

LOS ANGELES COUNTY DEPARTMENT OF MENTAL HEALTH

# CAREER OPPORTUNITY



## SENIOR DEPUTY DIRECTOR MENTAL HEALTH (UC)

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Filing Period Begins:  
**October 12, 2021**

Annual Salary:  
\$168,508.68 - \$262,065.36

*This recruitment will remain open until the needs of the Department are met.*





## THE COUNTY OF LOS ANGELES

As the largest employer in Southern California, the County of Los Angeles has over 110,000 employees in 37 departments and an operating budget of over \$36.5 billion. The County provides vital and wide-ranging public services to a diverse population of 10 million residents. With 88 cities and more than 120 unincorporated areas, the County is proud of our vast multicultural populations, speaking more than 220 languages. We endeavor to hire persons who understand and represent the various communities within our County.

## DEPARTMENT OF MENTAL HEALTH

The Los Angeles County Department of Mental Health (DMH) is the country's largest county mental health department. DMH directly operates 75 program sites and more than 100 co-located sites. DMH contracts with approximately 1,000 providers, including non-governmental agencies and individual practitioners who provide a spectrum of mental health services to people of all ages to support hope, recovery, and wellbeing.

## THE POSITION OVERVIEW

The Senior Deputy Director, Mental Health is an unclassified position that reports directly to the Chief Deputy Director and has overall responsibility for clinical programs and services, fiscal, policy, and administrative operations.

The Senior Deputy Director is responsible for the development, direction, and coordination of mental health services. The incumbent will technically and administratively oversee mental health programs and services through subordinate Deputy Directors.

The Department is seeking to fill three key leadership positions in the following areas:

### **INTENSIVE CARE SERVICES ADMINISTRATION**

This Senior Deputy Director will oversee our Emergency Outreach & Triage Services, Treatment Authorization Requests, and Urgent, Hospital & Residential Care Services. This position will focus on real-time intensive mental health services that target individuals in crisis to provide treatment and rehabilitate into the community, preventing isolation, homelessness, and justice involvement.

### **RE-ENTRY ADMINISTRATION**

This Senior Deputy Director will oversee our Countywide Engagement Services, Women/Men's Reintegration Program, Forensic Services, and Office of the Public Guardian. This position will focus on the safe community reintegration of adults living with serious mental illness and youth living with serious emotional disturbance who are struggling with unstable housing and/or homelessness, justice system involvement and loss of decision making capacity as a direct result of their condition(s).

### **PREVENTION AND CHILD WELLBEING ADMINISTRATION**

The Senior Deputy Director will oversee our Prevention and Child Welfare Administration. This position will focus on expanding access to resources that help create enriching, welcoming and inclusive communities where individuals with mental health needs are met responsively and effectively across the County of Los Angeles. While this position oversees programs that are provided to individuals across the lifespan, it will have a special focus on the children and families who are engaged in the child welfare system and need proactive access to mental health resources that mitigate and prevent trauma.



## IDEAL CANDIDATE

The ideal candidates for these three executive positions must exercise a thorough knowledge of the principles of management; methods for planning and budgeting to meet service delivery goals and objectives; and applicable regulations, policies, and procedures of mental health programs.

## ESSENTIAL JOB DUTIES

- Directs the administration of mental health programs and services, including the formulation and development of policies related to delivering all mental health services throughout the County.
- Plans, organizes, assigns, directs, and evaluates, through subordinate Deputy Directors, including administrative functions such as planning, budget preparation, personnel selection and development, and policy interpretations and report preparation.
- Directs the preparation of position papers and reports for the Director or Chief Deputy Director, including reports to local, State and Federal agencies, committees, and commissions.
- Directs the maintenance of records, preparation of reports, and clinical and administrative audit functions.
- Oversees specialty programs across departmental services areas, including client mental health needs, treatment, mental health consultation to other agencies, and mental health community education.
- Coordinates service area planning activities with the executive management team and subordinate managers to ensure compliance with existing State and Federal laws and regulations.
- Directs the mental health services performed by physicians, nurses, psychologists, psychiatric social workers, and other clinical personnel across all directly operated programs.
- Provides consultation services to the Quality and Risk Management Bureau to address matters related to contractors across all private agencies, implements improvement plans, ensures quality assurance programs, and works to mitigate risk across all service areas.

- Serves as liaison with other agencies, organizations, groups, and individuals to promote community mental health programs and works directly with the Board of Supervisors to address and resolve client-related matters.

## REQUIREMENTS

Five (5) years of extensive managerial experience in a large, complex mental health setting –AND– a valid professional license in Psychiatry, Psychology, Nursing, Social Work, or Marriage and Family Therapy issued by the appropriate State of California licensing Board.

## COMPENSATION & BENEFITS

The appointee will receive an annual salary commensurate with qualification and an excellent program of benefits that allow employees to choose the benefits that meet their specific needs.

- **Retirement Plan** – New appointees will participate in a contributory defined plan.
- **Cafeteria Benefit Plan** – The County funds its cafeteria plan using a tax-free contribution of an additional 14.5% of the employee's monthly salary.
- **Flexible Spending Accounts** – The County contributes \$75 per month to an employee's dependent care spending account in addition to tax-free medical and dependent care spending accounts.
- **Savings Plan (401k)** – Optional tax-deferred income plan that may include a County matching contribution of up to 4% of the employee's salary.
- **Deferred Compensation Plan (457)** – Optional tax-deferred income plan that may include a County matching contribution of up to 4% of the employee's salary.
- **Holidays** – 12 paid days per year.





## HOW TO APPLY

Qualified candidates are invited to submit a statement of interest that should specify the area they are best suited for, with an outline of their significant work experience, a resume detailing positions held in a managerial capacity, and a copy of their valid professional license.

Please submit required documents to: [exams@dmh.lacounty.gov](mailto:exams@dmh.lacounty.gov)

In the subject line of the email, please indicate:  
**Senior Deputy Director, Mental Health (UC)**

For confidential inquiries, please contact:

**Theresa Williams**

DMH Human Resources Bureau

[twilliams@dmh.lacounty.gov](mailto:twilliams@dmh.lacounty.gov)

