgets and other administrative duties necessary to the conduct of the department's, firm's, or office's affairs.
- Civil litigation experience at the trial and/or appellate level.
- Experience in administrative and regulatory proceedings and actions.
- Progressively responsible experience in a variety of civil law specialties or areas, such as public contracting, public finance, dependency, probate and conservatorship, public transportation, tax assessment and collection, elections, medical malpractice, health and social services, employment law, public works, real estate and land use, public safety, and providing defense to law enforcement personnel in civil actions and proceedings.
- Demonstrated ability to work effectively with elected and appointed officials, public agencies and employees, and with various segments of the legal system.



100+ Years
SERVICE • COUNSEL • SOLUTIONS