

**Los Angeles County
Consumer Affairs Advisory Commission
Meeting**

Minutes

Thursday, May 15, 2014

Present:	Vivian Chan	Stanley Rogers	Joseph Lee	Dennis Arguelles
Staff:	Brian Stiger	Kirk Shelton	Caroline Torosis	
Excused:	Ronnie Jayne	Sylvia Southerland	Karine Bagdasarian	Ho-Jeong Eun
Absent:	Joyce Ayvazi	Helen Levin	David E. Ryu	K.W. Tulloss
Public:	None			

Call to Order and Confirmation of Quorum:

The Chair called the meeting to order at approximately 10:41 a.m. The quorum requirement was not met during the entire meeting. The agenda was reviewed by the commissioners present.

In accordance with the Brown Act, the agenda for the Commission Meeting was posted in advance on the outside door of the Department of Consumer Affairs (Room B-96), outside the Hall of Administration, and online at <http://dca.lacounty.gov>.

Approval of Minutes:

There was no quorum to approve the minutes.

Department Update:

Director Brian Stiger informed the following with the commission:

- Budget for fiscal year 2014-15 is going smoothly
- Senate Bill 827 passed the senate and has advanced to the assembly subcommittees
- DCA's strategic plan is being worked on and will be shared with the commission
- DCA will receive funding for its mediation program pending board approval in June
- A Small Business Concierge proposal was presented to the Board by CEO and is pending board approval
- DCA is hosting debt collection workshops as a four month pilot. It has been very successful with an overflow of attendance at the last two workshops
- CFPB Financial Literacy for Volunteers will hold its first training in June
- Life Smarts is a program geared towards high school students teaching them consumer skills in a fun and educational way. DCA has been asked to serve as a coordinator statewide
- DCA sent over 20 staff members to CLEAR Training for a 3-day training to receive a National Basic Investigator Certification

Special Presentations:

**Rose Basmadzhyan, Department of Consumer Affairs Supervising Investigator
Morine Merritt, Department of Consumer Affairs Acting Supervising Investigator
Overview of the Investigations Unit**

The Investigations Unit shared information with the commission regarding the following topics:

- ID Theft
- Foster Youth ID Theft Program
- Complaint Intake Process
- Partnerships with other law enforcement and prosecuting agencies
- Talent Management Services

Subcommittees Updates:

- Executive – Chair Chan briefed the commission on the plan to draft and review commission administrative manual
- Legislative – none present
- Public Information – none present

Public Comment:

None.

Future Agenda Items:

None.

Next Meeting:

The next meeting will be held on Thursday, **September 18, 2014** at 10:30 am in the Hall of Administration, Room B-83 (basement).

Adjournment:

The meeting adjourned at approximately 11:34 a.m.