

## Sample Letter to Request a Security Freeze

[Date]

Name of Credit Bureau  
Address  
City, State, Zip Code

Dear [name of credit bureau]:

I would like to place a security freeze on my credit file. I am a victim of identity theft [if applicable].

My full name is:  
My current address is:  
My former address is:  
My SSN is:  
My date of birth is:

I have enclosed a copy of my \_\_\_\_\_ [i.e. utility bill] as proof that I reside at the address above. I also attached a copy of my police report [or other investigative report such as a DMV report if applicable].

My payment for the \$ \_\_\_\_\_ fee is enclosed as check number \_\_\_\_\_.

**OR**

Please apply the \$ \_\_\_\_\_ fee to my \_\_\_\_\_ [type of card] credit card. My credit card number is \_\_\_\_\_. The expiration date is \_\_\_\_\_.

Thank you for your assistance,

[Your signature]

[Your name]