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Santos H. Kreimann
Director

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Deputy Director

November 5, 2012

**Addendum #2 to Request for Statement of Qualifications for
As-Needed Biological Consulting Services
RFSQ #DBH48**

The Department of Beaches and Harbors issues Addendum Two to the As-Needed Biological Services RFSQ #DBH48, which was released on September 11, 2012.

As indicated in the RFSQ, Section 1.7, County Rights and Responsibilities, the County may amend the RFSQ by written addendum. This addendum contains portions of the RFSQ that have been amended, specifically, RFSQ Sections 1.4, Vendor's Minimum Mandatory Qualifications; 1.5.2, Master Agreement Process; 2.3, RFSQ Timetable; 2.7, SOQ Submission; and Section 3.2, Work, Appendix A, Master Agreement.

Vendors who have already provided their submittals may, at their option, withdraw and re-submit their submittals prior to the amended deadline.

The Statement of Qualifications are due on November 13, 2012, by 2:00 p.m. Pacific Standard Time, and should be delivered to: 13837 Fiji Way, Marina del Rey, CA 90292.

Very truly yours,

SANTOS H. KREIMANN, DIRECTOR


Nicolette Taylor, Contracts Analyst

The information hereunder supersedes any other information previously provided.

1. Section 1.4, Vendor's Minimum Mandatory Qualifications, has been amended and replaced with the following:

- ~~Vendors qualifying as an Arborist must have a bachelor's or higher degree in arboriculture, of which a copy must be attached to the SOQ;~~
- Vendors qualifying as an Arborist must be certified as an Arborist by the International Society of Arboriculture, and a copy of the certificate must be attached to the SOQ.

2. Section 1.5.2, Master Agreement Process, is amended as follows:

1.5.2 Upon the Department's execution of these Master Agreements, the qualified Vendors will become County Contractors, and thereafter, on an as-needed basis, will be utilized first by Department's issuance of a Work Order containing a Statement of Work to qualified Contractors in the respective categories. The Department will issue the Work Order to at least three contractors. Each interested qualified Contractor contacted shall submit a bid to the Department within the timeframe specified in the Work Order. ~~It is County's intent to issue Work Orders on a rotational basis, however, at its sole discretion, County reserves the right to issue Work Orders to any qualified Contractor based upon County's needs at the time services are requested.~~ The County shall execute the Work Order with the lowest cost qualified Contractor unless the Work Order specifies bid evaluation criteria other than lowest cost. It is understood by Contractor that County's competitive bidding procedure may have the effect that no Work Orders are awarded to some Master Agreement Qualified Contractors. Failure of Contractor to provide a bid within the specified timeframe may disqualify Contractor for that particular Work Order.

3. Section 2.3, RFSQ Timetable, is amended as follows:

The timetable for this RFSQ is as follows:

- Release of RFSQ.....September 11, 2012
- Request for a Solicitation Requirements Review Due.....September 25, 2012

Addendum #2
As-Needed Biological Consulting Services
November 5, 2012

- Written Questions Due.....September 25, 2012
- Questions and Answers Released.....October 1, 2012

SOQ due by ~~October 11, 2012~~, November 13, 2012 2:00 p.m., Pacific Standard Time

4. Section 2.7, SOQ Submission, is amended as follows:

THE DEADLINE FOR RECEIPT OF THE SOQ IS ~~October 11, 2012~~ November 13, 2012 2:00 p.m.

5. Section 3.2, Work, Appendix A, is amended as follows:

3.2 County procedures for issuing and executing Work Orders are set forth in this Section. Upon determination by the Department, requested as-needed biological consulting services will be utilized first by issuing a Work Order containing a Statement of Work to qualified Contractors in the respective categories. The Department will issue the Work Order to at least three contractors. Each interested qualified Contractor contacted shall submit a bid to the Department within the timeframe specified in the Work Order. ~~It is County's intent to issue Work Orders on a rotational basis, however, at its sole discretion, County reserves the right to issue Work Orders to any qualified Contractor based upon County's needs at the time services are requested.~~ The County shall execute the Work Order with the lowest cost qualified Contractor unless the Work Order specifies bid evaluation criteria other than lowest cost. It is understood by Contractor that County's competitive bidding procedure may have the effect that no Work Orders are awarded to some Master Agreement Qualified Contractors. Failure of Contractor to provide a bid within the specified timeframe may disqualify Contractor for that particular Work Order.