



LOS ANGELES COUNTY
**CONSUMER &
BUSINESS AFFAIRS**

Brian J. Stiger
Director

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June 13, 2017

**NOTIFICATION OF RELEASE OF REQUEST FOR PROPOSALS (RFP)
FOR THE OPERATION OF A SELF HELP LEGAL ACCESS PROGRAM**

The County of Los Angeles Department of Consumer and Business Affairs (DCBA) today is issuing a Request for Proposals (RFP) for the operation of eight (8) Self Help Legal Access Centers located in Courthouses throughout Los Angeles County; a one-year pilot outreach program at five (5) non-court locations; and remote services including, at minimum, service to patrons by telephone and email.

The RFP can be downloaded from the County's contracts and bids website at <http://camisvr.co.la.ca.us/lacobids>. Select *View Open Bids* then, *List by Department*. Potential proposers should take care to download and review the entire RFP.

A mandatory proposers' conference will be held to discuss the RFP requirements. The mandatory proposer's conference will be held at 10:00 a.m. on Wednesday, June 28, 2017, at the Kenneth Hahn Hall of Administration, 500 West Temple Street, Room B-96, Los Angeles, California 90012.

All potential proposers must attend the proposer's conference or their proposals will be disqualified. Although not mandatory, we ask that proposers planning to attend the conference RSVP by email to Wendy Myring at wmyring@dcba.lacounty.gov by Monday, June 26, 2017.

Proposals are due by 12:00 p.m. Pacific Time, on Wednesday, August 2, 2017.

We invite all qualified and interested parties to submit a proposal.

Sincerely,


BRIAN J. STIGER
Director of Consumer and Business Affairs

