Inviting Resumes for:

EXECUTIVE DIRECTOR, HEALTHCARE NETWORK (UC)

Functional Title: DIRECTOR, COMMUNITY PROGRAMS, SOCIAL JUSTICE

ANNUAL SALARY: $217,375.92--$329,016.00 (Range R20)

FILING PERIOD: October 18, 2019 – Until the position is filled
DEPARTMENT OF HEALTH SERVICES

The Los Angeles County Department of Health Services (DHS) is the second largest health system in the nation, providing compassionate, quality care through its integrated system of hospitals and community-based clinics. DHS annually cares for about 600,000 unique patients, employs over 22,000 staff and has an annual operating budget of $4.3 billion. DHS leads the County’s effort to provide health services to the residents of Los Angeles County, of which approximately two million are uninsured. DHS hospitals also conduct postgraduate medical education through university affiliations for interns, residents and fellows to train the physician workforce for tomorrow.

POSITION OVERVIEW

This position is unclassified (at-will) and is distinguished by its executive and administrative responsibility for assisting the Director of Health Services in the direction and management of initiatives and programs related to the delivery of health, social and housing services for diverse cultural and socio-economic populations throughout Los Angeles County with significant health conditions who are justice involved and/or experiencing homelessness.

The Department of Health Services (DHS) is seeking to hire an experienced leader to provide strategic objectives, oversight and direction through subordinate managers for the Office of Diversion and Reentry, and Housing for Health in creating transformative models of care in Los Angeles County. The position establishes, enhances and leverages partnerships with local, State and federal agencies, community partners, providers and philanthropy, and provides strategic leadership in development of system-wide improvements to reduce the number of inmates with mental health and/or substance use disorders in the Los Angeles County jails, improve the health outcomes of justice involved populations who have the most serious underlying health needs, and develop supportive housing projects and homeless services for individuals with complex health and behavioral health conditions who are experiencing homelessness.
EXAMPLES OF DUTIES

- Advises the DHS Director, the Los Angeles County Board of Supervisors and multiple other County, community and government stakeholders on effective opportunities to grow and scale diversion, reentry programs, and supportive housing models.

- Oversees DHS involvement in developing and implementing County-wide criminal justice diversion for persons with mental and/or substance use disorders in collaboration with DHS hospitals and clinics, County Departments and community stakeholders, where and when appropriate.

- Continues to build bridges between the Office of Diversion, Correctional Health Services and the LA County Sheriff to maximize diversion opportunities across LA County.

- Leads development and implementation of strategies to address the needs of homeless patients served by DHS.

- Serves as DHS' lead in County-wide initiatives related to homelessness, including offering health-focused perspective on addressing the homelessness crisis through both prevention of homelessness and expansion of services and housing to currently homeless individuals.

- Oversees the development of housing projects, ensuring that effective and creative programs are integrated into the project design, and financial, physical, and program designs and structures are appropriate for funding and contract requirements.

- Implements and monitors contract agreements, and memorandum of understanding with vendors, agencies, and institutions as necessary.
• Oversees budget preparation and secures funding sources for complex and innovative County programs.

• Directs to and through subordinate managers the development of strategic goals and objectives to achieve sustainable models of care.

• Effectively represents DHS in County and State meetings and plans for vulnerable populations.

• Implements special studies, evaluations, reports and dashboards to measure progress, methodology and models for effective diversion, reentry, and supportive housing programs.

MINIMUM REQUIREMENTS

Five (5) years of progressively responsible management experience within the past seven (7) years, performing the duties equivalent to a Chief Executive Officer, Chief Operating Officer or Chief Deputy of a health, justice or social services organization. A master's degree or higher from an accredited* university in Business Administration, Public Administration Management, Public Health or a closely related field.

DESIRABLE QUALIFICATIONS

• Experience with supportive/affordable housing programs including administrative, funding, operations, and policy aspects.

• Experience in securing local, State, federal, and/or philanthropic revenue sources.

• Experience with developing and implementing system-health, justice, or social services programs.

SELECTION PROCESS

• Each candidate’s background will be evaluated on the basis of information submitted at the time of application to determine the level and scope of the candidate’s preparation for this position.

• The resume should include any additional information which the candidate wishes considered.

• Only the most qualified candidates, as determined by the screening process, will be invited to participate in the selection process.

• The names of the most highly qualified candidates will be submitted for consideration.

NOTE: Appointment to this position is contingent upon the satisfactory completion of background and reference checks.
REQUIREMENT INFORMATION

*Accredited institutions are those listed in the publications of regional, national or international accrediting agencies which are accepted by the Department of Human Resources. Publications such as American Universities and Colleges and International Handbook of Universities are acceptable references. Also acceptable, if appropriate, are degrees that have been evaluated and deemed to be equivalent to degrees from United States accredited institutions by an academic credential evaluation agency recognized by The National Association of Credential Evaluation Services or the Association of International Credential Evaluators, Inc. (AICE).

COMPENSATION AND BENEFITS

Annual Salary: $217,375.92 - $329,016.00 (Range R20)

This position is subject to the provisions of the County’s Management Appraisal and Performance Plan (MAPP). The successful candidate may be appointed to any salary within the range, depending on qualifications.

Benefits: The County of Los Angeles provides an excellent benefit package that allows employees to choose benefits that meet their specific needs. The package includes:

- **Retirement Plan** – The successful candidate will participate in a contributory defined benefit plan. The Los Angeles County Employees Retirement Association (LACERA) has reciprocal agreements with several public retirement systems in California.

- **MegaFlex Plan** – Benefits may be purchased from the MegaFlex Cafeteria Benefit Plan (MegaFlex) using a tax-free County contribution of an additional 14.5% to 17% of the employee’s monthly salary. Any portion of the County contribution not used to purchase benefits is given to the employee as taxable income.

Benefits available within MegaFlex include medical, dental, disability, life and AD&D insurance. (MegaFlex Plan is not available to County employees who are currently in Flex).

- **Non-Elective Days** – 10 paid days per year with the option to buy 1 to 20 elective annual leave days. Annual leave days can be used for vacation, sick or personal leave.

- **Dependent Care and Health Care Reimbursement Accounts** are also available.
• **Savings Plan (401k)** – Optional tax-deferred income plan that may include a County matching contribution up to 4% of employee’s salary.

• **Deferred Compensation Plan (457)** – Optional tax-deferred income plan that may include a County matching contribution up to 4% of employee’s salary.

• **Holidays** – 12 paid days per year.

**FILING INSTRUCTIONS**

Qualified candidates are invited to submit a statement of interest and resume. The statement of interest should detail special qualifications and a record of accomplishments.

Resumes must include the following:

1. Names of schools, colleges, or universities attended, dates attended, and degrees earned with field(s) of study. Please enclose copies of degree(s), licenses, and certificates together with the resume.

2. For each organization and program managed please include:
   - The name of each employer, titles held, and dates of employment.
   - Size of organization and budget information for programs managed.
   - Number and composition of personnel supervised.
   - Scope of management responsibilities and functions managed.

3. Sufficient information to determine if candidate experience meets the Qualifying Education & Experience Requirements sections of this recruitment announcement.

All submitted information will be reviewed and evaluated as received. Please submit your statement of interest and resume materials to:

Ani Shaboyan, Exam Analyst  
Department of Health Services  
Recruitment & Examinations Office  
5555 Ferguson Drive, Suite 220-10  
City of Commerce, CA 90022  
E-mail: AShaboyan@dhs.lacounty.gov  
Phone: (323) 914-8251  
Fax: (323) 869-0942

Pursuant to State and federal requirements, we are requesting that you voluntarily provide the following information: (1) your race/ethnicity and (2) your gender. This information should be on a separate piece of paper (without your name) attached to your resume. This page will be removed from your resume when it is received, kept confidential, and utilized solely for required statistical purposes.
SPECIAL INFORMATION

It is the policy of the County of Los Angeles to provide equal employment opportunity for all qualified persons regardless of race, religion, sex, national origin, age, sexual orientation or disability. Pursuant to the Americans with Disabilities Act of 1990, persons with disabilities who believe they need reasonable accommodation may call the ADA Coordinator at:

(323) 869-7124 – ADA Coordinator - Voice
(800) 899-4099 (TTY)
(800) 897-0077 (TTY)
(800) 735-2922 (CRS)

Any applicant for county employment who has been convicted of worker’s compensation fraud is automatically barred from employment with the County of Los Angeles (County Code Section 5.12.110).

SOCIAL SECURITY ACT OF 2004

Section 419 (c) of Public Law 108-203, the Social Security Protection Act of 2004, requires State and local government employers to disclose the effect Windfall Elimination Provision and the Government Pension Offset Provision to employees hired on or after January 1, 2005, in jobs not covered by Social Security. The County of Los Angeles does not participate in the Social Security System. All hired County of Los Angeles employees must sign a statement (Form SSA-1945) prior to the start of employment indicating that they are aware of a possible reduction in their future Social Security benefit entitlement.

For more information on Social Security and about each provision, you may visit the website www.socialsecurity.gov, or call toll free (800) 772-1213. Persons who are deaf or hard of hearing may call the TTY number (800) 325-0778 or contact a local Social Security office.

EMPLOYMENT ELIGIBILITY INFORMATION

Final employment is contingent upon verification of U.S. Citizenship or the right to work in the United States. Immigration law provides that all persons hired after November 6, 1986 are required to present original documents to the County, within three (3) business days of hiring, which show satisfactory proof of: 1) identity and 2) U.S. employment eligibility.

This announcement may be downloaded from the County of Los Angeles websites at: http://www.dhs.lacounty.gov or http://hr.lacounty.gov
The County of Los Angeles is an Active Equal Opportunity Employer