COMPENSATION & BENEFITS

**Compensation:** The salary range for this position is $170,708 — $258,381 annually. The starting salary will be based upon the experience and qualifications of the successful candidate. This unclassified position is subject to the provisions of Los Angeles County’s Management Appraisal and Performance Plan (MAPP), and is compensated at MAPP Range R17.

**Benefits:** The County of Los Angeles provides an excellent benefits package that allows employees to choose benefits that meet their specific needs. The package includes:

- **Retirement Plan** – Los Angeles County Employees Retirement Association (LACERA), a contributory defined benefit plan
- **Cafeteria Benefit Plan** – Benefits may be purchased from the MegaFlex Cafeteria Benefit Plan using a tax-free County contribution of an additional 14.5% of the employee’s monthly salary
- **Flexible Spending Account** – Optional employee tax-free health care spending account
- **Savings Plan (401k)** – Optional tax-deferred income plan that may include a County matching contribution up to 4% of employee’s salary
- **Deferred Compensation Plan (457)** – Optional tax-deferred income plan that may include a County matching contribution up to 4% of employee’s salary
- **Holidays** – 12 paid County holidays per year

HOW TO APPLY

Highly qualified candidates are encouraged to respond by May 17, 2019 for consideration. Depending on the quality of the applicants, there may not be an opportunity to consider applications submitted after that date.

Please submit a confidential, compelling letter of interest explaining why you are a good potential candidate for the position and a resume to:

CEOExecRecruitment3@ceo.lacounty.gov

Please indicate Senior Manager, CEO (UC) in the subject line of your email.

Hardcopy submittal by mail and confidential inquiries should be addressed to:

Stacey M. Winters
County of Los Angeles Chief Executive Office
500 West Temple Street, Room 785
Los Angeles, CA 90012
Who We Are:
The County of Los Angeles is the largest employer in Southern California with more than 111,000 employees across 36 departments and an operating budget of $32 billion. With a population of over 10 million residents, we serve the needs of 88 municipalities that lie within our boundaries. We are governed by a five-member Board of Supervisors (Board) elected on a nonpartisan basis to serve four-year, staggered terms as our executive and legislative authorities.

What We Do:
The Chief Executive Office (CEO) is the central executive, strategic, and administrative agency driving transformative change to improve the lives of our diverse constituents. We lead collective efforts with other departments to achieve priorities established by our Board regarding affordable housing, sustainability, economic development, healthcare integration, homelessness, child protection, justice reform, and women and girls’ initiatives. As the administrative agency responsible for the County’s $32 billion budget, we handle specialized functions to lead and maximize the use of County assets; advocate our position on state and federal agendas; lead and implement the Countywide Strategic Plan; implement risk management strategies to mitigate financial loss; and convey our message through a variety of communication platforms.

The Opportunity:
If selected for this position, you will serve as the focal point for our economic development priorities and lead the Economic Development division in its efforts to stimulate job growth and help lift the economically disadvantaged residents in the community. In addition, you will lead workforce development efforts to address future labor needs and fuel the county’s economic growth.

This is an unclassified position that directly reports to the Chief Deputy, Chief Executive Officer.

Your typical responsibilities will include:

- Administering comprehensive economic development programs including operations, policy development, and program supervision;
- Leading affordable housing programs to support the construction and preservation of housing units within our perimeters;
- Securing additional revenue for the County in support of economic development and affordable housing programs.
- Advancing economic development priorities by developing strategic partnerships and collaborating with key partners;
- Leading efforts with community partners to support local and small business growth, and new business recruitment, retention and expansion efforts to further the community development initiatives;
- Leading workforce development by promoting career paths for individuals with barriers to employment;
- Establishing strong ties to the community and responding rapidly to evolving industry workforces.
- Advising the CEO, the Board, and other partners on economic issues confronting the County; and
- Leading special projects on behalf of the Department.

Minimum Requirements:
A minimum of five years of experience in a highly responsible managerial capacity leading large-scale, public driven projects and programs in economic development, business development, workforce development, affordable housing, or redevelopment across a multifaceted organization.

LICENSE: A valid California Class "C" driver’s license or the ability to utilize an alternative method of transportation when needed to carry out job-related essential functions.

Desirable Qualifications:

- Extensive experience developing, implementing, directing, and evaluating economic development programs;
- Strong knowledge of the principles and practices of forecasting and analyzing information from sources to build economic models and projections;
- Proven experience handling sensitive issues and bridging political differences;
- Ability to maintain and build effective relationships to direct and advance initiatives countywide;
- Knowledge of federal, state, and local funds related to the development of affordable housing programs;
- Strong public presentation and written communications skills to address complex issues clearly and persuasively in all settings; and
- Bachelor’s degree in Public Administration, Business Administration, Economics, Finance, Urban Planning, or a closely related field.

The Right Person For This Job:
We are seeking an individual who has extensive senior management experience and a successful track record of leading economic development in an entity of similar size and operational complexity. This person will have a deep understanding and experience in economic forecasting and affordable housing.

The individual selected will demonstrate strong communication and interpersonal skills, and ability to build relationships with elected officials, executives from other County departments, professional staff, and the community. Those passionate about this opportunity should possess strong political acumen and be able to think strategically.

Equal Opportunity Employer:
We are an equal opportunity employer and value diversity. It is our policy to provide equal employment opportunities for all qualified persons, regardless of race, religion, sex, national origin, age, sexual orientation, disability, or any other characteristic protected by State or Federal law. All positions are open to qualified men and women pursuant to the Americans with Disabilities Act. We will follow all of our obligations regarding the provision of reasonable accommodations to applicants.