

COUNTY OF LOS ANGELES  
DEPARTMENT OF MENTAL HEALTH



**CHIEF OF PEER SERVICES (CHIEF OF BEHAVIORAL HEALTH  
SPECIALIST SERVICES, MH) (UC)**

Filing Period: January 10, 2018—Until the needs are met

Annual Salary: \$132,079—\$199,912



**DEPARTMENT OF  
MENTAL HEALTH**

The Los Angeles County Department of Mental Health (DMH) is the largest county mental health department in the country. DMH directly operates 75 program sites and more than 100 co-located sites. DMH contracts with approximately 1,000 providers, including non-governmental agencies and individual practitioners who provide a spectrum of mental health services to people of all ages to support hope, recovery and wellbeing.

Our diverse workforce, including nurses, psychiatrists, psychologists, social workers, marriage and family therapists, medical doctors, community workers, trained family members and trained mental health consumers, serve over 250,000 clients

[WWW.HR.LACOUNTY.GOV](http://WWW.HR.LACOUNTY.GOV)

Human Resources Bureau Tel (213) 972-7000

**POSITION OVERVIEW**

Responsible for ongoing strategic development, oversight and evaluation of all mental health advocate personnel and services provided by the Department. All mental health advocates personnel in the Department maintain a dotted-line reporting relationship to this position. Ensures consistent standards, policies, and performance across the Department and, to the extent possible, with non-DMH entities which interface with our clients. Functions as subject matter expert on all matters relating to the practice of peer advocacy including strategic direction and governance for services and service development; planning and performance, quality systems, and workforce safety.

This single-incumbent position reports directly to the Medical Director and is responsible for ongoing strategic development, oversight, and evaluation of all mental health advocates throughout the Department. As assigned by the Director, may serve as lead “service chief,” for purposes of cross discipline participation in specific executive projects or meetings.

**EXAMPLES OF DUTIES**

Manages, plans, assigns, directs and evaluates the work of subordinate managers.

Responsible for and reports on the ongoing, development, review, and evaluation of standards of care and all related policies, procedures, and practices to ensure compliance with all State and Federal laws and regulations as well as best practices (i.e. evidenced-based) in the field. Responsible for credentialing (if applicable) and monitoring adherence to existing parameters and guidelines.

Actively cultivates a “pipeline” of mental health advocate talent to fill any vacancies in this discipline across the entire Department. Coordinates with all relevant entities within the Department to optimize mental health advocate recruitment, hiring, deployment, initial and ongoing training, retention and support. Oversees in collaboration with Human Resources on performance management of all applicable personnel.

Works collaboratively with executive management, mid-level management, discipline chiefs, line staff, labor unions and administration in the pursuit, development and maintenance of Departmental programs and priorities

Acts as a consultant and liaison to other departments, agencies, organizations, groups and individuals inside and outside the county in order to promote mental health programs.

**QUALIFICATIONS**

Ten (10) years of proven leadership experience, three (3) years of which must have been in a managerial role in health or human services.

**LICENSE:** A valid California Class C Driver License or the ability to utilize an alternative method of transportation when needed to carry out job-related essential functions.



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**DESIRABLE QUALIFICATIONS**

- Candidates with a lived experience as a consumer, who have assisted in mental health advocate support is preferred.
- Extensive and in depth knowledge of Federal, State, and accrediting agencies regulations regarding the administration and provision of mental health/client care services.
- Strong leadership and interpersonal skills including the ability to build and lead a team, motivate employees, and mobilize partnerships.
- Ability to develop and execute policies and programs for the improvement of mental health advocate support practices and operational efficiencies.
- Strong management, organizational skills and the ability to handle multiple, and highly sensitive priorities.
- Experience interacting with public officials, professional personnel, labor unions, advocacy groups, external organizations, and the public.
- Excellent oral and written communication skills.

**SUPPLEMENTAL QUESTIONS**

Please submit a personal statement with your responses to the questions below.  
(Please use a separate sheet of paper)

1. Explain your lived experience with or in mental health.
2. Explain your vision of health or human services through your lenses.
3. Explain your work experience in a leadership role.
4. What questions do you have for the Director of Mental Health?

**COMPENSATION & BENEFITS**

The appointee will receive an annual salary, commensurate with qualification, as well as an excellent program of benefits that allows employees to choose the benefits that meet their specific needs. The benefit package includes:

- \* Retirement plan - a contributory defined benefit plan
- \* Cafeteria Benefit Plan
- \* Flexible Spending Accounts
- \* Savings Plan (401K)
- \* Deferred Compensation Plan (457)
- \* Holidays - 12 Paid Days Per Year

**SELECTION PROCESS**

Each candidate's background will be evaluated on the basis of information submitted at the time of application to determine the level and scope of the candidate's qualifications of this position. **If the Personal Statement is not submitted at the time of application, your name will not be forwarded to the selection panel for consideration.**

The names of the most highly qualified candidates will be submitted to the Director of Mental Health for final selection.

***Note: Prior to appointment, an extensive background investigation may be completed on the candidate selected for this position.***

**FILING INSTRUCTIONS**

Qualified candidates should submit a cover letter, resume and a personal statement. Resumes and personal statement should include information required to determine if the candidate meets the Qualifications, Desirable Qualifications sections of this recruitment announcement.

Please submit your Cover Letter, Resume and Personal Statement to:  
**exams@dmh.lacounty.gov**

In the subject line of the email, please indicate:  
**Chief of Peer Services (Chief of Behavioral Health Specialist Services), MH**

For additional inquiries, please contact :  
**Theresa Williams**  
**DMH Human Resources Bureau**  
**(213) 972-7085**

This announcement may be downloaded from the COUNTY OF LOS ANGELES website at :

**<http://bit.ly/2wNmeKy>**