

**Los Angeles County  
Consumer Affairs Advisory Commission  
Meeting**

**Minutes**

**Thursday, September 18, 2014**

<b>Present:</b>	Vivian Chan Ho-Jeong Eun	Dennis Arguelles K.W. Tulloss	Karine Bagdasarian	
<b>Staff:</b>	Brian Stiger	Kirk Shelton	Caroline Torosis	
<b>Excused:</b>	Joyce Ayvazi Sylvia Southerland	Helen Levin Stanley Rogers	Joseph Lee David E. Ryu	Ronnie Jayne
<b>Public:</b>	None			

**Call to Order and Confirmation of Quorum:**

The Chair called the meeting to order at approximately 10:35 a.m. The quorum requirement was not met. The agenda was reviewed by the commissioners present.

*In accordance with the Brown Act, the agenda for the Commission Meeting was posted in advance on the outside door of the Department of Consumer Affairs (Room B-96), outside the Hall of Administration, and online at <http://dca.lacounty.gov>.*

**Approval of Minutes:**

There was no quorum to approve the minutes.

**Department Update:**

Director Brian Stiger informed the commission of the following:

- Announced that Supervisor Molina and Supervisor's Yaroslavsky terms are coming to an end
- DCA seeking approval for four new positions.
- Supervisor Gloria Molina was a guest speaker at DCA's all staff meeting on September 10<sup>th</sup>. She talked about her passion for consumer protection
- Mediation Conference taking place on October 16<sup>th</sup> to render tribute to National Mediation Week. The purpose of the roundtable is to promote the benefits of community mediation and highlight the various roles government plays in providing mediation services. The discussion will center around mediation as the solution to conflict across cultural barriers. We are pulling together industry leaders from government, academia and the courts in order to address this issue and raise awareness of mediation. Supervisor Ridley-Thomas will be welcoming participants and invited mediators.
- DCA was recognized by the National Association of Counties for its E-Complaints System. A second award in October will be given to DCA for the consolidation of the Consumer Counseling Unit.
- DCA has submitted legislative agenda items to the Board of Supervisors for consideration

**Special Presentations:**

**Kirk Shelton, Chief Deputy Director  
Overview of the Office of Small Business**

Supervisor Knabe and Supervisor Ridley-Thomas made a motion on August 12<sup>th</sup> to expand the Office of Small Business and to move them to DCA. The Office of Small Business provides workshops and training for businesses on selling goods and services to the County, the State and the Federal government. They also certify businesses and provide other technical assistance.

Some benefits of having Office of Small Business merge with DCA are:

- DCA can expand its role to help more businesses
- It will help consumers interact in a more fair market place
- Helps eliminate fraudulent businesses

**Subcommittees Updates:**

- Executive – Chair Chan updated the commission on the progress of the commission administrative manual
- Legislative – none present
- Public Information – none present

**Public Comment:**

None.

**Future Agenda Items:**

None.

**Next Meeting:**

The next meeting will be held on Thursday, **November 20, 2014** at 10:30 am in the Hall of Administration, Room B-83 (basement).

**Adjournment:**

The meeting adjourned at approximately 11:30 a.m.