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# COUNTY OF LOS ANGELES SMALL BUSINESS COMMISSION

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## Members of the Board

Hilda L. Solis  
Mark Ridley-Thomas  
Sheila Kuehl  
Janice Hahn  
Kathryn Barger

*"To Enrich Lives through Effective and Caring Service"*

## COMMISSIONERS

R. Christine Hershey  
Chair  
Hershey Cause

Jozef Essavi  
Heaven on Earth Realty, Inc.

Kerry Doi  
Pacific Asian Consortium  
in Employment

Denis Quinonez  
Jovenes, Inc.

Lisa Miller  
The Marcin Law Firm

Keith McCarthy  
Shining Ocean

## OUTREACH COMMITTEE MEETING NOTICE AND AGENDA Friday, December 9, 2016

Internal Services Department Headquarters  
FOS Large Conference Room, 1<sup>st</sup> Floor  
1100 N. Eastern Avenue, Los Angeles, CA 90063  
11:00 a.m. - 12:00 p.m.

## AGENDA

1. Call to Order
2. Roll Call and Confirmation of Quorum
3. Approval of Outreach Committee Minutes
  - June 10, 2016
  - August 12, 2016
  - October 14, 2016
4. Business Notification Mailer
5. Exit Surveying of Businesses with Expiring Certifications
6. Small Business Utilization Marketing
7. Small Business Outreach Events
8. Future Agenda Items
9. Public Comment
10. Adjournment

#### LOBBYIST REGISTRATION

Any person who seeks support or endorsement from the Commission on any official action may be subject to the provisions of the Los Angeles County Code Chapter 2.160 relating to lobbyists. Violation of the lobbyist ordinance may result in a fine and other penalty.

#### ACCOMMODATIONS

Accommodations, American Sign Language (ASL) Interpreters of assisted listening devices are available with at least three business days notice before the meeting date. Agenda in Braille and/or alternate formats are available upon request. To make special arrangements, please call Small Business Services during Business Hours: Monday – Friday, 8:00 A.M. – 5:00 P.M at (323) 881-3964 or E-mail: OSB@dcba.lacounty.gov

#### SUPPORTING DOCUMENTATION

Supporting documentation can be obtained at Small Business Services, 133 N Sunol Dr, Los Angeles, CA 90063. Business Hours: Monday – Friday, 8:00 A.M. – 5:00 P.M. Please call for an appointment at (323) 881-3964.